

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
DECEMBER 8, 2011**

The meeting was called to order by President D. Hall at 7:05 p.m. in the Village Board Room. Roll call was taken with the following members present:

President D. Hall

Trustees: J. Taylor, E. Rutledge, D. Stellpflug, D. Samuels and G. Nickerson

Clerk: R. Bagley

Absent: Trustee B. Peters

Others Present: Fire Chief B. Taylor, and Historical Society members.

**Motion by G. Nickerson, seconded by D. Samuels, to approve the November 10, 2011 Village Board and 2012 Budget Public Hearing meeting minutes as written. Motion carried unanimously.**

**Motion by J. Taylor, seconded by G. Nickerson, to open the meeting to Public Comments. Motion carried.**

Joan Smart, member of the North Prairie Auxiliary, mentioned that the Village of Wales hosted a Chili Cook-Off on November 13 and the Village of North Prairie entries accumulated the most community points and won the Traveling Trophy for 2011. The trophy is on display in the Village Clerk's office.

**Motion by D. Hall, seconded by G. Nickerson, to close the Public Comment section of the meeting. Motion carried.**

**VILLAGE PRESIDENT:** President D. Hall summarized the Plan Commission meeting held on Tuesday where the Plan Commission reviewed the Plan of Operations and site plan for the relocation of Steve G's Music Connection from 137 N. Main Street to 127 N. Harrison Street to accommodate his expanding business. Also, the Local Road Improvement Program (LRIP) grant was approved for the Village in 2013 for \$21,953.04.

President D. Hall introduced Resolution 2011-03R with Exhibit A- 2012 Schedule of Fees, which includes actual Village charges. Weed Cutting was added as an actual cost, and the Operator's License at \$25 was modified to state they expire on June 30, instead of reading as an annual license. Trustee Samuels had some questions on the Police bonds. It appeared that one of the bonds had a number transposed and was corrected from \$492 to \$429.

**Motion by G. Nickerson, seconded by J. Taylor, to approve Resolution 2011-03R with Exhibit A- 2012 Schedule of Fees with the correction made to Disorderly Conduct fines in Police Bonds from \$492 to \$429. Motion carried.**

**VILLAGE CLERK:** The Village Clerk mentioned that the Village tax bills will be mailed out shortly.

**Motion by D. Hall, seconded by E. Rutledge, to approve the submitted list of Election Inspectors for the January 1, 2012- December 31, 2013 term. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** Committee Chair D. Samuels mentioned that the committee met on November 19 and discussed the concealed carry class offered by the North Prairie Fire Dept. In the future, the Village should be made aware of such classes and no wages will be paid using Village funds to host these classes. A second class will be offered on Saturday, December 17.

**PUBLIC WORKS, BUILDINGS & GROUNDS COMMITTEE:** Committee Chair D. Stellpflug mentioned that last month the Village Board approved donation payments to four non-profit groups in the Village. The groups receiving \$250 each are the Prairie Pioneers 4-H, Brownie Troop 2665, Boy Scout Troop 15 and the North Prairie Athletic Association. The checks will be going out in December to the groups.

John's Disposal has confirmed the actual toter count for the Village at 734 and the suggested changes to the 2012 – 2016 contract were made last month.

**Motion by D. Stellpflug, seconded by J. Taylor, to approve the contract for John's Disposal and Recycling Collection from 2012-2016 with the revised toter count of 734 effective January 1, 2012. Motion carried.**

D. Stellpflug stated that the Historical Society has been selected to receive the 2011 Civic Pride award. Representatives from the Historical Society, Mary Ann Finke, Christine Klussendorf, Lee and Karen Pagel were present to accept the plaque in appreciation for the maintenance of the Klatt Houses which are located in Veteran's Park.

The Prairie Village Water Trust returned the signed contract to have the Village plow the driveways to their parcels.

**FINANCE AND PERSONNEL COMMITTEE:** D. Hall stated that the committee discussed putting out the Request for Proposals for a new Village assessor on the League of WI Municipalities website, Village website and in the Mukwonago Chief. The deadline for the requests will be January 31, 2012. She has no new information on the current status of the State-mandated revaluation for the Village

**Motion by D. Hall, seconded by J. Taylor, to approve WE Energies check 4179 for \$2,628.94, payroll with check numbers 4180-4216 for a total of \$26,881.68, and accounts payable from 4217 through 4288 for a total of \$67,936.82, as recommended by the Finance Committee. Motion carried unanimously.**

**Village Insurance:** The Committee reviewed the insurance proposals submitted for the annual insurance regarding Property and Liability, Public Officials Bonding, Worker's Compensation and Accident and Sickness policies. Proposals were received from R&R Insurance who is the carrier for the League of WI Municipalities, The Horton Group and Community Insurance. The committee is recommending remaining with the current insurance carrier The Horton Group.

**Motion by D. Hall, seconded by J. Taylor, to approve The Horton Group proposal for Property & Liability at \$22,640, Worker's Compensation at \$14,350, Accident and Sickness at 1,967 and Bonding at \$567 for a total of \$39,524 as recommended by the Finance & Personnel Committee.** D. Samuels mentioned that many factors were taken into consideration regarding agreed upon values compared to full replacement costs for the vehicles and equipment and The Horton Group presented the best value for the Village. The Worker's Comp figure may change as the premium is adjusted due to claims submitted and dividends received. **Motion carried. Opposed: Trustee J. Taylor.**

The Finance and Personnel Committee approved the purchase of a reconditioned Insight Election machine for \$4,800. The Village policy to dispose of the old election machine is to advertise the item.

**Motion by J. Taylor, seconded by G. Nickerson, to advertise for the disposal of the Optech IIIPE Eagle machine on Craig's List and in the League of WI Municipalities magazine. Motion carried.**

**Building Inspector report was filed for the record.**

**Motion by J. Taylor, seconded by G. Nickerson, to open meeting to public comments. Motion carried.**  
No comments.

**Motion by J. Taylor, seconded by G. Nickerson, to close public comments section. Motion carried.**

**Motion by J. Taylor, seconded by G. Nickerson, to adjourn at 7:46 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer