

**Minutes of August 30, 2017**  
**PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE**

Called to order at:

Roll Call:

Announce closed session per Wis. Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee, more specifically, Department of Public Works Director.

1. Discussion and/or action as required: Approval of the August 8, 2017 minutes.

Unanimous approval on the August 8, 2017 minutes on a motion by Dave Stellpflug and 2<sup>nd</sup> by Dan Jump, with the following addition.

Under item 6 we did discuss comprehensive plan funding for larger projects.

2. Discussion and/or action as necessary: ordinance 46-3 as it relates to ditch maintenance, and who is responsible.

This will be on the full Village Board also. I want to confirm we are all on the same page. We will have to devise a policy for this process as there is none now. Dave Stellpflug will contact resident on his inquiry.

3. Discussion and/or action as necessary: Reimbursement by Wolf Paving for the cost of replacing a mailbox during the 2017 Road Program.

Dave Stellpflug did not follow up with Wolf Paving in a timely fashion. Dave Stellpflug will reimburse the full amount so there is no future confusion on mail box replacements caused by the Village or their contractors performing work.

4. Discussion and/or action as necessary: 2017 budget status and 2018 budget proposed.

Budgets were discussed and filled out. Dave Stellpflug will copy onto clean form and submit them including all department notes. The committee is recommending a 2% pay increase for DPW full time.

5. Discussion and/or action as necessary: 2017-2018 Sand/Salt Mix Agreement with Waukesha County, with recommendation to Village Board.

Unanimous approval for a contract for 350 tons for \$24,003.00 with Waukesha County for salt for the 2017/2018 season on a motion by Dave Stellpflug and 2<sup>nd</sup> by Dan Jump. This will need full Village Board approval.

6. Discussion, action as necessary, Motion to enter into closed session pursuant to WI Statute 19.85 (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically, Department of Public Works Director.

Unanimous approval to go into closed session for purpose of review on a motion by Dave Stellpflug and 2<sup>nd</sup> by Amber Pellegrino.

7. Discussion, action as necessary, Motion to open back into open session.

Unanimous approval to open back into open session on a motion by Dave Stellpflug and 2<sup>nd</sup> by Amber Pellegrino.

8. Motion to Adjourn.

Unanimous approval for adjournment at 10:10 on a motion made by Amber Pellegrino and 2<sup>nd</sup> by Dave Stellpflug.

As submitted by Dave Stellpflug, Chair  
09/26/17