

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING MINUTES
MAY 11, 2017**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

Trustees: F. Rewasiewicz, S. Lutz, A. Pellegrino, D Stellpflug, D. Jump and C. Pasierb.

Clerk: R. Bagley

Others Present: Fire Chief P. Buchholtz, Police Chief S. Tamez and DPW D. Molitor.

The Pledge of Allegiance was recited.

Motion by A. Pellegrino, seconded by C. Pasierb, to approve the April 13, 2017 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to public comments. Motion carried unanimously.

C. Wood, 409 Karin Drive, introduced himself to the newly elected trustees and mentioned that he is the Waukesha County Board Supervisor for District 14 which includes the Villages of Dousman, North Prairie, and Eagle, the Towns of Ottawa, Eagle and the westerly 3 wards of the Town of Mukwonago.

L. Catterson, 217 E State Road, presented a current listing from neighboring municipalities regarding the limits of dogs and cats. She would like the Village limits increased from two dogs and cats per household to three each per household. The Public Safety and Protective Services Committee will review the information.

Motion by G. Nickerson, seconded by S. Lutz, to close the public comment portion of the meeting. Motion carried.

VILLAGE PRESIDENT'S REPORT:

2016 Budget Amendment and review of 2016 audited financial statements-

Village Accountant H. Jeanson presented a draft version of the financial statements as several items have not been finalized at this time. The year-end budget amendment shows the increase in building permits along with the corresponding increase in building inspection expenditures, as well as the capital expenditure of \$18,037 for the new Prairie Village Park playground structure.

Motion by D. Stellpflug, seconded by C. Pasierb, to approve the 2016 Budget Amendment as presented and recommended by Accountant H. Jeanson, with publication of the 2016 budget amendment within 15 days. Motion carried unanimously.

H. Jeanson continued with the explanations of notes referring to the increase in assets as well as the increase to the fund balance with the sale of the two lots and the grant funds from Piper Road received in 2016. He also explained the five classifications for the fund balance from non-spendable to unassigned.

Report- Village President G. Nickerson mentioned that the railroad is soliciting bids for the repairs to the tracks on Main Street, however, no decision to increase the speed of the trains is expected to be made for three to four years. HAWS will be celebrating the completion of their facility expansion on May 31, 2017.

Committee Assignments- G. Nickerson explained the new committee assignments for 2017-2018.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the Committee appointments for Finance & Fee, Personnel & Policy, Public Safety & Protective Services and Public Works, as presented. Motion carried unanimously.

Motion by F. Rewasiewicz, seconded by D. Stellpflug, to appoint D. Stellpflug as the trustee representative on the Plan Commission for a one-year term, to appoint Trustee A. Pellegrino to the Board of Review for a one-year term along with President G. Nickerson, Clerk R. Bagley, M. Radomski and A. Mull , to appoint M. Schreiber Chairman of the Zoning Board of Appeals for a three-year term, and to appoint G. Nickerson Executive Director and Trustee F. Rewasiewicz to the Community Development Authority Committee for a one-year term, as presented. Motion carried unanimously.

VILLAGE CLERK REPORT- Clerk R. Bagley discussed the monthly financials provided to Board members.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: The Committee has not met.

Fire Dept. Mergers/Consolidations/Options/Updates: Village President G. Nickerson, in his report, mentioned they met on May 3rd with Western Lakes Fire District and the partners are not opposed to continuing discussions with the Village. Donna Samuels will continue to attend the merger/consolidation meetings as a Village representative.

Ordinance No. 04-2017- Ordinance to amend and update Ordinance No. 01-2014 which prohibits the discharge and carrying of firearms, guns, and concealed weapons in the Village. The State approved WI Acts 71 and 149 after the Village ordinance was adopted which updates the local regulation of weapons. The Committee has reviewed the proposed changes to the draft ordinance which include the changes to the State Statutes.

Motion by A. Pellegrino, seconded by C. Pasierb, to approve Ordinance No. 04-2017 which amends Ordinance No. 01-2014 as updated in accordance with State Statutes and recommended by the Committee. Motion carried unanimously.

Ordinance No. 05-2017- Ordinance to amend and update Ordinance No. 05-2015 which prohibits vagrancy, loitering and prowling in the Village. The recommended updates to the ordinance include a new definition and the addition of private residences and property to prohibited areas, in accordance with State Statutes.

Motion by A. Pellegrino, seconded by D. Stellpflug, to approve Ordinance No. 05-2017 which amends Ordinance No. 05-2015 which prohibits Vagrancy, Loitering and Prowling in the Village in accordance with State Statutes, as recommended by the Committee. Motion carried unanimously.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: Trustee D. Stellpflug stated the Committee has not met. The Mukwonago High School is requesting to hold a senior picnic at Veteran's Park. They will need to complete the rental process.

Lakeland Biologists 2017 Aquatic Plant Management Agreement- Last month, the Board approved the estimated costs from Lakeland Biologists. The Agreement lists the terms, services provided and payment. The company is requesting 50% of estimated costs upon approval of the agreement.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the 2017 Aquatic Plant Management Agreement from Lakeland Biologists as submitted, along with 50% payment for the services indicated in the agreement. Motion carried unanimously.

Boot Camp Proposal at Veteran's Park- Trustee D. Stellpflug stated that a request has been made to use the tennis court in Veteran's Park to run a Boot Camp from 5:45 am until 7:00 am several days a week. Boom box music will be used. It was suggested to move the Boot Camp further away from homes, such as Broadlands Park. The Committee will discuss this matter at their next meeting.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino stated the Committee met on April 28th.
Review of Ord. No. 02-2012- The Committee reviewed the current ordinance regarding salaries and compensation for Village Board members and is not recommending any changes at this time.

FINANCE & FEE COMMITTEE: Trustee C. Pasierb stated the Finance and Fee Committee met just prior to this meeting.

Monthly Bills and Payroll-

Motion by C. Pasierb, seconded by D. Stellpflug, to approve checks 11530-11533 for utilities paid at the end of April for \$3,271.80, payroll checks for May from 11534-11561 for a total of \$23,396.99, and Accounts Payables checks for April and May from 11562-11611 for a total of \$45,542.33, as recommended by the Committee. The April Joint Municipal Court reports were not provided for the Board meeting so the Village Clerk is authorized to disperse the revenue to the appropriate municipalities upon receipt of the reports. Motion carried unanimously.

Postage Meter Lease- The current lease with Pitney Bowes expires August 29, 2017. Three proposals from Pitney Bowes, Neopost and WinPrint PPO were reviewed by the Board. Trustee A. Pellegrino suggested eliminating the postage meter, but it was determined that the Joint Court uses the meter almost 50% of the time and the convenience of the meter out-weighs the additional cost.

Motion by A. Pellegrino, seconded by D. Stellpflug, to approve the 36 month lease agreement with Neopost for the IS-330 Mailing Solution for \$29.95 per month (\$89.85 quarterly) with all-inclusive pricing. Motion carried unanimously.

ES&S Election Equipment & Software Licensing- Trustee C. Pasierb mentioned the Committee discussed the gold, silver and gold/silver combination maintenance plans for the two election machines and is recommending the 5-year gold package annual maintenance at \$430 per year. This is a budgeted amount.

Motion by C. Pasierb, seconded by A. Pellegrino, to select the ES&S Post Warranty Equipment and Software License, Maintenance and Support Services with the 5-year Gold package annual maintenance for the DS200 Scanner and the ExpressVote Terminal. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by D. Stellpflug, to adjourn at 8:13 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer