

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 8, 2016**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: B. Peters, S. Lutz, A. Pellegrino, D. Stellpflug, D. Samuels and C. Pasierb.

Clerk: R. Bagley

Others Present: Police Captain T. Tesch and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

**Motion by D. Samuels, seconded by S. Lutz, to approve the August 11, 2016 Village Board meeting minutes as written. Motion carried unanimously.**

**Motion by D. Stellpflug, seconded by B. Peters, to open the meeting to Public Comments. Motion carried.**

P. Weinhammer, 102 Eagles Cove, suggested that Village funds from the Civic Pride should be provided to improve the vacant property in the southeast corner of CTH E and State Road to make it similar to a Town Square. D. Samuels mentioned that the property is owned by the State.

**Motion by G. Nickerson, seconded by C. Pasierb, to close the Public Comment section of the meeting. Motion carried.**

**VILLAGE PRESIDENT:** G. Nickerson mentioned that he has no update regarding the Waukesha County Fire/EMS feasibility study. August 29 was the initial meeting at the Town of Mukwonago for future planning initiatives for all departments and services. Due to a busy budget schedule this fall, the next meeting will be sometime in 2017. The railroad crossing on Main Street in North Prairie is scheduled for a full repair in the spring of 2017.

**Trick-or-Treat for 2016-**

**Motion by C. Pasierb, seconded by A. Pellegrino, to approve the Trick-or-Treat day and time to occur on Sunday, October 30<sup>th</sup> from 4:00 p.m. until 7:00 p.m. Motion carried unanimously.**

**From Plan Commission: Town of Genesee Extra-territorial Certified Survey Map for G. Reichert located at S42 W32130 STH 83.** G. Nickerson explained that the Plan Commission is recommending approval of the CSM as three tax key numbers are being combined along with 4 buildings to create one CSM.

**Motion by D. Samuels, seconded by D. Stellpflug, to approve the Town of Genesee Extra-territorial Certified Survey Map as presented by G. Reichert, and as recommended by the Plan Commission. Motion carried unanimously.**

**VILLAGE CLERK:** Clerk R. Bagley mentioned that Harvest Fest is in need of volunteers to assist on September 16, 17 and 18<sup>th</sup>. A website has been provided to sign-up and the link can be found on the Village Website at [www.northprairie.net](http://www.northprairie.net).

The ballots for the November 8, 2016 election will arrive on September 22<sup>nd</sup>. There will be numerous opportunities for residents to vote by absentee ballot.

The first budget workshop will be Wednesday, Sept. 21<sup>st</sup> from 7:00-9:00 p.m. in the Village Board room.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** Trustee D. Samuels stated the Committee met on August 31<sup>st</sup>. They reviewed current budgets and the proposed 2017 budgets. The fee schedule is also being reviewed.

**Fire Dept. Mergers/Consolidations/Options:** D. Samuels mentioned that she and President G. Nickerson met with Dousman Fire District Chief B. Bowen on August 24<sup>th</sup> and had a tour of the Dousman Fire Department and a productive discussion. All options remain open at this time.

**PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE:** D. Stellpflug stated the Committee met on August 31<sup>st</sup> and has scheduled a community-build project for the Prairie Village play structure on Saturday, October 1<sup>st</sup>. Rain date will be October 8<sup>th</sup>. The Committee received quotes to replace the fence around the Broadlands Park. The utility room was discussed to provide some ventilation to cool the electronic equipment in the Village Hall and the Committee is still obtaining quotes.

**John's Disposal 2017 rate request-** The Committee discussed the rate increase requested by John's Disposal. Trustee D. Stellpflug will discuss the rate increase request with John's Disposal to get more information. No action taken at this time.

**Holiday decorations for State Road-** Trustee A. Pellegrino provided two options regarding the purchase of 13 additional LED snowflake decorations. The old decorations which were displayed last year were sold at the end of the season.

**Motion by D. Stellpflug, seconded by B. Peters, to approve Option B from Northern Lights Display which includes 13 LED snowflakes with free shipping, for a total of \$5,416, as recommended by Committee. The funds are available in the highway and transportation department 2016 Snow and Ice Control budget. Motion carried unanimously.**

**PERSONNEL & POLICY COMMITTEE:** A. Pellegrino mentioned the Committee met on September 2<sup>nd</sup> and discussed the Return-to-Work draft policy. Profession staff will review the draft policy and the policy should be ready as an agenda item at the next Village Board meeting. A safety program is being developed in a video-type format. Also, a Dept. of Public Works management tool/task timeline to track labor and supplies is being developed to be implemented in early January.

**Return-to-Work Policy-** No action taken.

**FINANCE AND FEE COMMITTEE:** C. Pasierb mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

**Motion by C. Pasierb, seconded by D. Samuels, to approve checks 10649-10654 for utilities paid at the end of August for \$2,998.52, September payroll checks from 10655-10685 & 10741 for a total of \$24,493.65, and Accounts Payables checks for August and September, 10686-10740 & 10742 for a total of \$96,679.68, as recommended by the Committee. Motion carried unanimously.**

**REPORTS:** Building Inspector, Fire, Police and Public Works reports were filed for the record.

**Motion by A. Pellegrino, seconded by S. Lutz, to adjourn at 7:49 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer