

**VILLAGE OF NORTH PRAIRIE  
PUBLIC HEARING AND VILLAGE BOARD MEETING MINUTES  
OCTOBER 8, 2015**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: B. Peters, J. Moravec, D. Stellpflug, D. Samuels and C. Pasierb.

Clerk: R. Bagley

Absent: Trustee A. Pellegrino

Others Present: Fire Chief B. Taylor, Police Capt. T. Tesch, Mukwonago School Superintendent S. McNulty and several Village residents.

The Pledge of Allegiance was recited.

**Motion by D. Stellpflug, seconded by J. Moravec, to approve the September 10, 2015 Village Board meeting minutes as written. Motion carried unanimously.**

**Public Hearing – Proposed Ordinance to conditionally rezone two parcels, Lots 138 and 139 of Prairie Village Addition No. 1 from P-1 (Public Parks) to R-1 (Single-Family Residential).**

Village President G. Nickerson opened the public hearing at 7:03 p.m. to hear comments from the Board members.

Trustee D. Samuels indicated that the Village currently has 60 acres of parkland for recreational uses, and according to the Village Comprehensive Outdoor Recreation Plan, the desired ratio of parkland is 10 acres of parkland per 1,000 residents. The current population of the Village is 2,142. If development occurs throughout the ultimate Village limits from border agreements with surrounding municipalities, the Village will still exceed the desired ratio. The Broadlands Golf Course is not included in the total parkland. Trustee D. Samuels stated that the previously platted Lots 138 and 139, located in Prairie Village Addition No. 1, are over-grown and currently have a trail cut through the area to promote easier access to the parkland.

Trustee J. Moravec stated that his position remains the same and feels that if parkland is rezoned for other purposes, the open green space will be permanently reduced.

**D. Salter**, 507 Chad Court, asked how the lots would have access to the street. Trustee J. Moravec indicated that the current cul-de-sac on Morrissey Drive would allow access for the previously platted Lots 138 and 139. She has no concerns with the rezoning of the two lots.

**P. Weinhammer**, 102 Eagles Cove Circle, agrees with Trustee Moravec and feels that if open space is taken away, it will be lost forever.

**H. Ermer**, 506 Karin Drive, asked if the DNR has declared the wetland areas around the pond. Trustee D. Samuels mentioned that the Waukesha County GIS does not indicate that any of the lots are in the wetland. The lots set up on top of the hill.

Trustee D. Samuels indicated that WE Energies has indicated that a gas line already exists in the area along Morrissey Drive, and that it will cost approximately \$600-\$700 to extend the electrical lines. Water lines exist in the area also, so a water lateral could be extended around the cul-de-sac to service the two lots.

Trustee D. Stellpflug asked if the pathway will remain off of the cul-de-sac for residents to access the park. The pathway will remain.

**Motion by J. Moravec, seconded by D. Stellpflug, to close the public hearing at 7:17 p.m. Motion carried unanimously.**

Ordinance No. 04-2015 to conditionally rezone Lots 138 and 139 of Prairie Village Addition No. 1 from P-1 (Public Parks) to R-1 (Single-Family Residential).

Motion by D. Samuels, seconded by B. Peters, to approve Ordinance No. 04-2015 which conditionally rezones two parcels in the Village, Lots 138 and 139, located in Prairie Village Addition No. 1, from P-1 (Public Parks) to R-1 (Single-Family Residential), and to conditionally amend the zoning map as presented, based upon the recommendation of the Plan Commission, having determined that the procedural and notice requirements have been satisfied, and provided that all conditions of rezoning are completed within two years of the date of this decision. Motion carried. Opposed: Trustee J. Moravec.

**Presentation by Shawn McNulty, Superintendent of Mukwonago School District:**

Mr. McNulty explained that the school district is comprised of 90 square miles, 8 municipalities and 8 high-performing schools. The Mukwonago School District is high achieving while being low spending based on the cost per pupil comparison with ten other schools and the state average.

The Mukwonago School Board is considering a potential spring facility referendum in April of 2016 to renovate Mukwonago High School. The high school is in need of a larger cafeteria, modified Tech-Ed wing, auditorium, gym space, front office relocation, among other concerns. Mr. McNulty is interested in hearing any questions or concerns regarding the Mukwonago School District.

**Motion by G. Nickerson, seconded by D. Samuels, to open the meeting to Public Comments. Motion carried.**

**D. Salter**, 507 Chad Court, mentioned a dead tree is located in Veteran's Park. She is also concerned about tall weeds located by the railroad tracks along Main Street. The Dept. of Public Works will check into the issue.

**Motion by G. Nickerson, seconded by J. Moravec, to close the Public Comment section of the meeting. Motion carried.**

**VILLAGE PRESIDENT Report:** President G. Nickerson read a Proclamation from the Office of the Governor regarding Domestic Violence Awareness Month.

**Policy for Use of Village Equipment-** President G. Nickerson would like to see a policy regarding the use of Village equipment prepared for the November Village Board meeting by the Personnel & Policy Committee.

**Request from Village Attorney for Cost Sharing for Waukesha County project-** No action was taken.

**HAWS Service Agreement-** G. Nickerson inquired if any other service agencies have been researched for a lower cost.

**Motion by D. Samuels, seconded by B. Peters, to approve the Humane Animal Welfare Society of Waukesha County Service Agreement for three years, 2016, 2017 and 2018, with no rate increase.**

**HAWS agrees to provide animal services for an annual fee of \$578.00. Motion carried unanimously.**

**Proposed 2016 Budget-**

**Motion by G. Nickerson, seconded by C. Pasierb, to set the proposed 2016 Budget to a Public Hearing on Thursday, November 12, 2015, at 7:00 p.m. with the Board meeting to follow. Motion carried unanimously.** Details for the proposed budget can be found on the Village website, as well as in the Village Clerk's Office.

**VILLAGE CLERK Report-** Clerk R. Bagley mentioned that the Village had a 3.4% voter turn-out on September 29th for the 99<sup>th</sup> Assembly District Special Election with 51 voters.

**Unpaid Village Charges-** The Village has just one outstanding weed-cutting charge unpaid at this time for the vacant property located at 102 Prairie View Drive.

**Motion by D. Samuels, seconded by D. Stellpflug, to place the outstanding weed-cutting fee on the 2015 tax bill for 102 Prairie View Drive as a special charge. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** D. Samuels stated the Committee met on Oct. 6<sup>th</sup>. Budgets were discussed with both the Fire and Police Departments. A letter from Fire Chief Brian Taylor was read into the record indicating his retirement at the end of 2015 after 25 years with the North Prairie Fire Department.

**Fire Dept. Mergers/Consolidations/Options/Updates:** Trustee D. Samuels has no further updates.

**Ordinance No. 06-2015 Joint Municipal Court-** The Town of Vernon does not wish to join the Joint Municipal Court after all, so this ordinance repeals Ordinance No. 03-2015 and creates a sunset date for the ordinance as of April 30, 2016 as the Town of Waukesha will be withdrawing from the Court at that time. The Town of Waukesha has agreed to pay 100% of their share of Court Costs for all of 2016.

**Motion by D. Samuels, seconded by B. Peters, to approve Ordinance No. 06-2015 regarding the Joint Municipal Court which repeals Ordinance No. 03-2015 as presented, with the removal of the Town of Vernon and includes a sunset date of April 30, 2016. Motion carried unanimously.**

**Joint Municipal Court Agreement-** The Town of Vernon was removed from the prior Agreement and a sunset date was included in the agreement as the Town of Waukesha will be withdrawing from the Court as of April 30, 2016.

**Motion by D. Samuels, seconded by B. Peters, to approve the Agreement for the Operation of the Joint Municipal Court as presented, with the removal of the Town of Vernon and includes a sunset date of April 30, 2016. Motion carried unanimously.**

**Ordinance No. 05-2015 prohibiting Vagrancy, Loitering and Prowling-** Trustee D. Samuels stated that the Committee has reviewed the ordinance.

**Motion by D. Samuels, seconded by J. Moravec, to approve Ordinance No. 05-2015 as presented which prohibits vagrancy, loitering and prowling with the Village of North Prairie. Motion carried unanimously.**

**Repairs to Fire Truck #3571-** Trustee D. Samuels explained that the fire truck was damaged during Harvest Fest when a volunteer using Village equipment clipped the fire truck. The necessary repairs totaled approximately \$3,732.81. The Committee recommends submitting the repair invoices to the Village insurance company and invoice Harvest Fest \$500 to cover the deductible. (G. Nickerson recused himself from discussion.)

**Motion by D. Samuels, seconded by J. Moravec, to submit the claim for the fire truck repairs to the Village insurance carrier and invoice Harvest Fest \$500 to cover the deductible, as recommended by the Finance & Fee Committee. Motion carried unanimously.**

**Motion by J. Moravec, seconded by D. Samuels, to suspend the rules to allow Fire Chief B. Taylor to speak. Motion carried.** Chief Taylor indicated that the Harvest Fest Chair would agree to this proposal.

**PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE:** Trustee D. Stellpflug stated the recycling grant has been submitted.

**Waukesha County Letter of Agreement for winter materials-** D. Stellpflug mentioned that the County will be allocating salt purchases beginning next year based on 5 –year averages.

**Motion by D. Stellpflug, seconded by J. Moravec, to approve the Waukesha County Letter of Agreement for the Village to purchase up to 450 tons of salt at \$70.72 per ton and salt/sand mix at \$87.00 per ton for the 2015-2016 winter season. Motion carried unanimously.**

**Prairie Village Water Trust Contract for Snow/Ice Control-** D. Stellpflug indicated that the contract has been updated with the new rates for 2015-2016. D. Samuels suggested that the Village include a section which indicates that if the actual salt/salt-sand mix prices increase during the season, the price increase will be passed on to PVWT.

**Motion by J. Moravec, seconded by B. Peters, to approve the Contract for Snow and Ice Control with the Prairie Village Water Trust for the 2015-2016 season upon including a section which indicates that the Village reserves the right to increase the prices of the salt and sand/salt mix in the event the Village incurs a price increase from the supplier of the products. Motion carried unanimously.**

**Town of Ottawa Contract for Snow/Ice Control-** The contract has been updated with the new rates for 2015-2016 and Trustee D. Samuels suggested that this contract also indicate that if the actual salt/salt-sand mix prices increase during the season, the price increase will be passed on to the Town of Ottawa.

**Motion by D. Stellpflug, seconded by B. Peters, to approve the Contract for Snow and Ice Control with the Town of Ottawa for the 2015-2016 season upon including a section which indicates that the Village reserves the right to increase the prices of the salt and sand/salt mix in the event the Village incurs a price increase from the supplier of the products. Motion carried unanimously.**

**Clean Mats 2016 Proposal-** Dexter has retired and sold his business for cleaning floor mats to Clean Mats. The rates for 2016 will remain the same as in 2015 for changing out the mats in the Village Hall and the Fire Department building.

**Motion by D. Stellpflug, seconded by B. Peters, to accept the 2016 proposal from Clean Mats for the maintenance of floor mats for the Village Hall and the Fire Dept. building. Motion carried.**

**Sale of Snow Plow Truck-** Trustee D. Stellpflug stated that the truck will be on display for sale to the public along Hwy 59 until November 1<sup>st</sup>. If the truck does not sell, it will be advertised on the Wisconsin Surplus website.

**Motion by D. Stellpflug, seconded by D. Samuels, to display the plow truck along Hwy 59 until November 1<sup>st</sup>, and if it has not sold by then, advertise the vehicle on the WI Surplus website, as recommended by the Committee. Motion carried.**

**PERSONNEL & POLICY COMMITTEE:** The Committee did not meet this past month.

**FINANCE & FEE COMMITTEE:** Trustee C. Pasierb stated the Finance and Fee Committee approved some minor repairs to the Village squad.

**Monthly Bills and Payroll-**

**Motion by C. Pasierb, seconded by J. Moravec, to approve checks 9404-9410 for utilities paid at the end of Sept. for \$3,135.45, October payroll checks from 9411-9463 for a total of \$31,901.82, and Accounts Payables checks for Sept. and Oct. 9464-9519 for a total of \$84,707.64, as recommended by the Committee. Motion carried unanimously.**

**REPORTS:** Building Inspector, Fire, Police and Public Works reports were filed for the record.

**Motion by J. Moravec, seconded by D. Stellpflug, to adjourn at 8:41 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer