

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
JULY 12, 2018**

The meeting was called to order by President G. Nickerson at 7:03 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez and Fire Capt. A. Rydzik.

The Pledge of Allegiance was recited.

**Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the June 14, 2018 Village Board meeting minutes and the June 25, 2018 Special Village Board meeting minutes as written. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to Public Comments. Motion carried.** No comments.

**Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public Comment section of the meeting. Motion carried.**

**VILLAGE PRESIDENT:** Village President G. Nickerson mentioned the Municipality magazine has some great informational articles this month.

**Request by Harrison Street residents for Block Party-** Two Harrison Street residents were present to request the closing of Harrison Street on Saturday, August 11<sup>th</sup> from 3:00 p.m. until 11:00 p.m. for a Block Party with the same safety measures as last year.

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to the Police Chief. Motion carried unanimously.** Police Chief S. Tamez stated that he has no issues and will schedule an officer for that day. There have been no issues in the past years.

**Motion by G. Nickerson, seconded by A. Pellegrino, to approve the request for the Harrison Street Block Party on Saturday, August 11<sup>th</sup> to temporarily close the street from 3:00 p.m. until 11:00 p.m., as presented. Motion carried unanimously.**

**Appointment of members to Residence Board-** Village President G. Nickerson stated that Ordinance 01-2018 established the creation of a Residence Board consisting of three members of the Village on staggered terms. G. Nickerson presented a list of interested residents, as well as took nominations from the floor.

**Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve B. Kingsley for the 5-year term, J. Whitmore for the 3-year term, R. Hansen for the 1-year term, with C. Schafer and F. H. Taylor as alternates. Motion carried unanimously.**

**Residence Board Appeal Form-** Two samples were presented regarding the sex offender Residence Board Appeal Form with both being very similar.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve Residence Board Appeal Form #1 and forward a copy to the Residence Board members for their approval. Motion carried unanimously.**

**Permit for Fireworks Display at Harvest Fest-**

**Motion by J. H. Taylor, seconded by A. Pellegrino, to approve the Permit for the Fireworks Display for Wolverine Fireworks, Inc. during Harvest Fest in Veteran's Park on Saturday, September 15<sup>th</sup>, and the beginning of the parade at noon on Sunday, September 16<sup>th</sup>. Motion carried unanimously.**

**Donation of infant changing table for the Village Hall-** Village President G. Nickerson spoke for the residents and visitors to the Village in thanking John Heintz Taylor and Tami Christine Somers for the gracious donation of the infant changing table to the Village Municipal Center.

**VILLAGE CLERK:** Clerk R. Bagley mentioned that absentee voting is already underway for the August 14<sup>th</sup> Partisan Primary Election.

**Operator's License requests for Broadland's Golf Club-** Clerk R. Bagley mentioned that both applicants have taken the Responsible Beverage Servers Course and both passed the background check.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the Operator License requests from Jordyn L. Koehn and Abigail Manske for the Broadlands Golf Club upon meeting all licensing requirements. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** G. Nickerson mentioned that the Committee will meet on Friday, July 13<sup>th</sup> at 7:00 p.m.

**Fire Dept. Mergers/Consolidations/Options:** G. Nickerson mentioned that he attended the Waukesha County Fire Feasibility Study group meeting. All of the Waukesha County fire departments were not involved in the study, especially the larger departments, so the demographics of the study could have had different results. The study has been concluded. G. Nickerson also met with the Town of Eagle Chair and Village of Eagle President to begin the process to determine the timeline and financial impacts with the funding of a merger/consolidation with the Eagle Fire Dept. and the North Prairie Fire Dept.

**PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE:** D. Stellpflug stated the Committee met July 9, 2018.

**Village of North Prairie's Comprehensive Outdoor Recreation Plan-** D. Stellpflug mentioned that the proposed plan includes updated park information so that the acreage matches the Waukesha County GIS system information. The older recreation plan includes a naturalized area which needs to be clearly defined. The Recreation Plan was tabled until next month.

**Veteran's Park Pavilion Repairs-** D. Stellpflug mentioned that he is unable to get any contractor to complete the project prior to Harvest Fest. He will continue to contact contractors to obtain a date to complete the repairs.

**2018 Crack Sealing Project-** D. Stellpflug stated the Committee received two sealed bids for the 2018 crack sealing projects for three subdivisions. They are as follows:

Farner Asphalt Sealers, LLC	Total: \$26,209.00
Thunder Road, LLC	Total: \$24,070.00

**Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the Crack Sealing bid from Thunder Road, LLC for the total amount of \$24,070.00, upon providing a Certificate of Insurance. Motion carried unanimously.**

**Prairie Village Park CDBG Sidewalk Concrete Project-** D. Stellpflug mentioned that the Village received only one sealed bid for the concrete project. Four packets were distributed to other interested contractors. The bid meets all of the specifications for the project, as provided.

**Motion by D. Stellpflug, seconded by K. Singh, so approve the bid from Laue's Landscapes & Design Solutions, Inc. for the amount of \$11,200.00 to complete the concrete sidewalk in Prairie Village Park as part of the Federal funding through the Waukesha County CDBG program and upon providing a Certificate of Insurance. Motion carried unanimously.**

**Electrical Outlets for Holiday Lighting-** Tabled until next month.

**PERSONNEL & POLICY COMMITTEE:** A. Pellegrino mentioned the Committee met on July 10, 2018 and discussed adding signage for public restrooms in Veteran's Park, as well as schedules for the part-time employees for the Department of Public Works.

**FINANCE AND FEE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve checks 12938-12940 to TIAA Bank, WE Energies and Sun Life for utilities paid at the end of June for \$2,656.57, July payroll checks from 12941-12986 for a total of \$35,079.97, and Accounts Payables checks for June and July 12987-13030 for a total of \$33,872.44, as recommended by the Committee. The Joint Municipal Court revenue reports were not submitted in time for monthly payments to municipalities. Motion carried unanimously.**

**REPORTS:** Building Inspector, Fire and Police reports were filed for the record. Department of Public Works report was nowhere to be found.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to adjourn at 8:03 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk/Treasurer