

**VILLAGE OF NORTH PRAIRIE  
REGULAR VILLAGE BOARD MEETING MINUTES  
AUGUST 14, 2018**

The meeting was called to order by Village Clerk R. Bagley at 7:00 p.m. in the Village Board Room in the absence of Village President G. Nickerson. Village Clerk R. Bagley requested a nomination from the trustees to preside over the Board meeting.

**Motion by A. Pellegrino, seconded by D. Stellpflug, to nominate Trustee John Heintz Taylor to preside over the meeting. Motion carried.** Trustee J.H. Taylor abstained.

Trustee J. H. Taylor stepped in as acting-president.

Roll call was taken with the following members present:

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Absent: President G. Nickerson

Others Present: Fire Chief P. Buchholtz.

The Pledge of Allegiance was recited.

**Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the July 12, 2018 Village Board meeting minutes as written. Motion carried unanimously.**

**Motion by A. Pellegrino, seconded by F. Rewasiewicz, to open the meeting to Public Comments. Motion carried.** No comments.

**Motion by A. Pellegrino, seconded by D. Jump, to close the Public Comment section of the meeting. Motion carried.**

**ACTING-VILLAGE PRESIDENT:**

**Establish Budget Workshop and Public Hearing Dates-** J.H. Taylor asked the Board to have their calendars ready for available dates. Clerk Bagley mentioned that the Public Hearing for the proposed budget will be scheduled on November 8<sup>th</sup>, so the 2019 proposed budget should be ready for publication by October 16<sup>th</sup>. All department 2018-2019 budgets should be submitted to the Village Clerk by Thursday, August 30<sup>th</sup>.

**Motion by D. Stellpflug, seconded by D. Jump, to hold budget workshops on the following dates beginning at 7:00 p.m.:**

**Monday, Sept. 10**

**Monday, Sept. 17, and**

**Monday, Oct 1, if necessary.**

The budget public hearing will be held on November 8, 2018 at beginning at 7:00 p.m. Motion carried.

**Trick-or-Treat Date and Time-**

**Motion by F. Rewasiewicz, seconded by A. Pellegrino, to hold Trick-or-Treat in the Village on Sunday, October 28, 2018 from 4:00 p.m. until 7:00 p.m. Motion carried unanimously.**

**VILLAGE CLERK:** Clerk R. Bagley mentioned the Village received an insurance dividend of \$2,649.00. The Partisan Primary Election will be held on Tuesday, August 14<sup>th</sup>.

**Operator License request for Broadland's Golf Club-**

**Motion by A. Pellegrino, seconded by D. Jump, to approve the Operator License request from Anna O. Spaulding for the Broadlands Golf Club upon meeting all licensing requirements. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE:** F. Rewasiewicz mentioned that the Committee met on Friday, July 13<sup>th</sup>, to approve a Fire Dept. vehicle in attendance at a funeral in Sun Prairie.

**Fire Dept. Mergers/Consolidations/Options:** No further updates at this time.

**PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE:** D. Stellpflug stated the Committee met August 8<sup>th</sup>, 2018 and will be collecting all old and unused equipment from all departments to dispose of properly.

**Village of North Prairie's Comprehensive Outdoor Recreation Plan-** D. Stellpflug mentioned that the proposed plan includes updated park and school information and confirmed that the acreage matches the Waukesha County GIS system information.

**Motion by D. Stellpflug, seconded by D. Jump, to approve the Village of North Prairie Comprehensive Outdoor Recreation Plan, as revised on August 8, 2018 and recommended by Committee. Motion carried unanimously.**

**Veteran's Park Pavilion Repairs-** D. Stellpflug mentioned the Committee received a quote from Nettesheim Roofing, LLC to complete the replacement of the pavilion in Veteran's Park. The Village will provide the materials. The cost of construction of the pavilion with composition shingles is \$7,350 or with steel roofing material the total is \$8,400.

**Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the quote from Nettesheim Roofing, LLC, for the construction of the pavilion at a labor cost of \$7,350.00 with composition roofing shingles, as recommended by Committee.**

Discussion: J. H. Taylor encouraged the Board to consider a steel roof which would last longer. A. Pellegrino mentioned the Committee discussed this and determined that the shingles would last as long as the wooden structure and the time frame will be shorter as shingles are readily available.

**Motion carried.** J. H. Taylor voted no.

**Electrical Outlets for Holiday Lighting-** D. Stellpflug mentioned the Village received a quote for \$3,031.83 from WE Energies to add six electrical outlets on light poles along Hwy 59 and one on Main Street. The Village has already purchased additional holiday LED decorations.

**Motion by D. Stellpflug, seconded by K. Singh, to approve the additional 6 (six) electrical outlets to be installed by WE Energies at a cost of \$3,031.83, as recommended by the Committee. Motion carried unanimously.**

**PERSONNEL & POLICY COMMITTEE:** A. Pellegrino mentioned the Committee met on July 10, 2018 and the signage for public restrooms in Veteran's Park will be installed prior to Harvest Fest.

**FINANCE AND FEE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by D. Jump, to approve checks 13031-13040 to TIAA Bank, WE Energies, Centurylink, US Cellular, Sun Life and municipalities for court fines paid at the end of July for \$25,639.41, August payroll checks from 13041-13069 for a total of \$25,122.38, and Accounts Payables checks for July and August 13070-13117 for a total of \$71,666.32, as recommended by the Committee. This includes a check to the Town of Mukwonago for excess Court Fines of \$18,347.78.**

**Motion carried unanimously.**

**REPORTS:** Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

**Motion by A. Pellegrino, seconded by D. Jump, to adjourn at 7:41 p.m. Motion carried.**

Respectfully submitted,

Rhoda Bagley, Village Clerk/Treasurer