

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
JANUARY 8, 2015**

The meeting was called to order by President D. Hall at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President D. Hall

Trustees: B. Peters (arrived at 7:30 p.m.) J. Moravec, A. Pellegrino, D. Stellpflug, D. Samuels and G. Nickerson.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez and Fire Chief B. Taylor.

**Motion by D. Stellpflug, seconded by G. Nickerson, to approve the December 11, 2014 Village Board meeting minutes as written. Motion carried unanimously.**

**Public Comments: Motion by D. Hall, seconded by G. Nickerson, to open the meeting to public comments. Motion carried.**

No comments.

**Motion by D. Hall, seconded by G. Nickerson, to close the meeting to Public Comments. Motion carried unanimously.**

**VILLAGE PRESIDENT:** President D. Hall mentioned the Town of Genesee, Town of Ottawa and Town of Mukwonago had submitted letters to terminate the fire district contracts as of December 30<sup>th</sup>. Also, Trustee D. Stellpflug and DPW D. Molitor will be attending a Road Network Modeling seminar on January 14<sup>th</sup>.

**VILLAGE CLERK:** The Clerk mentioned that all municipalities in Waukesha County will be holding a primary election on February 17, 2015 for the County Executive office. No primary is required for Village offices. Assembly District 99 Representative Chris Kapenga plans to hold office hours at the Village Hall on March 11<sup>th</sup> from 7:00 p.m. until 8:00 p.m.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** D. Samuels stated the Committee has not met since the last Board meeting.

**Fire Department mergers/consolidation/options update:** No update.

**PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE:** D. Stellpflug stated the Committee has not met since the last Board meeting. The spring recycling newsletter is begin prepared for Village residents. D. Stellpflug mentioned that a hydrant was tampered with and opened around midnight on December 27<sup>th</sup> and the water system lost approximately 100,500 gallons of water due to vandalism. This is the third incident this year.

**Motion by D. Samuels, seconded by D. Stellpflug, to suspend the rules and allow Chief Tamez to speak. Motion carried.** Chief Tamez asked if the incidents have been reported to the Police Dept.

D. Hall mentioned that the Public Works & Protective Services Committee should discuss this at their next meeting and work with the Prairie Village Water Trust.

D. Stellpflug stated the new snow plow vehicle has been ordered and the heat cables have been installed on the Fire Department building roof.

**FINANCE AND PERSONNEL COMMITTEE:** D. Hall mentioned the Committee met just prior to this meeting and will also meet on Wednesday, January 14<sup>th</sup> to discuss insurance items which require

additional review based on the recommendation of the insurance carrier. Employee comp time and classifications will also be discussed.

**Motion by D. Hall, seconded by D. Samuels, to approve checks 8419-8421 to Centurylink, US Cellular and WE Energies paid at the end of December for \$4,264.12, December payroll checks from 8498-8547 & 8601 for a total of \$34,908.37, and Accounts Payable checks for December and January tax refunds from 8422-8497 and 8548-8600 & 8602 for a total of \$315,846.86, as recommended by the Committee. The checks include payment to Payne & Dolan, Inc. for the 2014 Road Program and will be held until the Village receives written confirmation that the deductions are acceptable. Motion carried unanimously.**

**Deputy Clerk Position-** D. Hall mentioned that the Committee has determined that it is not a necessity to fill the Deputy Clerk position immediately, but will consider hiring a person to cover the office when the clerk is on vacation or at training. A new Chief Election Inspector will be trained to take over the election responsibilities.

**Public Officials Bonding-** D. Hall stated that Public Officials bonding was not part of the insurance package and certain positions are required to be bonded. The Committee has determined that five positions need to be bonded which are as follows: Village Clerk/Treasurer, Police Clerk, Municipal Judge, Court Clerk and Court Deputy Clerk.

**Motion by D. Hall, seconded by J. Moravec, to approve bonding the Village Clerk/Treasurer, Police Clerk, Municipal Judge, Court Clerk and Court Deputy Clerk positions at a minimum of \$5,000 at a premium of \$50 for each office indicated.**

Discussion: D. Samuels indicated that even though some of the positions don't require bonding, the crime provisions in the insurance policy would cover the incidents. D. Hall stated that the Crime Policy should be reviewed to determine if it is at a high enough level.

**Motion carried.**

**Payne & Dolan, Inc. Invoice for 2014 Road Program-** D. Hall had this item placed on the agenda if the Village had not received any response from Payne & Dolan, Inc. or if they disagreed with any of the provisions. The Village is still waiting for written confirmation regarding acceptance of the proposed payments for Harrison Street and N. Oakridge Drive from Payne & Dolan, Inc. No action taken.

**REPORTS: Monthly Building Inspector, Police Department and Fire Department reports were filed for the record. No DPW report was received.**

**Motion by D. Samuels, seconded by D. Stellpflug, to adjourn at 7:37 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer