

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
JUNE 14, 2018**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez, Fire Chief P. Buchholtz and Village Attorney E. Larson.

The Pledge of Allegiance was recited.

Announcement of Closed Session pursuant to WI Statute 19.85(1)(g): Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding residency requirements. Item #12 will be moved up to the beginning of the meeting.

Motion by J. H. Taylor, seconded by D. Jump, to enter into closed session pursuant to WI Statute 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding residency requirements. Roll Call Vote: Ayes- F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump, K. Singh and G. Nickerson. Motion carried unanimously.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to return into Open Session at 8:14 p.m. Roll Call Vote: Ayes- F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump, K. Singh and G. Nickerson. Motion carried unanimously. Attorney E. Larson was excused from the meeting.

Motion by J. H. Taylor, seconded by A. Pellegrino, to approve the May 10, 2018 Village Board meeting minutes as written. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to open the meeting to Public Comments. Motion carried.

J. Smart, N.P. Fire Dept. Auxiliary, mentioned that the Auxiliary was called to the situation in the Town of Eagle and assisted with meals and beverages for 125 officers on the first day and 60 officers on the second day. She was pleased that they were invited to provide assistance.

Chuck Wood, 409 Karin Drive, stated that as a Waukesha County Board Supervisor for this term, he has been assigned to Land Use and Environment and Justice and Law enforcement issues, as well as Community Block Grant.

Motion by J. H. Taylor, seconded by D. Jump, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT: Village President G. Nickerson mentioned the Board of Review was held on June 7, 2018 with no objections to Village assessments. The Municipality magazine has some interesting articles this month.

VILLAGE CLERK: Clerk R. Bagley reviewed the annual liquor license renewals, background checks, annual visits to each establishment by various departments, and included a list of the renewing establishments, applications and operators. All applications were submitted in a timely manner and all department reviews indicated no outstanding issues with any of the six establishments.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the renewal Combination Class A Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2018-2019, Cigarette and renewal operator licenses for North Prairie Petro Center, LLC, d/b/a Bill's Self Service Gas Station, 102 E. State Road, North Prairie, Kirit Patel, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Trustee K. Singh stepped down.

Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the renewal Combination Class A Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2018-2019, Cigarette and renewal operator licenses for Rana & Sons, LLC, d/b/a Jak Petro, 226 Industrial Drive, North Prairie, Kushkamal Singh, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Trustee K. Singh returned to the Board.

Motion by A. Pellegrino, seconded by D. Jump, to approve the renewal for the Regular Combination Class B Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2018-2019, Cigarette and renewal operator licenses for Broadlands Golf Club, LLC, d/b/a Broadlands Golf Club, 18 Augusta Way, North Prairie, Louis J. Yaeger IV, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by D. Jump, seconded by J. H. Taylor, to approve the renewal for the Regular Combination Class B Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2018-2019, renewal operator licenses for D.J.P.S., LLC d/b/a Sport's Page Bar and Grill, 117 N. Main Street, North Prairie, Scott McGuire, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by D. Jump, seconded by J. H. Taylor, to approve the renewal Class B Beer License, renewal Class C Wine License for the licensing year 2018-2019 for the sale of Fermented Malt Beverages and Wine for Lucy's Café, 132 N. Main Street, North Prairie, Andres Zavaleta, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Trustee K. Singh stepped down.

Motion by D. Jump, seconded by D. Stellpflug, to approve the renewal Class B Beer License for the licensing year 2018-2019 for sale of Fermented Malt Beverages for Kay's Diner, 228 Industrial Drive, North Prairie, Kushkamal Singh, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Trustee K. Singh returned to the Board.

Motion by A. Pellegrino, seconded by F. Rewasiewicz, to approve the 2018-2019 Operator's Licenses for Mary Bogdanski and Alyssa Latz for Broadlands Golf Club upon meeting all licensing requirements. Motion carried unanimously.

Motion by D. Stellpflug, seconded by D. Jump, to approve the 2018-2019 Operator Licenses renewals for James Hritz and Linda Hollister representing the North Prairie Lion's Club. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the request from North Prairie Lion's Club for a Temporary Class B Beer Picnic License to sell beer at Hansen Auto Annual Car Show on June 30, 2018 in Veteran's Park. A Certificate of Liquor Liability Insurance payment has been provided. Motion carried.

Motion by J. H. Taylor, seconded by D. Jump, to approve the request from North Prairie Lion's Club for a Temporary Class B Beer Picnic License to sell and serve beer at the North Prairie Harvest Fest on

September 14, 15 and 16, 2018 in Veteran's Park. A Certificate of Liquor Liability Insurance payment has been provided. Motion carried.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: G. Nickerson mentioned that the Committee met on June 5th and approved the 2018 special events for attendance by the Fire Dept. and various vehicles.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson mentioned that Eagle Fire Department and the North Prairie Fire Department each took a vote to determine interest from the members in seeking a consolidation/merger with the two departments. The conclusion from each department ended in very favorable results to continue researching a possible merger. Three Village/Town officials will meet to formulate a timeline to continue the discussions.

FD lamResponding Subscription Renewal Agreement- The Committee reviewed the agreement and is recommending approval for one year.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the lamResponding Subscription Renewal Agreement commencing July 9, 2018 for a one-year subscription for \$810. Motion carried unanimously.

Central Office Systems Maintenance Agreement- The Committee reviewed the agreement for renewal regarding the Fire Dept. copier.

Motion by D. Jump, seconded by F. Rewasiewicz, to approve the Central Office Systems Maintenance Agreement for one year for the Fire Dept. copier at \$55.80 quarterly invoicing. Motion carried unanimously.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met June 11, 2018. The CDBG ADA concrete sidewalk in Prairie Village Park has been published for bids. The Village street crack sealing project has also been published for bidding. Several pine trees in the Broadlands Park have contracted the Red Pine Bark Beetle disease and have been sprayed.

Veteran's Park Pavilion Repairs- The Committee has been creating a material listing for the new materials required to construct a new pavilion. The North Prairie Lion's Club is willing to contribute half or up to \$5,000 towards the construction of the pavilion. A Class 1 notice is required as the project is expected to exceed \$5,000 in cost.

PERSONNEL & POLICY COMMITTEE: A. Pellegrino mentioned the Committee met on May 29, 2018 and discussed the creation of a short-term (2-week) burning permit, in addition to our annual burn permit. A policy was also discussed regarding maintenance of buildings on Village property which is not owned by the Village. The shed owned by NPAA is one example. The Village should enforce upkeep of such buildings.

Motion by A. Pellegrino, seconded by J. H. Taylor, to approve a short-term burning permit, two weeks from the purchase date, at a cost of \$5.00.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to allow the Fire Chief to comment. Motion carried. Fire Chief P. Buchholtz is suggesting that all rules and regulations will still need to be enforced. A. Pellegrino mentioned that the rules and regulations are all listed on the short-term permit, same as the annual permit.

Motion carried unanimously.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by D. Jump, to approve checks 12838-12844 to Centurylink, US Cellular, EverBank, WE Energies and Sun Life for utilities paid at the end of May for \$3,197.20, June payroll checks from 12845-12875 for a total of \$25,764.87, and Accounts Payables checks for May and June 12876-12937 for a total of \$64,777.35, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:52 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer