

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
JANUARY 10, 2019**

As revised on January 21, 2019

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, A. Pellegrino, D. Stellpflug, D. Jump and K. Singh.

Clerk: R. Bagley

Absent: Trustee J. H. Taylor

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by D. Jump, to approve the December 13, 2018 Public Hearing and Village Board minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by D. Jump, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT REPORT: President G. Nickerson mentioned that there are some great municipal articles the Municipality magazine.

From Plan Commission:

Ordinance No. 04-2018 to waive the requirement to connect to the village wide water system until such time water becomes available and feasible. G. Nickerson presented the proposal which the Plan Commission members supported to waive the requirement to connect to Village water until water is available. This is designed to allow wells to be drilled for properties which do not have access at the property lines to municipal water. An additional section was added to the draft Ordinance from last month to include verbiage that the costs to extend the villagewide water system will be assessed uniformly to each property to be connected to the villagewide water system and that the rate of interest on deferred assessments will be current rate of interest at the time the funds are borrowed. The maximum number of annual installment payments will be 10 years to be established by resolution. The proposed ordinance was not reviewed by the Village Attorney and received no legal opinion.

Motion by G. Nickerson, seconded by D. Stellpflug, to approve Ordinance No. 04-2018 as revised and presented. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley mentioned that the Superintendent of Kettle Moraine School District would like to speak at our next meeting on behalf of the School District referendum to be on the April 2nd ballot.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: The Committee has not met since the last Board meeting and would like to set a future meeting date this evening.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson met on December 20th with the Town of Eagle Chairperson and Village of Eagle President regarding a possible merger/consolidation with Eagle Fire Dept. The discussions will continue in January to determine if it will be feasible for the municipalities to continue to move forward.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met on January 8th and is working on proper disposal or sale of unused/junk Village equipment. The informative recycling mailer is being prepared to be sent out to all residents.

Application for use of Village Parks Fields and Fees- Trustee D. Stellpflug mentioned that the Personnel & Policy Committee created the form with nominal fees to rent the baseball fields to teams which need extra areas for practices, games and tournaments. If field preparation is required, there will be an additional fee to use the fields. There is an interest in utilization of the fields so a reservation system needs to be established. A deposit of \$150 is a reasonable amount to cover any damages that may occur during the rentals. A. Pellegrino would like to see the additional rental fees used for park improvements in the Village.

Motion by D. Stellpflug, seconded by D. Jump, to approve the Application for Use of Village Park Fields with the nominal fees, as well as to include the rental fees in the Fee Schedule for the Village.

Discussion: G. Nickerson asked if the form included all of the soccer fields. A. Pellegrino stated the rental form is just for the baseball fields. The title of the rental form should state "Ball Diamonds".

Amended Motion by D. Stellpflug, seconded by D. Jump, to approve the Application for Use of Village Ball Diamonds with the nominal fees, as well as to include the rental fees in the Fee Schedule for the Village. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino stated the Committee met on January 8th and discussed creating an agreement with NPAA regarding property maintenance of the shed located in the Village Park. *The Committee also created the Application for use of Village Parks Fields and Fees and forwarded the draft version to Public Works, Buildings and Grounds, Civic Pride Committee for review and approval.*

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting. The Committee is continuing to collect the lists of capital items from each department to assist with future budgets.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by K. Singh, to approve checks 13511-13514 to TIAA Bank, Rotroff & Jeanson, WE Energies, and Sun Life paid at the end of December for \$3,842.02, 2018 Tax refund checks from 13515-13592 for \$27,073.57, R&R Insurance check 13593 for \$38,259.00, January payroll checks from 13594-13644 for a total of \$32,776.69, and Accounts Payables checks for December and January 13645-13693 for a total of \$341,204.15, as recommended by Committee. The payment includes the check to Reliant Apparatus for \$246,187.00 for the new tender. Motion carried unanimously.

Resolution No. 2019-01R Revised Schedule of Fees- Trustee F. Rewasiewicz stated the Committee reviewed the Schedule of Fees which include the proposed field rental fees and the \$5.00 burning permit fee.

Motion by F. Rewasiewicz, seconded by D. Stellpflug, to approve Resolution No. 2019-01R which includes the field rental fees and the \$5.00 burning permit fee. Motion carried unanimously.

Contract with Wolverine Fireworks Display, Inc.- Trustee F. Rewasiewicz stated the Finance & Fee Committee reviewed the contract and it is the same as last year for \$5,000.00.

Motion by F. Rewasiewicz, seconded by A. Pellegrino, to approve the Contract with Wolverine Fireworks Display, Inc. to provide fireworks on Saturday, Sept. 14, 2019 and start of parade on Sunday, Sept. 15, 2019 in conjunction with Harvest Fest. Motion carried unanimously.

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Village Board Minutes

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REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by F. Rewasiewicz, to adjourn at 7:33 p.m. Motion carried.

Respectfully submitted,

Rhoda Bagley, Village Clerk/Treasurer