

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
JUNE 13, 2019**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug and K. Singh.

Clerk: R. Bagley

Absent: Trustee D. Hall

Others Present: Police Capt. T. Tesch and Fire Dept. Lt. A. Rydzik

The Pledge of Allegiance was recited.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to approve the May 9, 2019 Village Board meeting minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public Comment section of the meeting. Motion carried.

Kettle Moraine School Superintendent Pat Deklotz is requesting participation of unbiased school district members to assist in a district sustainability study since the April 2 election referendum did not pass. The findings of the group will determine the next steps for the School Board. Village President G. Nickerson suggested resident Deborah Hall. P. Deklotz will contact her to see if she is interested.

VILLAGE PRESIDENT:

Update on request to allow Golf Carts in Broadlands Sub.- President G. Nickerson stated that the Public Safety & Protective Services Committee determined that the draft ordinance is not ready for Board review. Tim Paulson will be revising the draft ordinance for the Committee to review and will send the updated ordinance to the Village Clerk.

From Plan Commission: Town of Genesee Extra-territorial Certified Survey Map for Carl & Mary Petersen, S47 W33740 Fox Hollow Drive- President Nickerson explained that the owners are adding approximately ¼ acre to their property and the CSM has been approved by the Town of Genesee. The Plan Commission reviewed the CSM and is recommending approval by the Village Board.

Motion by G. Nickerson, seconded by J. H. Taylor, to approve the Extra-territorial Certified Survey Map for Carl and Mary Petersen for their property located at S47 W33740 Fox Hollow Drive in the Town of Genesee. Motion carried unanimously.

Schroedl Development, LLC request to rezone 4 Lots along Dable Road- Lee Schroedl is petitioning to rezone the 4 lots created by Certified Survey Map No. 11864 from A-T Agricultural Transitional to R-1 Residential Single Family.

Motion by G. Nickerson, seconded by K. Singh, to send the request to rezone the 4 lots to a Public Hearing on Thursday, July 11, 2019 beginning at 7:00 p.m. in conjunction with the Village Board meeting based upon publication and notification of surrounding neighbors, as recommended by the Plan Commission.

Trustee A. Pellegrino is concerned about getting emergency vehicles into the driveway on Lot 4 and making certain the clearance for vehicles is adequate. The length and width of Lot 4 access meets all Village zoning requirements. J. H. Taylor would like to reject Lot 4 based on the possibility of creating a safety concern.

Motion by G. Nickerson, seconded by A. Pellegrino, to allow Fire Dept. Lt. Art Rydzik to speak on this issue. Motion carried.

A. Rydzik states if the owners plant trees/shrubs along the driveway, it may make access for the vehicles difficult. He stated the width of the access for Lot 4 is more than adequate for the fire vehicles.

Motion carried.

Proclamation for the Village of North Prairie Centennial of Incorporation- Trustee J. H. Taylor read the proclamation for the Village which recognizes the 100th anniversary of Incorporation when the election results for Incorporation to a Village from North Prairie Station were recorded in the Register's Office in Waukesha County on July 10, 1919. The Village President and six Trustees declare July 10th each year as Village of North Prairie Incorporation Day!

Motion by A. Pellegrino, seconded by F. Rewasiewicz, to approve the Proclamation of the Centennial of Incorporation as presented and written by Trustee J. H. Taylor. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley reviewed the annual liquor license renewals, background checks, annual visits to each establishment by various departments, and included a list of the renewing establishments, applications and operators. All applications were submitted in a timely manner and all department reviews indicated no outstanding issues with any of the establishments. Jak Petro Gas Station and Kay's Diner did not renew their licenses and will be closing on June 30.

Motion by J. H. Taylor, seconded by Stellpflug, to approve the renewal Combination Class A Retail License for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2019-2020, Cigarette and renewal operator licenses for North Prairie Market, LLC, d/b/a Bill's Self Service Gas Station, 102 E. State Road, North Prairie, Sukhdeep Garcha, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the renewal for the Regular Combination Class B Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2019-2020, Cigarette and renewal operator licenses for Broadlands Golf Club, LLC, d/b/a Broadlands Golf Club, 18 Augusta Way, North Prairie, Louis J. Yaeger IV, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the renewal for the Regular Combination Class B Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquors for the licensing year 2019-2020, renewal operator licenses for D.J.P.S., LLC d/b/a Sport's Page Bar and Grill, 117 N. Main Street, North Prairie, Scott McGuire, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the renewal Class B Beer License and renewal Class C Wine License for the licensing year 2019-2020 for the sale of Fermented Malt Beverages and Wine for Lucy's Café, 132 N. Main Street, North Prairie, Andres Zavaleta, Agent, upon meeting all requirements of licensing. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the 2019-2020 Operator's Licenses for Courtney Bartolotta and Hailey Lipinski for Broadlands Golf Club upon meeting all licensing requirements. Motion carried unanimously.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the 2019-2020 Operator Licenses renewals for James Hritz, Erin Hardaker, Linda Hollister and Stephen Hollister representing the North Prairie Lion's Club. Motion carried unanimously.

Motion by J. H. Taylor, seconded by A. Pellegrino, to approve the request from North Prairie Lion's Club for a Temporary Class B Beer Picnic License to sell beer at Hansen Auto Annual Car Show on June 29, 2019 in Veteran's Park. A Certificate of Liquor Liability Insurance has been provided. Motion carried.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the request from North Prairie Lion's Club for a Temporary Class B Beer Picnic License to sell and serve beer at the North Prairie Harvest Fest on September 13th from 5:00 – 11:00 pm, September 14th from 9:00 am-11:00 pm and September 15th from 10:00 am -5:00 pm, 2019 in Veteran's Park, subject to the Lion's President correcting the times of sales on the application. A Certificate of Liquor Liability Insurance has been provided. Motion carried.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: G. Nickerson invited Trustee J. H. Taylor to provide highlights of the League Local Gov't 101 class he attended on May 10th in Brookfield. G. Nickerson mentioned that the Committee met on May 23rd and discussed the request for allowing golf carts in the Broadlands Subdivision and will schedule another meeting.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson mentioned that Joint Fire Study Committee met on May 16th and June 4th and discussed fire board members and fire commission members if the Fire Departments are merged. The fire commission members would be citizens with no relationship to the Fire Department. Various financial options were discussed, frequency of calls, assessed valuation vs. equalized valuation, etc. Each municipality will retain ownership of buildings. If the various municipal Boards in the near future are in favor of the merger designs being created, extensive work will be necessary to move everything forward.

FD IamResponding Subscription Renewal Agreement- The Committee reviewed the 2019-2020 agreement and is recommending approval for one year.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve the IamResponding Subscription Renewal Agreement commencing July 9, 2019 for a one-year subscription for \$810. Motion carried unanimously.

Sale of old 1990 Fire Dept. tanker- The tanker is currently advertised with bids due by June 28th. Bids will be opened at the next Committee meeting.

Village donation of funds to N.P. Auxiliary towards newer vehicle-

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to open the discussion to Joan Smart. Motion carried. J. Smart indicated that Hansen Auto in North Prairie will be checking out the brake system on the canteen to see if can continue to be utilized until something else is purchased. A vehicle which the Auxiliary was interested in is now sold. The group is continuing to look for a newer vehicle. Item is tabled until the Auxiliary knows what direction it would like to go. Additional fund raisers are coming up in the near future.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee had two meetings since the last Board meeting. They met just before this meeting and approved the budgeted purchase of playground safety chips.

Repairs/replacement of three pedestrian doors at Fire Dept/DPW building- Trustee D. Stellpflug mentioned that this project was advertised twice as the scope changed from the replacement of two doors to three doors with structural repairs. Three bids were received and all were similar for the three doors, however, Rinderle will deliver three doors ready to install and repair some walls which are structurally deficient.

The bids were:

Geis Building Products, Inc. -	\$ 7,873.00
Ford Construction -	\$ 7,695.00
Rinderle Door Co.-	\$11,122.62

Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the contract to Rinderle Door Co., proposal dated May 15, 2019 for a total cost of \$11,122.62 as their proposal will provide more inclusive repairs to the building, as recommended by Committee. Motion carried unanimously.

Street Repairs at N Harrison Street and Morey Road- Trustee D. Stellpflug mentioned that due to extra funds budgeted for street repairs, the Committee published a Class 2 notice and requested bids to repair a chronic pothole/crumbling problem at the intersection of Harrison Street and Morey Road for 462 square yards of roadway.

Wolf Paving Inc. submitted a bid of \$14,729.00, and
Payne & Dolan, Inc. submitted a bid of \$27,620.00.

Motion by D. Stellpflug, seconded by J. H. Taylor, to award the contract to Wolf Paving, Inc. for the repair of 462 square yards at the intersection of Harrison Street and Morey Road upon meeting all bidding requirements. Motion carried unanimously.

Portable Restrooms Contract- The former Company, NumberOne Portables, was bought out and the Committee just received the new contract with Service Sanitation from IL as the new provider. The services and prices have not changed from the previous years. The Village representative for Service Sanitation instructed Dept. of Public Works Director to cross out specific sections of the standard contract which do not apply to the Village, such as damaged or lost restrooms waivers. Two Agreements were provided, one for Prairie Village Park and one for Broadlands Park.

Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the Service Sanitation Routed Service Agreement 58-2580 for \$80.00/month for Prairie Village Park and Routed Service Agreement 58-2160 for \$160.00 for Broadlands Park with deletions in the Terms & Conditions 6. (d) Damaged or Lost Equipment and 7. Damage Waiver in its entirety, for the brief summer season of 2019 on both agreements. Motion carried unanimously.

Replacement of Compactor for DPW- Trustee D. Stellpflug mentioned that the current compactor utilized by the DPW has passed its useful life and needs to be replaced.

Motion by D. Stellpflug, seconded by J. H. Taylor, to purchase a new Compactor for \$1,595.00 as this purchase was not specifically budgeted, however, the funds are in the equipment account.

President G. Nickerson asked if the compactor is necessary and compared the cost of renting one. The unit would be paid for in three years. **Motion carried unanimously.**

Preventative Program for Overhead Doors- Tabled for additional quotes.

Sale of Sickle Mower- The Village received one bid after publication for \$500.00 for the used sickle mower.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the bid for \$500.00. SOLD! Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: No meeting was held.

FINANCE AND FEE COMMITTEE: Trustee F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve checks 14101-14111 to Centurylink, Verison, Pomasl (remounted Ambulance balance) EverBank, WE Energies and Sun Life for bills paid at the end of May for \$113,866.23, June payroll checks from 14112-14140 for a total of \$24,424.38, and Accounts Payables checks for May and June 14141-14192 for a total of \$58,511.68, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:47 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley
Village Clerk/Treasurer