

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
AUGUST 11, 2016**

The meeting was called to order by President G. Nickerson at 7:01 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: A. Pellegrino, D. Stellpflug, D. Samuels and C. Pasierb.

Clerk: R. Bagley

Absent: Trustees B. Peters and S. Lutz

Others Present: Police Chief S. Tamez (briefly) and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the July 14, 2016 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public Comments. Motion carried.

D. Salter, 507 Chad Ct., was wondering if a new tree will be planted next to the Village sign in Veteran's Park to provide symmetry for the existing tree.

Motion by G. Nickerson, seconded by C. Pasierb, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: G. Nickerson enthusiastically announced that the Village of North Prairie was named the safest place to live in WI based on a 2016 ranking by Niche.com and described in the Mukwonago Chief edition on August 10, 2016. A plaque was presented to our Police Chief Sal Tamez and Captain Terry Tesch on behalf of the Village congratulating them on their proactive department. The Village Police Dept. has also been selected to receive the Civic Pride award to be presented during Harvest Fest.

G. Nickerson attended the Waukesha County Corp Counsel meeting on July 25th and responded to the Town of Mukwonago regarding the long-term planning initiative. Village President G. Nickerson also volunteered to work on the Waukesha County Fire/EMS consolidation feasibility study but has not heard back from the coordinator.

Resolution 2016-03R-Adopting the Waukesha County 2016 All Hazard Mitigation Plan- President G. Nickerson mentioned this was tabled last month to give members a chance to review the lengthy All Hazard Mitigation Plan.

Motion by D. Samuels, seconded by A. Pellegrino, to approve Resolution 2016-03R adopting the Waukesha County 2016 All Hazard Mitigation Plan as prepared by the Waukesha County Office of Emergency Management. Motion carried unanimously.

Village Expenditures Policy- Policy No. FIN 2016-02- The Board members reviewed the policy and agreed that budgeted expenditures for \$2,000 or less shall be approved and authorized by a department head, rather than \$500, and all contracts will continue to require Village Board approval along with a signature by the Village President which should be added to the policy.

Motion by D. Samuels, seconded by C. Pasierb, to approve Policy No. Fin 2016-02 Policy regarding Village Expenditures by amending (a) expenditures for \$2,000 or less by department heads, and indicating in the first paragraph that all contracts will continue to require Village Board approval with a signature by the Village President. Motion carried unanimously.

2016-2017 Budget Workshops- The Committee of the Whole will be meeting on the following dates and times to work on the 2017 Budget with the Public Hearing scheduled on November 10th:

Motion by D. Samuels, seconded by C. Pasierb, to allow Fire Chief P. Buchholtz to comment. Motion carried. Fire Chief P. Buchholtz stated that Wednesdays will work with his schedule.

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| September 21, 2016 | 7:00 p.m.-9:00 p.m. | Village Hall |
| September 28, 2016 | 7:00 p.m.-9:00 p.m. | Village Hall |
| October 5, 2016 | 7:00 p.m.-9:00 p.m. | Fire Dept. Building |
| If necessary: October 12, 2016 | 7:00 p.m.-9:00 p.m. | Village Hall |

VILLAGE CLERK:

Bartolotta Fireworks Permit for Harvest Fest-

Motion by D. Samuels, seconded by D. Stellpflug, to approve and authorize Fire Chief P. Buchholtz to sign the Permit for Bartolotta's to possess and display fireworks in Veteran's Park on September 17th and the beginning of parade on September 18th. A Certificate of Insurance has been submitted from Bartolotta's. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: Trustee D. Samuels stated the Committee has not met.

Fire Dept. Mergers/Consolidations/Options: D. Samuels mentioned that on July 27th, she and President G. Nickerson met with Dousman Fire District Chief B. Bowen and President G. Morris. All options remain open at this time. Chief Bowen will apply some Village Fire Dept. information into a working formula to determine the effect on response times, over-all coverage, etc. The group will meet again on August 24.

Resolution Setting Ambulance Fees- D. Samuels presented information regarding the dramatic reduction in revenues due to lost contracts and increased EMT-Basic personnel to the department. From 2011 through 2014, the deficit budgets ranged from (\$12,500) to (\$65,000). In 2015, the Fire Dept. had a deficit budget of (\$125,000) and the projected deficit in 2016 if the pace continues may be as high as (\$219,000). The ambulance revenues have significantly decreased due to fixed rates in many cases. The charges, overall, have not increased since 2012. Basically, ambulance transports will be increasing \$100 for residents and non-residents.

Motion by D. Samuels, seconded by G. Nickerson, to approve Resolution No. 2016-04R to set the Ambulance Fees, as presented, adopted August 11, 2016. Motion carried unanimously.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met this evening. The play structure should be delivered shortly. A community-build project for the Prairie Village play structure will commence on Saturday, October 1st. Rain date will be October 8th. Civic Pride award will be issued to the Village Police Dept. The Committee has received two quotes on the Broadlands Park pavilion. The dilapidated fencing along St. Andrews Blvd. will be removed and the fence around the soccer fields will be replaced as part of the 2017 budget.

Maintenance of Storm Water Ponds- D. Stellpflug mentioned the Village Engineers have reviewed the proposed Ordinance relating to Storm Water Management within the Village limits and provided some informative comments. The ordinance will be tabled until next month.

PERSONNEL & POLICY COMMITTEE: A. Pellegrino mentioned the Committee has not met but has a meeting scheduled on Sept. 2, 2016 at 6:00 p.m. The Committee will also review a safety program and a DPW annual timeline task.

Return-to-Work Policy- No action taken.

FINANCE AND FEE COMMITTEE: C. Pasierb mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by C. Pasierb, seconded by D. Samuels, to approve checks 10564-10566 for utilities paid at the end of July for \$2,890.29, August payroll checks from 10567-10598 for a total of \$21,984.88, and Accounts Payables checks for July and August, 10599-10648 for a total of \$65,636.91, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by C. Pasierb, to adjourn at 7:49 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer