

**VILLAGE OF NORTH PRAIRIE
PUBLIC HEARING AND REGULAR VILLAGE BOARD MEETING MINUTES
NOVEMBER 8, 2018**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by A. Pellegrino, seconded by J. H. Taylor, to approve the November 1, 2018 Special Village Board meeting minutes with the following additions:

Under Dodge Ram 5500 4x4 remount-...A. Pellegrino inquired as to call volume and safety of current ambulance. She advised due diligence and thorough inspections upon notice of deficiencies of the new remounted ambulance.

Under Stryker Power-Load System-...A. Pellegrino inquired about ambulance capacity and clarified patient and department staff safety.

Under Reliant Fire Apparatus, Inc. purchase agreement-D. Gray clarified the specifications of the new proposed tender. Trustee A. Pellegrino inquired about the current functionality, repair costs of the current tanker, number of homes which require services of a tanker compared to the total number of homes in the Village, mutual aid and the value of the current tanker #3592.

Under Financing Options-...She also reiterated the need for a well thought-out Capital Replacement Plan which needs to be put into place by the Finance & Fee Committee. She stated that she requested the additional costs on insurance on the vehicles and received them. Motion carried unanimously.

Motion by A. Pellegrino, seconded by J. H. Taylor, to approve the October 11, 2018 Village Board minutes as written. Motion carried unanimously.

2019 Budget Public Hearing- President G. Nickerson opened the Public Hearing at 7:10 p.m. and explained that the hearing will commence with comments from the Village Board members, then will open the hearing to any comments from the public.

Trustee A. Pellegrino asked if there was any discussion regarding using some of the general funds instead of borrowing \$75,000 for the road program in 2019. F. Rewasiewicz stated there was no discussion regarding that, as \$125,000 is planned to be spent on the road program to supplement the LRIP grant. A one-year loan for the \$75,000 will result in \$0.36/per thousand of assessed value. A. Pellegrino is suggesting using a larger portion of the general fund to reduce the proposed loan for the purchase of the ambulance remount and Pierce tender. J. H. Taylor would like to even out the borrowing through capital planning to maintain an even debt service each year. K. Singh would like to know what is required for road repairs. J. H. Taylor is recommending long-term future planning for continual maintenance for streets and capital purchases. A. Pellegrino would like to take \$37,500 out of surplus and reduce the borrowing. She would like to see long-term capital purchase planning established by the Finance & Fee Committee. A. Pellegrino would also like departments to explore additional revenue sources. Insurance costs have risen significantly since 2016 and the Village should look into safety programs to reduce rates. A. Pellegrino mentioned the court staff raises are high so maybe it is time to relocate the court.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the hearing to citizens present on the 2019 budget at 7:25 p.m. Motion carried.

Pam Weinhammer- 102 Eagles Cove Cir. is wondering what the Village Board is proposing for the Centennial in 2019. A. Pellegrino stated the Village has proposed \$1,000 towards the Centennial.

Motion by G. Nickerson, seconded by J. H. Taylor to close the Public Comment section of the public hearing. Motion carried.

Motion by G. Nickerson, seconded by J. H. Taylor, to close the 2019 Budget public hearing at 7:45 p.m. Motion carried.

Trustee F. Rewasiewicz mentioned that the loans for the vehicles and the streets are listed as well as the portion of the surplus, \$154,479.00, to be applied creates the balanced budget for 2019. It was determined that the \$4,479 of turn-out gear will be reclassified and taken out of surplus.

Motion by A. Pellegrino, seconded by K. Singh, to approve and adopt the 2019 Budget with the reduction of \$37,500 for the loan for the streets and apply \$37,500 from the General Fund to offset the loan reduction, and approve the 2018 tax levy of \$829,133.00, a decrease of 1.67%. The estimated mill rate of \$3.80 is down from \$3.92 last year.

Discussion: F. Rewasiewicz does not agree to reduce the surplus an additional amount for the street projects. He is considering the possible costs regarding a merger/consolidation with the Fire Department. A. Pellegrino mentioned she has spent numerous hours reviewing the best options for the Village residents. The new equipment all came due from poor planning. J. H. Taylor believes that maybe the new tender could have been put off one more year. K. Singh does not believe that the Village needs to borrow \$75,000 for streets and just obtain a loan for the equipment. Discussion ensued regarding the process of the LRIP program.

Roll Call Vote: Trustees F. Rewasiewicz, Nay; J.H. Taylor, Nay, A. Pellegrino, Aye; D. Stellpflug, Nay; D. Jump, Nay; K. Singh, Nay; Village President Nickerson, Nay. Motion failed.

Motion by J. H. Taylor to reject the entire 2019 budget. There was no second.

Motion by F. Rewasiewicz, seconded by K. Singh, to approve and adopt the 2019 Budget, as presented, which includes loans of \$347,882.00 and utilize surplus of \$154,479.00 to balance the budget, and approve the 2018 tax levy of \$829,133.00, a decrease of 1.67%. The estimated mill rate of \$3.80 is down from \$3.92 last year.

Discussion: Trustee A. Pellegrino does not like the all-or-nothing and wishes the Board can reach some agreement on something different. A. Pellegrino inquired about postponing the budget until December.

Roll Call Vote: Trustees F. Rewasiewicz, Aye; J.H. Taylor, Nay; A. Pellegrino, Nay; D. Stellpflug, Aye; D. Jump, Aye; K. Singh, Aye; President Nickerson, Aye. 5 Ayes, 2 Nays. Motion carried.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to Public Comments. Motion carried.

Fire Chief P. Buchholtz invited the Village Board members to an informal holiday celebration at the Fire Dept. building on December 6th, in conjunction with the monthly Fire Dept. meeting.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT REPORT: President G. Nickerson mentioned that the Municipality magazine had some great articles.

From Plan Commission:

Town of Mukwonago Extra-territorial Certified Survey Map (latest revision date of 9/12/2018) as created for Richard & Deborah Stoddard, W329 S6410 CTH E, North Prairie. G. Nickerson presented the proposal to properly adjust the lot lines to match the property markers.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the Town of Mukwonago Extra-territorial Certified Survey Map (latest revision date of 9/12/2018) as created for Richard & Deborah Stoddard as presented and subject to approval by the Plan Commission at their meeting on November 13, 2018. Motion carried unanimously.

Draft Ordinance No. 03-2018 to create Chapter 70 in the Municipal Code entitled "Zoning".

President G. Nickerson mentioned that this ordinance is created to incorporate the Zoning Ordinance as it exists now into the Municipal Code. An Ordinance was not completed, numbered, and signed after the comprehensive Zoning Ordinance was approved by the Village Board in January, 1999. Thus, the Zoning Ordinance was never codified.

Motion by J. H. Taylor, seconded by D. Jump, to approve the draft Ordinance No. 03-2018 to create Chapter 70 in the Municipal Code entitled "Zoning", and set the Ordinance to Public Hearing on December 13th, subject to approval and recommendation from the Plan Commission to move forward at their meeting on November 13, 2018. Motion carried unanimously.

President G. Nickerson mentioned the Village Board members who are up for election on April 2, 2019. Those members are President G. Nickerson and Trustees D. Stellpflug, D. Jump and F. Rewasiewicz. Nomination papers may be circulated beginning December 1st and returned by Jan. 2, 2019. Notification of non-candidacy must be filed by Friday, December 21st.

VILLAGE CLERK: Clerk R. Bagley mentioned that the Village had an 87% voter turn-out at the election held on November 6th and everything went smoothly for the day.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: The Committee met on October 24, 2018 to review the updates regarding the purchase agreements for the Dodge Ram 5500 4X4 Chassis and the Stryker Power-Load system with Upgrade Kit, along with proposals for financing options. The annual reviews were completed for the Police Chief and Fire Chief.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson plans to resume merger discussions with Eagle Fire Dept. in November.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the culvert has been replaced at Prairie View Drive and Oakridge Drive in preparation for the paving project in 2019. Trees have been planted in Village parks and by the Village Hall.

John's Disposal Amendment to the Garbage & Recycling Collection Contract dated January 1, 2016.

Trustee D. Stellpflug mentioned that John's has submitted an amendment to the existing contract to revise the bulk items collection to a monthly call-in pick-up rather than an automatic bulk pick-up the first Tuesday of each month.

Motion by D. Stellpflug, seconded by J. H. Taylor, to accept the Amendment from John's Disposal regarding the change to a monthly call-in pick-up, as presented. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino is trying to schedule a meeting soon. She is looking for a policy regarding property maintenance in the Village.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting. The Committee will be looking into obtaining a standardized payroll sheet for all the departments.

R&R Insurance Services, Inc. proposal for 2019 Village Insurance- Trustee F. Rewasiewicz stated R&R Insurance Services, Inc. provided the premium comparison from 2018 and the result is approximately

a \$1,524.00 increase in premiums as the Equipment rate from Liberty has not been determined as of this date. The majority of the increase came from Workers Compensation.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve the 2019 insurance rates provided by R&R Insurance Services, Inc. at a cost not-to-exceed \$42,440.00.

Discussion: A. Pellegrino asked if F. Rewasiewicz spoke with the Insurance Rep. regarding other options/companies regarding the workers comp insurance due to our record. The State provides the WC rates.

Motion carried unanimously.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve checks 13318-13322 to TIAA Bank, WE Energies, US Cellular, Tax Bill postage and Sun Life paid at the end of October for \$3,277.39, November payroll checks from 13323-13350 for a total of \$25,665.35, and Accounts Payables checks for October and November 13351-13397 for a total of \$33,861.10, as recommended by the Committee. The checks do not include payments for Court Fines collected for the Municipalities, County and State as they were not provided by the Court Clerk. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:54 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer