

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
JULY 14, 2016**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: S. Lutz, A. Pellegrino, D. Stellpflug, and C. Pasierb.

Clerk: R. Bagley

Absent: Trustees B. Peters and D. Samuels

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

**Motion by D. Stellpflug, seconded by S. Lutz, to approve the June 9, 2016 Special Village Board meeting minutes and the June 9, 2016 regular Village Board meeting minutes as written. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by C. Pasierb, to open the meeting to Public Comments. Motion carried.**

R. Hansen, 116 N. Harrison, mentioned that the families on Harrison Street, south of the railroad tracks, would like to close off a portion of the street for a block party on August 6<sup>th</sup>, leaving access to the Village Hall. No special equipment will be brought in.

**Motion by G. Nickerson, seconded by D. Stellpflug, to close the Public Comment section of the meeting. Motion carried.**

**VILLAGE PRESIDENT:**

**Motion by G. Nickerson, seconded by S. Lutz, to allow Police Chief S. Tamez to speak regarding the request by R. Hansen. Motion carried.** Chief Tamez does not have a problem with the block party, and the Village does not have a policy regarding special events.

Village President G. Nickerson suggested R. Hansen follow all of the requirements of the Police and Fire Chiefs for the safety of everyone involved with the block party.

Village President G. Nickerson met with the Waukesha County Emergency Preparedness team regarding the County-wide fire district endeavor. Eighteen communities are involved and future meetings will be scheduled.

**Broadlands Owner's Assn. request regarding dilapidated fencing-** D. Stellpflug stated the committee discussed the fencing and decided the fence along St. Andrews Blvd. is no longer necessary. However, the fence adjacent to the park is required for safety. The repairs for the fence around the park will be included in the 2017 budget. The Committee will determine exactly what portion of the fencing the Village will be responsible for so issue will be tabled until next month.

**Town of Mukwonago long-term planning initiative-**

**Motion by A. Pellegrino, seconded by D. Stellpflug, to contact the Town of Mukwonago regarding the Village's interest to participate in discussions for long-term planning with the contiguous municipalities. Motion carried unanimously.** Village Clerk will send a letter to the Town.

**Resolution 2016-03R Waukesha County All Hazard Mitigation Plan update-** G. Nickerson contacted the County regarding the 2016 updates and the revised version can be found on the County website. This resolution will be on next month's agenda to give the Board members a chance to review the 240 page document.

**Plan Commission Trustee Appointment-** Trustee D. Stellpflug is being recommended to replace S. Lutz on the Plan Commission due to work conflicts with the dates for the meetings.

**Motion by G. Nickerson, seconded by A. Pellegrino, to approve the appointment of Trustee D. Stellpflug as the Plan Commission liaison for the remaining term. Motion carried.**

**Dousman Fire District Update-** A definite date has not been established to meet with the Dousman Fire District.

**VILLAGE CLERK:**

**Operator's License-** One application for an operator's license has been received and the applicant has met all of the requirements for licensing.

**Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the Operator's License request from Cherian Wagner at Sports Page Bar and Grill, upon meeting all licensing requirements. Motion carried.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** Trustee S. Lutz stated the Committee met on July 6<sup>th</sup> and approved the purchase of a new radar unit for the Police Dept.

**Fire Dept. Mergers/Consolidations/Options:** No update other than what was mentioned by President Nickerson.

**Resolution Setting Ambulance Fees-** Item is tabled until August Board meeting.

**Ordinance to recreate Chapter 50, Section 50-2-** Trustee S. Lutz mentioned the Committee discussed rewriting Chapter 50, section 50-2 of the Municipal Code regarding disorderly conduct relating to motor vehicle restrictions and operation, as recommended by the Police Chief.

**Motion by S. Lutz, seconded by A. Pellegrino, to approve Ordinance No. 03-2016 to recreate Chapter 50, section 50-2 of the Municipal Code regarding disorderly conduct relating to motor vehicles, as recommended by the Committee. Motion carried unanimously.**

**PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE:** D. Stellpflug stated the Committee met on July 11, 2016. The Civic Pride award is being advertised for nominations and may be integrated with Harvest Fest. The Committee is still researching the best product to use in the parking lane along Harrison Street. The dust ball issue on Harrison Street has been resolved.

**Repair of Curb Box Invoice-** Invoice was paid by Prairie Village Water Trust.

**Maintenance of Storm Water Ponds-** D. Stellpflug mentioned the Village Engineers recommended a Village ordinance for required storm water management of ponds and easements located on private property. D. Stellpflug will contact the Village Engineer to determine an approximate cost to review a draft ordinance for storm water easements and pond maintenance.

**Prairie Village Park Play Structures-** The Committee discussed all varieties of play structures, along with the repair of the existing structures. A proposal from Gerber Leisure Products was presented for a new structure at a cost of \$15,205.00, along with an estimated proposal for supplies and Village labor for \$7,460. This would be a community-build project. Two to three weeks for the delivery of structure.

**Motion by D. Stellpflug, seconded by C. Pasierb, to approve the PlaySense Design 304 as presented from Gerber Leisure Products at a cost of \$15,205.00, along with the estimate for materials and labor of \$7,460.00, not-to-exceed a total cost of \$23,000, for the replacement of the play equipment in Prairie Village Park. Motion carried unanimously.**

**PERSONNEL & POLICY COMMITTEE:** A. Pellegrino mentioned the department heads had a chance to review the draft Return-to-Work Policy and the Committee will review all comments and necessary updates. G. Nickerson directed the Committee to present the Village purchasing policy for Board review at the August Board meeting.

**Return-to-Work Policy-** No action taken.

**FINANCE AND FEE COMMITTEE:** C. Pasierb mentioned the Committee met prior to this meeting. The Committee is requesting early 2017 budget numbers be provided by departments to the Finance & Fee Committee by August 11<sup>th</sup> so that the Committee has an opportunity to review the proposed budget before bringing the 2016-2017 projections to the full Board.

**Monthly Bills and Payroll-**

**Motion by C. Pasierb, seconded by D. Stellpflug, to approve checks 10451-10457 for utilities paid at the end of June for \$3,217.39, July payroll checks from 10458-10508 for a total of \$33,524.26, and Accounts Payables checks for June and July, 10509-10563 for a total of \$84,376.17, as recommended by the Committee. Motion carried unanimously.**

**REPORTS:** Building Inspector, Fire, Police and Public Works reports were filed for the record.

**Motion by A. Pellegrino, seconded by S. Lutz, to adjourn at 7:56 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer