

**VILLAGE OF NORTH PRAIRIE
SPECIAL VILLAGE BOARD MEETING MINUTES
SEPTEMBER 22, 2014**

The meeting was called to order by President D. Hall at 7:30 p.m. in the Village Board Room. Roll call was taken with the following members present:

President D. Hall

Trustees: B. Peters, J. Moravec, A. Pellegrino, D. Stellpflug, D. Samuels and G. Nickerson.

Clerk: R. Bagley

Update to Business Associate Agreement (BAA) with LifeQuest Billing Services:

Motion by D. Hall, seconded by G. Nickerson, to suspend the rules to allow Fire Chief B. Taylor to speak on this issue. Motion carried. Chief Taylor mentioned that some verbiage needed to be changed. The U.S. Dept. of Health and Human Service has legislated changes to the agreement.

Motion by D. Hall, seconded by G. Nickerson, to approve the changes to the Business Associate Agreement (BAA), dated Sept. 1, 2014, with LifeQuest Billing Services and authorize President D. Hall to sign the agreement. Motion carried unanimously.

2014 Road Program regarding Harrison Street/sidewalk project and N. Oakridge Drive project:

President D. Hall stated that the PaveDrain supplier has determined that the product is not a good option for Harrison Street after nine months into this project. Trustee J. Moravec met with Mike Hallada from Ruckert & Mielke and Mark Genrich from Payne & Dolan to discuss some options for the parking lane since PaveDrain is out. Two viable options exist:

1. Asphalt the parking lane and install 3 additional catch basins in the grassy areas, or
2. Install topsoil and grass in the parking lane with additional catch basins.

Concrete is not a good option with the slopes and drainage issues. J. Moravec received pricing for asphalt/grass installation from Payne & Dolan today but cannot determine how it relates to the entire project.

D. Samuels asked why three additional catch basins would need to be installed if grass is chosen for the parking areas. J. Moravec stated the catch basins would not be required as the drain tile has already been installed, but the fabric will still need to be installed. J. Moravec does not think that grass will look good over time. D. Samuels also mentioned that Ruckert & Mielke re-engineered this project to include the PaveDrain to handle the drainage issues. In order to move forward, D. Samuels is in favor of grass. A. Pellegrino suggested that grass may not grow as well in the shaded areas. If parking is allowed, stamped asphalt would be better. If no parking is allowed, grass will work.

Fire Chief B. Taylor stated that a 7 foot driving lane is not wide enough for emergency vehicles to get through if parking is allowed on Harrison Street.

D. Samuels mentioned that asphalt and concrete heave differently if placed next to each other. Snowplowing may become an issue if a hard surface is installed and residents may think that the parking lane will also be plowed. The Board members would like visitors to receive a favorable impression of the Village when they drive on Harrison Street and grass seems to be the solution.

Motion by J. Moravec, seconded by D. Hall, to approve topsoil/grass installation in the areas between the sidewalk and street along Harrison in lieu of the PaveDrain blocks with temporary "no parking" along Harrison Street for safety purposes, excluding the three extra catch basins and flared driveways at a cost not-to-exceed \$10,000. Trustee J. Moravec should request a change-order/credit for scope of work from Payne & Dolan.

Discussion: D. Stellpflug mentioned that other streets have parking on one side of the street. B. Peters stated the original decision for the residents on Harrison was that the Village was going to install a parking lane along the sidewalk side on Harrison, but now the Village is changing the decision. D. Samuels stated that every residence has a driveway and places to park so some driveways could be reconfigured for additional parking. D. Stellpflug mentioned that a previous quote for the installation of grass was \$6,750 for 2,500 sq. ft. of grass seed.

D. Samuels mentioned that landscape fabric will be required along with 6 inches of topsoil, good grass seed and covering. This needs to be completed in a timely manner so that the seed can germinate and grow. **Motion carried. Trustee B. Peters, opposed.**

Trustee J. Moravec will ask the Contractor to rope off the grass areas upon completion of project to secure the growth of the grass seed.

Public Works, Buildings & Grounds Committee should review the parking issue and suggest any modifications to parking restrictions in the Village ordinance, if necessary. The Committee should also create a letter to distribute to the residents along Harrison Street, with review by President D. Hall prior to sending out.

Waiver of Compensation for this meeting:

Motion by D. Hall, seconded by J. Moravec, to approve waiving compensation for all Board members for this specific meeting. Motion carried. Opposed: A. Pellegrino.

Motion by D. Hall, seconded by A. Pellegrino, to adjourn at 8:33 p.m. Motion carried unanimously.

Respectfully submitted,

Rhoda Bagley
Village Clerk/Treasurer