

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
JULY 9, 2015**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: B. Peters, J. Moravec, A. Pellegrino, D. Stellpflug, and C. Pasierb.

Clerk: R. Bagley

Absent: Trustee D. Samuels

Others Present: Fire Chief B. Taylor and Police Chief S. Tamez

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by B. Peters, to approve the June 11, 2015 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by D. Stellpflug, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: President G. Nickerson mentioned that he will be attending the Waukesha Cooperation Council meeting scheduled on July 27th.

Purchasing procedures for Depts.-Village President G. Nickerson stated this policy was referred back to the Personnel & Policy Committee and would like an update by the August Board meeting.

Public Participation Plan for Amending the Village's Comprehensive Plan- President G. Nickerson stated that the Plan Commission, on July 7th, approved the Resolution recommending a revision to the Village's Comprehensive Plan to change the land-use designation of Lots 138 and 139, Prairie Village Addition No. 1 from Parks and Recreational to Suburban Residential.

Motion by G. Nickerson, seconded by B. Peters, to approve the Public Participation Plan to move forward with the lengthy process required to amend the Village's Comprehensive Plan regarding Lots 138 and 139 located in Prairie Village Addition No. 1. A Public Hearing will be scheduled on August 13, 2015 beginning at 7:00 p.m. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley mentioned that the new restaurant, The Smoke Pit, opened on July 4th. She reminded everyone of the Special Election for the 33rd Senate District which will be held on Tuesday, July 21st.

Motion by J. Moravec, seconded by D. Stellpflug, to approve the 2015-2016 Operator's License for Emma M. Harris for Broadlands Golf Club, LLC upon meeting all licensing requirements. Motion carried unanimously.

Motion by J. Moravec, seconded by D. Stellpflug, to approve the 2015-2016 Operator's License for Jessica Losiniecki for Broadlands Golf Club, LLC upon meeting all licensing requirements. Motion carried unanimously.

Motion by C. Pasierb, seconded by J. Moravec, to approve the 2015-2016 Operator's License for Arlene DeBrozzo for Bill's Self-Service Gas Station and Convenience Store upon meeting all licensing requirements. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: J. Moravec stated the committee met on June 22nd. The Committee requested that all departments have their 2016 budgets submitted by August 15th as well as reviewed the current status of the 2015 budget for each department. A proposed Vagrancy and Loitering Ordinance is being reviewed.

Motion by G. Nickerson, seconded by B. Peters, to suspend the rules to allow Fire Chief B. Taylor to speak on any issues. Motion carried unanimously.

Fire Dept. Mergers/Consolidations/Options/Updates: Trustee J. Moravec stated that Village of Eagle President R. Spurrell received responses from 5 current members of the Eagle Fire Dept. and will be meeting soon with John Davis and Trustee D. Samuels to determine if consolidation discussions will continue with the Town and Village of Eagle.

Motion by J. Moravec, seconded by A. Pellegrino, to close the opportunity for Fire Chief B. Taylor to speak on issues. Motion carried.

PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE: D. Stellpflug stated the Committee met on Tuesday, July 7th. The new snowplow truck is moving along with getting the dump box installed. A complaint was received regarding the constant use of the fire hydrant for bulk water which the Committee will respond to everyone involved.

Harrison Street paving quality issues- D. Stellpflug presented information from Giles, Inc. which states that the pavement on Harrison Street is sound. Payne & Dolan, Inc. suggested crack-sealing the holes in the pavement. D. Stellpflug will send Payne & Dolan, Inc. a letter requesting a permanent fix for the 80 feet of pervious asphalt.

Location/Costs of moving mailboxes on Harrison Street – The Committee plans to move all 16 mailboxes on Harrison Street to the east side and provide new mailboxes and posts in several locations. The approximate cost is \$600.00.

Motion by D. Stellpflug, seconded by J. Moravec, to purchase and provide 16 mailboxes and posts for the residents on Harrison Street where the new pavement was installed for a total cost not-to-exceed \$600.00, as recommended by the Committee. Motion carried unanimously.

Morrissey Drive repair- D. Stellpflug mentioned that an estimate for repair was obtained and the repairs are not budgeted and more comprehensive than initially thought. The street repair will be budgeted for 2016 and the project bid out in the spring of 2016.

Village-wide Crack Sealing Project- Two sealed bids were received for the Village-wide crack sealing project. One was received after the June 30th deadline. The Village budgeted \$32,000 for crack sealing, however, the bid from Fahrner Asphalt Sealers, LLC is for \$63,859.00. The representative from Fahrner stated that the price will remain the same per linear foot if the project is scaled back to meet the budgeted amount.

Motion by D. Stellpflug, seconded by J. Moravec, to accept the bid from Fahrner Asphalt Sealers, LLC for crack sealing the Broadlands Subdivision and the Downtown area for a total price of \$30,871.00, as recommended by the Committee. A Certificate of Insurance is to be provided prior to beginning the project. Motion carried unanimously.

FINANCE AND FEE COMMITTEE: B. Peters stated the Finance and Fee Committee met prior to this meeting and discussed the 2016 budget process and possibly including discretionary spending accounts for the depts.

Monthly Bills and Payroll-

Motion by B. Peters, seconded by D. Stellpflug, to approve checks 9120-9123 for utilities paid at the end of June for \$2,902.95, June payroll checks from 9124-9179 for a total of \$31,923.73, and Accounts Payables checks for June and July 9180-9229 for a total of \$79,851.34, as recommended by the Committee. Check 9228 to Wolf Paving will be held until an explanation for the additional mobilization fee is received. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. Moravec, to adjourn at 7:51 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer