

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
July 13, 2017**

The meeting was called to order by President G. Nickerson at 7:03 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, D. Stellpflug and D. Jump.

Clerk: R. Bagley

Absent: Trustees S. Lutz, A. Pellegrino and C. Pasierb.

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by F. Rewasiewicz, seconded by D. Jump, to approve the June 8, 2017 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public Comments. Motion carried.

A. Ryzdik, 115 N Harrison St., mentioned that the residents on Harrison Street had a great block party last year and would like to continue the community-building event this August.

R. Hansen, 116 N Harrison St., added that the street barriers will go up at 3:00 p.m. and will be removed at 11:00 p.m. on August 26th. Everyone on the street will be invited to join the party.

Motion by G. Nickerson, seconded by D. Jump, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: Village President G. Nickerson mentioned that on July 10th the Waukesha County Fire Feasibility Group met, however, some members, including himself, were not notified about the meeting until July 11th. No update at this time. The WI Dept. of Transportation is conducting a corridor preservation study and an access management plan on WIS 59 and WIS 67 this summer and will be holding an informational meeting here at the Village Hall on Thursday, July 27th from 1:00 p.m. until 3:00 p.m. The Board of Review was held on June 13 with no assessment objections.

Request for Harrison St. Block Party on August 26th-

Motion by G. Nickerson, seconded by D. Stellpflug, to open the discussion to the Police Chief and Fire Chief for comments. Motion carried.

Neither Chief had any issues with the event last year.

Motion by G. Nickerson, seconded by D. Jump, to allow the temporary closure of a portion of Harrison Street on Saturday, August 26th, from 3:00 p.m. until 11:00 p.m. for a Block Party with the same restrictions as in 2016. Motion carried unanimously.

Draft Ordinance to amend Zoning Ordinance Section 7.4 and Draft Ordinance to repeal and recreate Zoning Ordinance Section 8- Signs and Outdoor Lighting- G. Nickerson mentioned that the Plan Commission has been working on updating Section 7.4 regarding Accessory Use Regulations, definitions and updating the Signs and Outdoor Lighting sections of the Zoning Ordinances for a couple of years now. The Plan Commission would like to see the draft ordinances reviewed and moved forward to a Public Hearing.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to move the two draft ordinances to a Public Hearing to be held on August 10, 2017, beginning at 7:00 p.m. upon meeting the requirements for a Class 2 notice and publication, along with posting on the Village website, as recommended by the Plan Commission. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley mentioned that the Village will be receiving an insurance dividend this year. The Village has also received an Intergovernmental Agreement from Waukesha County regarding certain unpaid special assessments and special charges which will be an agenda item next month. The Village Emergency Management Plan needs to be updated for the Village, also.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the Operator's License request from Victoria Greenwald for Broadland's Golf Club upon meeting all of the licensing requirements. Motion carried unanimously.

Motion by D. Stellpflug, seconded by D. Jump, to approve the request from North Prairie Lion's Club for a Temporary Class B Beer Picnic License to sell beer at the North Prairie Harvest Fest from September 15 – 17, 2017 in Veteran's Park. A Certificate of Liquor Liability Insurance has been submitted. Motion carried. (President G. Nickerson and Trustee F. Rewasiewicz recused themselves).

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: G. Nickerson stated the committee met on June 13, 2017 and approved the Fire Dept. summer schedule of events. They also met June 28th to review the department budgets, review the proposed ordinance to update Chapter 10 in the Municipal Code regarding dogs and cats and the Police Dept. squad laptop.

Fire Dept. Mergers/Consolidations/Options: No meeting to continue discussions with Western Lakes Fire District has been scheduled at this time.

Ordinance 06-2017 to update Chapter 10 regarding the regulation of animals-

Motion by D. Jump, seconded by F. Rewasiewicz, to approve Ordinance 06-2017 to repeal the three old existing ordinances and recreate and update the Municipal Code of Ordinances Chapter 10 for the Village regarding the regulation of animals. The new ordinance does not change the maximum number of dogs and cats, per household, at two of each. Motion carried unanimously.

Replacement of Police Squad laptop- G. Nickerson mentioned the Committee reviewed the situation regarding the failure of the current laptop and investigated a similar replacement Panasonic Toughbook CF-31 MK.5 at a cost of \$3,754.00. Chief S. Tamez mentioned that it comes with a three-year warranty and would like the additional two-year extended warranty for an amount of \$298.00.

Motion by D. Jump, seconded by F. Rewasiewicz, to approve the purchase of a new Panasonic Toughbook laptop computer for \$3,754.00, along with an additional two-year extended warranty for \$298.00, for a total cost of \$4,052.00. The total cost does not include any set-up or installation expenses. Motion carried unanimously.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met July 5, 2017. The new fence installation in the Broadlands Park is almost completed. The Fire Dept. doors have been installed and painted. The maintenance of the corner of Hwy 59 and Main Street (CTH E) is moving along with the trimming of trees and brush. The new concrete replacement at the Village Hall will have to be advertised. The first lift of asphalt was applied to Brian and Chad Courts today.

Comprehensive Outdoor Recreation Plan- The committee is reviewing and updating the Comprehensive Outdoor Recreation Plan.

PERSONNEL & POLICY COMMITTEE: The Committee has not met.

FINANCE AND FEE COMMITTEE: Trustee D. Jump mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by D. Jump, seconded by F. Rewasiewicz, to approve checks 11705-11710 for utilities paid at the end of June for \$3,703.91 and July payroll checks from 11711-11757 for a total of \$34,041.85, as recommended by the Committee. Motion carried unanimously.

Motion by D. Jump, seconded by F. Rewasiewicz, to approve Accounts Payables checks for June and July 11758-11811 for a total of \$49,877.16, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to adjourn at 7:47 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer