

**VILLAGE OF NORTH PRAIRIE
BUDGET PUBLIC HEARING AND VILLAGE BOARD MEETING MINUTES
NOVEMBER 10, 2016**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: B. Peters, S. Lutz, A. Pellegrino, D. Stellpflug and C. Pasierb.

Clerk: R. Bagley

Absent: Trustee D. Samuels

Others Present: Police Chief S. Tamez, Fire Chief Phil Buchholtz, B. Jongetjes from John's Disposal and several Village residents.

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by B. Peters, to approve the October 13, 2016 Village Board meeting minutes as written. Motion carried unanimously.

2017 Budget Public Hearing – President G. Nickerson explained that the Public Hearing will commence at 7:02 p.m. with comments from the Village Board members, then will open the hearing to any comments from the public. Trustee C. Pasierb briefly explained the proposed 2017 balanced budget with an estimated mill rate at \$3.93 which is down \$.01 from 2016 budget.

Comments from the public:

C. Wood, 409 Karin Drive, thanked the Village Board members for their hard work on the budget and for supporting the public safety in the Village.

B. Jongetjes, John's Disposal Service, had requested a rate increase of 1.1%, or \$.15 per home due to CPI increase but no decision had been made. He described the financial market for recyclables, has not requested an increase in 4 years, explained the difficulty in obtaining drivers and the ever-increasing landfill costs. Mr. Jongetjes will accept \$.09 increase in the garbage rate with no increase in the recycling rate. This would result in an increase in the budget expenses of \$826.20.

Trustee C. Pasierb recommended increasing the revenues in the Gen. Transportation Aids \$2,844 to reflect the actual revenues expected from the State. General Fund EMS grant expenditures were adjusted slightly higher to reflect the same amount as revenues. The balance was divided between the increase in garbage fees of \$826.20 and the remainder will be included in Miscellaneous Expenses. After all adjustments were made, the proposed 2017 Budget remained balanced.

No other comments.

Motion by G. Nickerson, seconded by C. Pasierb, to close the 2017 Budget Public Hearing at 7:21 p.m. Motion carried unanimously.

Motion by B. Peters, seconded by S. Lutz, to approve and adopt the 2017 Village Budget and 2016 Tax Levy as presented and adjusted, with revenues and expenses projected to be \$1,040,075, with the 2016 Tax Levy of \$825,779, +1.67% from 2016. The estimated mill rate is \$3.93 for the Village. All Board members voted in favor of motion. Motion carried unanimously.

VILLAGE PRESIDENT'S REPORT:

Waukesha County Fire/EMS Study- President G. Nickerson reported that there is no new information regarding the consolidation of Fire and EMS Service areas in the Lake Country region.

A letter was read into the record from Congressman Paul Ryan regarding North Prairie's recognition of the safest community in WI.

President Nickerson met with a representative from the Waukesha County Center for Growth, Inc. regarding assistance with economic development services for promoting business parks, industrial parks and redevelopment areas. This will be an agenda item at the December Board meeting.

Resolution 2016-06R Delegation of Approval Authority for Functional Classification and Boundary Changes-

Motion by B. Peters, seconded by A. Pellegrino, to approve Resolution 2016-06R regarding the delegation of approval authority to the Village Clerk for Functional Classification and Boundary Changes, as written. Motion carried unanimously.

Board members up for election: The following positions will be up for election on April 4, 2017 for Village President G. Nickerson, Trustees B. Peters, D. Samuels and D. Stellpflug. Nomination papers may be circulated beginning December 1, 2016 and returned by 5:00 p.m. on January 3, 2017.

VILLAGE CLERK REPORT- Clerk R. Bagley reported that the Village had an 87% voter turnout on November 8th with 1,332 residents voting.

Operator's License- One application for an Operator's License was received and the applicant has met all requirements for licensing.

Motion by D. Stellpflug, seconded by B. Peters, to approve the Operator's License request for Justin Crumpler at Sports Page Bar & Grill, upon meeting all licensing requirements. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: No report.

Fire Dept. Mergers/Consolidations/Options/Updates: No updates.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: Trustee D. Stellpflug stated the Committee met on November 1st. Topsoil was delivered to Prairie Village Park which should complete the landscaping there. Part-time snowplowing help has been arranged throughout the winter season.

Envirocon Agreement- Motion by D. Stellpflug, seconded by S. Lutz, to approve the one-time spring application for weed control from Envirocon in the amount of \$1,642.00 for various Village-owned properties. Motion carried unanimously.

Replacement of pedestrian doors in Fire Dept. Building- D. Stellpflug mentioned the Committee has received 4 bids to replace the doors. No one can guarantee replacement by the end of December. Trustee Stellpflug just wants to make certain that the funds will still be available in 2017 if the new doors are not installed in 2016. The schedule will be tight. The Board members agreed that the funds will be in the General Fund in 2017 if project is not completed this year.

John's Disposal 2017 rates- Motion by A. Pellegrino, seconded by S. Lutz, to approve an increase of \$.09 in the garbage unit rate in 2017, from \$10.55 to \$10.64, with no increase in the recycling rate. The combined rate for 2017 will be \$14.34 per unit, as discussed. Motion carried unanimously.

Storm Water Management Ordinance- Trustee D. Stellpflug mentioned that there is no immediate need to approve the ordinance at this time as everything is in compliance. The Committee will gather more information from other municipalities.

Snow and Ice Control Contract with Prairie Village Water Trust- Trustee D. Stellpflug mentioned the Village plows the two driveways for the Water Trust pump house locations.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the new 2016-2017 snow season contract for the Prairie Village Water Trust. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino reported that the Committee met on October 27th with several department members to review the proposed Return-to-Work policy. Numerous changes were made and some pages eliminated. The policy now consists of three parts; the policy, necessary forms and a Claim reporting envelope kit. Some Department Heads did not have an opportunity to review the revised forms. B. Peters suggested having an industry expert review the proposed policy as it pertains to personal injury. The next meeting is scheduled for December 2nd at 6:00 p.m. No action taken.

FINANCE & FEE COMMITTEE: Trustee C. Pasierb stated the Finance and Fee Committee met just prior to this meeting.

Monthly Bills and Payroll-

Motion by C. Pasierb, seconded by D. Stellpflug, to approve checks 10876-10880 for utilities paid at the end of October for \$3,441.12, November payroll checks from 10881-10909 for a total of \$22,979.85, and Accounts Payables checks for Oct. and Nov. 10910-10963 for a total of \$57,835.83, as recommended by the Committee. Motion carried unanimously.

Rotroff Jeanson & Company Engagement Letter-

Motion by C. Pasierb, seconded by D. Stellpflug, to approve the Engagement Letter submitted by Rotroff Jeanson & Company to provide the 2016 audit of financial statements and accounting assistance as indicated in the objectives. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by C. Pasierb, to adjourn at 8:02 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer