

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
SEPTEMBER 13, 2018**

The meeting was called to order by Village Clerk R. Bagley at 7:00 p.m. in the Village Board Room in the absence of Village President G. Nickerson. Village Clerk R. Bagley requested a nomination from the trustees to preside over the Board meeting.

Motion by A. Pellegrino, seconded by D. Jump, to nominate Trustee John Heintz Taylor to preside over the meeting. 4 Ayes, 1 No. Motion carried. Trustee J.H. Taylor abstained.

Trustee J. H. Taylor stepped in as acting-president.

Roll call was taken with the following members present:

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Absent: President G. Nickerson

Others Present: Police Chief S. Tamez, Fire Captain A. Rydzik and 9 Fire Dept. members.

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the August 9, 2018 Village Board meeting minutes as written. Motion carried unanimously.

Motion by F. Rewasiewicz, seconded by A. Pellegrino, to open the meeting to Public Comments. Motion carried. No comments.

Motion by D. Stellpflug, seconded by A. Pellegrino, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT REPORT: Trustee D. Stellpflug mentioned that the Plan Commission met on Sept. 11th and is dealing with a potential 4-lot development along Dable Road and the cost of connecting to the Water Trust water lines. Further discussion has been tabled until October 9th.

VILLAGE CLERK: Clerk R. Bagley mentioned the Village received a donation of \$5,000 from the North Prairie Lion's Club for the Veteran's Park pavilion. The Village also received an anonymous donation of \$1,000 for Veteran's Park.

Operator's License requests for North Prairie Lion's Club-

Motion by A. Pellegrino, seconded by F. Rewasiewicz, to approve the Operator Licenses requests from William Kingsley, Erin Hardaker, and Stephen Hollister for the Lion's Club upon meeting all licensing requirements. Motion carried unanimously.

Zoning Violations at 223 W State Road, North Prairie- Clerk Bagley mentioned the property has been abandoned and has two inoperable/abandoned cars on the property. The zoning violations have been accumulating. The Village has been cutting the grass twice a year. Ditech Financial has taken over the property and it appears that foreclosure action has begun.

Motion by A. Pellegrino, seconded by D. Jump, to hold any additional zoning violations and place the outstanding balance on the 2018 tax bill, however, the Village will continue with the grass cutting and include any special charges on the tax bill, as necessary. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: F. Rewasiewicz mentioned that the Committee met on September 6th.

Fire Dept. Mergers/Consolidations/Options: Merger discussions with Eagle Fire Dept. have been temporarily put on hold until the Village President returns. The Eagle Fire Dept. and the North Prairie Fire Dept. Chiefs and members have continued to work together. Village Clerk will check with

President Nickerson regarding appointing someone to continue the discussions with the Town and Village of Eagle.

Motion by F. Rewasiewicz, seconded by D. Stellpflug, to open discussions with Police Chief S. Tamez. Motion carried unanimously.

Contract for Police Dept. Server and upgrades- Police Chief S. Tamez mentioned that after a Police Dept. audit for computer security, it was determined that the department requires a separate server, along with equipment and software upgrades. The Village received a quote from Arendt Enterprises for \$4,508.00, not including labor, to bring the Police Department into compliance with the State. The Police Dept. is trying to cover a portion of the cost with funds in their 2018 budget.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the proposal from Arendt Enterprises to provide and complete the necessary network security upgrades to bring the department into compliance at a cost not-to-exceed \$5,096.00. Motion carried unanimously.

Costs/Financing for Ambulance remount and new Tender for Fire Dept.- Trustee F. Rewasiewicz mentioned the Committee has discussed replacing the ambulance with a remount and lift-assist. The total cost would be around \$183,000. The current 1990 Tender has mechanical issues and leaks. Captain A. Rydzik mentioned the Tender leaks 800 gallons a week. The Committee is trying to determine Board interest in pursuing costs and financing for the two Fire Dept. vehicles. A new Tender will cost around \$264,000.

Trustee A. Pellegrino would like to see if the Fire Dept. merger discussions are going to continue further prior to purchasing some major equipment. Merger discussions have been going on since 2012 with various departments. She is looking for a plan/decision of a merger or a stand-alone department with a realistic capital budget. Trustee J. H. Taylor is suggesting to move forward and determine which piece of equipment is most needed.

The consensus of the Village Board is to determine the priority of items and obtain comparison costs for both vehicles with multiple financing options. The Finance & Fee Committee will try to have some information for the October Village Board meeting.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met August 29th, 2018 and discussed budgets.

Veteran's Park Pavilion- D. Stellpflug mentioned that the new pavilion is completed with electricity, however, it is not painted.

Envirocon Landscape Agreement- D. Stellpflug stated the Village received a quote from Envirocon for \$1,724 for one weed application in 2019.

Motion by D. Stellpflug, seconded by A. Pellegrino, to approve the agreement from Envirocon for one application of weed killer and fertilizer applied to Village Hall, Fire Department, Veteran's Park and Prairie Village Park in 2019 at a cost of \$1,724. Motion carried unanimously.

Crack-Sealing Fire Dept. Parking Lot- The Village received three quotes to crack-seal, seal coat and re-stripe parking areas for the Fire Dept. parking lot.

Kettle Moraine Asphalt Maintenance, LLC	\$3,950.00
Mudtech	\$4,000.00
Parking Lot Maintenance, Inc.	\$4,160.00

Motion by D. Stellpflug, seconded by D. Jump, to approve the contract from Kettle Moraine Asphalt Maintenance LLC to crack-seal, seal coat and re-stripe parking areas at 108 N Oakridge Drive for a total cost of \$3,950.00. Motion carried unanimously.

Waukesha County Letter of Agreement to provide winter materials- Trustee D. Stellpflug indicated that the salt price has increased for the 2018-2019 winter season to \$77.88 per ton, and the salt/sand mix has decreased to \$48.00 per ton.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the Letter of Agreement from Waukesha County to provide Winter Materials to the Village at a cost of \$77.88 per ton for salt and \$48.00 for salt/sand mix per ton. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: A. Pellegrino mentioned the Committee has not met.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by D. Stellpflug, to approve checks 13118-13126 to TIAA Bank, WE Energies, Centurylink, US Cellular and Sun Life paid at the end of August for \$6,991.79, September payroll checks from 13127-13155 for a total of \$26,733.73, and Accounts Payables checks for August and September 13156-13216 for a total of \$105,882.13, as recommended by the Committee. Motion carried unanimously.

Associated Appraisal Consultants, Inc. Agreement- The Committee reviewed the agreement from the Village Assessors which includes an option for an Interim Market Update and was informed that the Village assessments are in compliance for 2018. The Interim Market Update proposal will be reviewed again in 2019.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by D. Jump, to adjourn at 8:08 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer