

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 14, 2017**

The meeting was called to order by President G. Nickerson at 7:01 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, A. Pellegrino, D. Stellpflug, D. Jump and C. Pasierb.

Clerk: R. Bagley

Absent: Trustee S. Lutz

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz.

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the August 10, 2017 Public Hearings and Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by C. Pasierb, to open the meeting to Public Comments. Motion carried.

C. Wood, 409 Karin Drive, mentioned he is the Chair of the Health & Human Services Committee as the Waukesha County Supervisor for this area and has been working on the 2018 budget.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: Village President G. Nickerson provided information regarding mattress recycling. He also mentioned that our Village Attorney provided a listing of topics of interest in municipal law which have been presented to municipal lawyers and public officials.

Railroad track repairs on Main Street/CTH E- At this time, repairs are scheduled to begin on October 23rd for the repairs to the tracks on Main Street/CTH E, along with the Fairview Avenue and Harrison Street crossings. The increase in the speed of the trains is projected to begin in 2019.

VILLAGE CLERK: Clerk R. Bagley mentioned that she will be attending a CDBG program regarding Fair Housing: What Municipalities Should Know on Sept. 20th. The request for the LRIP Grant funds has been sent to the County for 2017 upon completion of the Road Program.

Holding Tank Agreement for Mast Properties, LLC- A request for a Holding Tank Agreement was received from Mike Hansen to install a 6,000 gallon holding tank on the vacant property located at 94 N Oakridge Drive. A Holding Tank Servicing Contract has also been provided, along with a bond deposit of \$150.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the Holding Tank Agreement for Mast Properties, LLC, Michael Hansen, owner of the vacant property located at 94 N Oakridge Drive in North Prairie, as presented, upon registration at the Waukesha County Register of Deeds Office. A Holding Tank Servicing Contract and deposit of \$150 has been submitted. Motion carried unanimously.

Waukesha County Data Processing Services Agreement- Waukesha County provided an updated Data Processing Services Property Tax Assessment and Billing Agreement which increases the rates per parcel \$.03 to \$1.58 in 2018 and \$.05 to \$1.60 in 2019.

Motion by A. Pellegrino, seconded by D. Jump, to approve the updated Waukesha County Data Processing Services Agreement regarding property tax assessments and billing services, as presented. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: G. Nickerson stated the committee met on September 11th and discussed Fire Dept. and Police Dept. budgets.

Fire Dept. Mergers/Consolidations/Options: The Committee met with Western Lakes Fire District and is currently waiting to receive a draft agreement providing associated costs with contracted services.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met August 30, 2017 to discuss 2017 and 2018 budgets.

Waukesha County Agreement to provide Winter Materials 2017-2018 Season- D. Stellpflug mentioned that Waukesha County provided an agreement for 350 tons of salt during the 2017-2018 winter season at \$68.58 per ton of salt used which is down slightly from 2016-2017. The Salt/Sand Mix is available at a cost of \$85.68 per ton.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the Waukesha County Agreement to provide Winter Materials to the Village at a cost of \$68.58 per ton of salt used and \$85.68 per ton of mix used for the 2017-2018 winter season, as presented. Motion carried unanimously.

Driveway Culverts and Ditch Maintenance- Trustee D. Stellpflug distributed the Village ordinance indicating homeowners are currently responsible to maintain the driveway culverts and roadside ditches. Some residents have standing water in their ditches due to heavy rains and natural springs. The Board members agree that homeowners are responsible for maintenance of their ditches. The Policy Committee could research some options or procedures for homeowners to assist in alleviating the water issues.

PERSONNEL & POLICY COMMITTEE: The Committee will be meeting on Monday, September 25th.

FINANCE AND FEE COMMITTEE: Trustee C. Pasierb mentioned the Committee met prior to this meeting.
Monthly Bills and Payroll-

Motion by C. Pasierb, seconded by D. Jump, to approve checks 11894-11900 for utilities paid at the end of August for \$3,028.38, September payroll checks 11901-11930 for a total of \$25,703.28, and Accounts Payables checks for August and September 11931-11993 for a total of \$58,630.18, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by D. Stellpflug, to adjourn at 7:28 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer