

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD MEETING MINUTES  
MARCH 10, 2016**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: B. Peters, A. Pellegrino, D. Stellpflug, D. Samuels and C. Pasierb.

Clerk: R. Bagley

Absent: Trustee J. Moravec

Others Present: Police Chief S. Tamez, Fire Lt. A. Rydzik, Fire Chief P. Buchholtz (7:30 p.m.), Atty. Matthew Leffler and Chuck Wood.

The Pledge of Allegiance was recited.

**Motion by D. Stellpflug, seconded by B. Peters, to approve the February 11, 2016 Village Board meeting minutes and February 18, 2016 Special Village Board minutes as written. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by D. Samuels, to open the meeting to Public Comment. Motion carried.**

**D. Salter**, 507 Chad Court, mentioned that she noticed a black snowplow truck with a red plow clearing Chad Court and wasn't a Village truck. On March 1<sup>st</sup>, the Village did not salt Chad Court until 12 hours after the first plow cleared the snow.

**C. Wood**, 409 Karin Drive, mentioned that he is a candidate for County Supervisor, District 14, and will be available after this meeting to answer any questions or respond to concerns.

**A. Rydzik**, 115 Harrison Street, asked if the stones in the parking areas along Harrison Street will be leveled to remove existing ruts. The Dept. of Public Works is reviewing the issue.

**Motion by D. Samuels, seconded by B. Peters, to close the Public Comment section. Motion carried.**

**VILLAGE PRESIDENT'S REPORT:** Village President G. Nickerson attended the retirement party on Feb. 24<sup>th</sup> for Fire Chief Brian Taylor and presented plaques to Chief Taylor and Jill Lundwall to thank them for their years of service to Village Fire Dept. He attended the Milwaukee 7 Council meeting which reviewed methods to market Waukesha County.

**From Plan Commission: Town of Genesee Extra-territorial CSM as created for FS Land, LLC** - President G. Nickerson explained that the Plan Commission reviewed the 3-Lot Certified Survey Map and is recommending approval by the Village Board provided that all requirements by the Town Planner are satisfied and that the Village President's name is corrected. Atty. M. Leffler mentioned that some provisions can be waived, however, all issues have been reviewed by the Planner and the Town Attorney.

**Motion by G. Nickerson, seconded by D. Samuels, to approve the Town of Genesee Extra-territorial three-lot CSM located along Hwy 83 and Walnut Street as presented, provided that the requirements by the Town Planner are satisfied as recommended by the Plan Commission. Motion carried unanimously.**

**Sale of Village Lots 1 & 2, CSM #11387-** No action necessary. D. Samuels mentioned that WE Energies will be removing the two existing light poles and cable.

**VILLAGE CLERK Report-** Clerk R. Bagley mentioned that the Village had an 18% voter turnout for the primary election on February 16, 2016. We are planning for a larger voter turnout on April 5<sup>th</sup>.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** Trustee D. Samuels mentioned that a Committee meeting was held on February 23<sup>rd</sup>. Tires were purchased for the squad car. The Fire Dept. server is under repair. The Committee is trying to standardize some normal operating procedures for the Fire Dept.

**Fire Dept. Mergers/Consolidations/Options/Updates:** No updates to the consolidation/merger discussions.

**Central Office Systems Maintenance Agreement-** D. Samuels was unable to discuss the increase in rates with Central Office Systems representative since last month. Chief P. Buchholtz provided a list of copier requirements, so other companies may be contacted to obtain some comparison rates.

**PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE:** Trustee D. Stellpflug stated the Committee met on March 7<sup>th</sup>. The playground equipment will need to be moved at Prairie Village Park. Some of the equipment is so old and will be discarded while some equipment can be refurbished. Some spring cleaning is anticipated in the Dept. of Public Works building. The storm water agreements with certain Village residents will need to be created as part of the NR216 program.

**Number One Portables 2016 Sanitation Contract-** Trustee D. Stellpflug explained the services which the contract provides for \$79.00 per unit every four weeks from April 1 – November 1, 2016.

**Motion by D. Stellpflug, seconded by D. Samuels, to approve the 2016 Portable Sanitation Contract with Number One Portables, as presented. Motion carried unanimously.**

**Geis Building Products, Inc. Preventative Maintenance Program-** Trustee D. Stellpflug suggested a maintenance program is necessary to maintain the doors on the Fire Dept. building. No funds were budgeted for this purpose.

**Snowplowing Complaints-** Dept. of Public Works provided a list of 30 to 40 areas within the Village with serious accumulations of stones and sod located in the ditch and easement areas from snowplowing. The Committee is looking into some type of power equipment to assist with removing the stones and sod from the worst areas.

**PERSONNEL & POLICY COMMITTEE:** No meeting had been scheduled.

**FINANCE & FEE COMMITTEE:** Trustee C. Pasierb stated the Committee met prior to this meeting.  
**Monthly Bills and Payroll-**

**Motion by C. Pasierb, seconded by D. Samuels, to approve checks 10022-10028 for February tax payouts of \$369,252.98, and utilities paid at the end of Feb. for \$4,141.46, March payroll checks 10029-10058 for \$20,928.68 and Accounts Payables checks for February and March 10059-10112 for a total of \$140,739.50, as recommended by the Committee. Motion carried unanimously.** The loan payment of \$80,025.65 to the Board of Commissioners of Public Land was included in the payables.

**Installation of Water Lines Bids-** Trustee C. Pasierb mentioned the Village received two bids from the Class 1 notice to install the water lines to 202 and 204 N. Morrissey Drive and the Committee is recommending to accept the bid from BHS Underground, Inc. at a cost of \$8,251.23. The tax amount of \$58.77 was removed from the original bid under WI Act 126.

**Motion by C. Pasierb, seconded by D. Samuels, to approve the bid from BHS Underground, Inc. in the amount of \$8,251.23 to install water lines at 202 and 204 N. Morrissey Drive with the project being completed by May 31, 2016, as recommended by the Committee. Motion carried unanimously.**

**REPORTS:** Building Inspector, Department of Public Works, Fire and Police reports were filed for the record.

**ADJOURN:** Motion by A. Pellegrino, seconded by B. Peters, to adjourn at 7:49 p.m. Motion carried.

Respectfully submitted,  
Rhoda Bagley, Village Clerk/Treasurer