

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING MINUTES
MAY 10, 2018**

The meeting was called to order by President G. Nickerson at 7:02 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the April 12, 2018 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by J. Taylor, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: Village President G. Nickerson welcomed J. Taylor and K. Singh to the Village Board. He reminded the Board that the Waukesha County Association of Fire Chiefs meeting will be held on June 2nd. The Municipality magazine is very informative and contains information helpful to Board members and Dept. Heads. Trustee J. Taylor mentioned that he attended the Local Government 101 officials program provided by the League on May 4th and found all sessions highly informational.

2017 Review of audited Financial Statements- Pam Kopecky, rep. from Rotroff Jeanson & Company, SC presented an overview of the audit for the 2017 financial statements with explanations of the Independent Auditors' Report, increase in capital assets, status of fund balance at 59%, and the 12 pages of notes for interesting and compelling reading at a later time. Two recommendations were made to reduce the old culverts deposits and to timely apply for the 2018 EMS/training grant.

Motion by G. Nickerson, seconded by J. Taylor, to accept and approve the 2017 audited Financial Statements, as presented and prepared by Rotroff Jeanson & Company, SC. Motion carried unanimously.

Committee Assignments- President G. Nickerson presented the new committee assignments for 2018-2019.

Motion by D. Stellpflug, seconded by D. Jump, to approve the committee appointments for Finance & Fee, Personnel & Policy, Public Safety & Protective Services and Public Works, as presented, as well as the 1-year appointment of Trustee D. Stellpflug to the Plan Commission, 1-year appointment of Trustee A. Pellegrino to the Board of Review, 3-year appointments of Joe Whitmore and James Manthei to the Zoning Board of Appeals, and a 3-year appointment of Mike Schreiber to the North Prairie CDA. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley mentioned that Open Book is scheduled on May 25th from 11:00 a.m. until 1:00 p.m. with the Board of Review being held on Thursday, June 7, beginning at 6:00 p.m.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: G. Nickerson stated the Committee has not met recently.

Fire Dept. Mergers/Consolidations/Options: There have been no recent Fire Dept. discussions with Western Lakes Fire District regarding possible contracted services. The Village has not heard back

regarding an email sent to the Village of Eagle President regarding discussions of merging or consolidating.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: Trustee D. Stellpflug stated the Committee met on May 9th and reviewed funds in the budget regarding the purchase of trees for Village parks and refurbishing holiday decorations. A. Pellegrino is working with the Historical Society regarding creating photos to hang in the Village Hall. The Comprehensive Outdoor Recreation Plan is almost completed. The annual recycling letter was mailed to all Village residents in April.

Lakeland Biologists quote to stock fish in Prairie Village Pond- The Village received a quote to stock minnows and other fish in the pond, however, a DNR water specialist indicated that stocking fish was not necessary. No action was taken.

Veteran's Park Pavilion repairs- A quote for the materials necessary for the repairs of the pavilion in Veteran's Park was obtained for \$6,810.00 and the funding/construction have not been discussed with the Lion's Club yet. Trustee D. Stellpflug will attend the next Lion's Club meeting. It was suggested to obtain other quotes for the necessary materials to repair the pavilion.

Involvement in Harvest Fest- A. Pellegrino would like the Village Board to consider more active involvement with Harvest Fest to assist with costs of improvements and upgrades to Veteran's Park.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino mentioned she would like to schedule a meeting with the new committee members in the near future.

FINANCE AND FEE COMMITTEE: Trustee F. Rewasiewicz mentioned the Committee met prior to this meeting and reviewed bills and payroll

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. Taylor, to approve checks 12742-12746 for utilities paid at the end of April for \$3,562.24, May Payroll checks 12747-12778 for a total of \$24,848.50 and Accounts Payables checks for April and May 12779-12837 for a total of \$72,645.04, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. Taylor, to adjourn at 7:45 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer