

**VILLAGE OF NORTH PRAIRIE
PUBLIC HEARING AND REGULAR VILLAGE BOARD MEETING MINUTES
NOVEMBER 14, 2019**

The meeting was called to order by President G. Nickerson at 7:02 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug and D. Hall.

Clerk: R. Bagley

Absent: Trustee K. Singh

Others Present: Police Chief S. Tamez, Fire Chief P. Buchholtz and Charles Ross.

The Pledge of Allegiance was recited.

Motion by J. H. Taylor, seconded by D. Hall, to approve the October 10, 2019 Village Board minutes as written. Motion carried unanimously.

2020 Budget Public Hearing- President G. Nickerson opened the Public Hearing at 7:04 p.m. and explained that the hearing will commence with comments from the Village Board members, then will open the hearing to any comments from the public.

No comments regarding the proposed 2020 Budget from Board members.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the hearing to citizens present on the proposed 2020 budget. Motion carried.

No residents were present.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Comment section of the public hearing. Motion carried.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to close the 2020 Budget public hearing at 7:05 p.m. Motion carried.

Motion by D. Hall, seconded by J. H. Taylor, to approve and adopt the 2020 Balanced Budget, as presented, and approve the 2019 tax levy of \$937,756.00, an increase of 13.1% from last year due to loans for Fire vehicles and streets. The estimated mil rate will be \$4.25.

Discussion: Trustee J. H. Taylor disagrees with raises for certain dept. heads who use vulgar language during public meetings, while Board members and the Municipal Judge have not received raises in over 12 years. He does not wish to reward poor conduct at public meetings.

4 Ayes, 2 Opposed (Trustees J. H. Taylor and D. Hall). Motion carried.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT REPORT: President G. Nickerson read a letter received from a Village resident regarding parking citations received from parking on Village streets overnight in the Broadlands Subdivision. (See attached letter.) The signs reference the ordinance # at all entrances to the Village and it is part of the Municipal Code.

The Town of Genesee is hosting a round table discussion with Waukesha County legislators to discuss some of the challenges municipalities are facing to provide necessary funding for fire departments on Dec. 4th. President G. Nickerson and Trustee F. Rewasiewicz plan to attend.

G. Nickerson explained that the Village Hall parking lot was not sealed and striped this fall as the weather turned cold and the company was unable to complete the project. The Village will put the project out for re-bid in the spring.

The new Auxiliary vehicle upgrade is in progress as the flooring has been purchased and is ready to install. A bid was also received for striping and graphics for the vehicle. Some of the equipment from the old vehicle can be transferred to the newer vehicle.

President Nickerson handed out the Village policy regarding the sale of surplus equipment which was approved in April of 2007.

The Municipality magazine also has some good articles in it this month.

From Plan Commission next two items:

Town of Genesee Extra-territorial Certified Survey Map as created for James & John Yatzeck to create one 5.52 acre lot from their large parcel located on the northwest side of S.T.H. 59 at the intersection of C.T. H. ZZ- President G. Nickerson stated the Plan Commission reviewed the CSM and is recommending the Board approve the proposed land division.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the Town of Genesee Extra-territorial Certified Survey Map as created for James and John Yatzeck to create one 5.52 acre lot from their large parcel as presented, dated October 11, 2019, as long as it complies with all Town Planner requirements, as recommended by the Plan Commission.

Discussion: Trustee J. H. Taylor asked about the number of acres remaining on the large parcel. Approximately 94 acres remain but it is not shown on the CSM. A. Pellegrino asked why the 5.52 acres are being split off of the large parcel. All of the older buildings will be contained on one parcel through a legal non-conforming Conditional Use Permit.

Motion carried. Opposed J. H. Taylor.

Town of Genesee Extra-territorial Certified Survey Map as created for Charles & Lynn Ross, S53 W29876 Holiday Road, to add 16 feet from the adjacent neighbor's property to their parcel- President G. Nickerson stated the Plan Commission reviewed the CSM and is recommending the Board approve the proposed land addition.

Motion by G. Nickerson, seconded by J. H. Taylor, to approve the Town of Genesee Extra-territorial Certified Survey Map as created for Charles & Lynn Ross, S53 W29876 Holiday Road, to add 16 feet from their neighbor's property to be able to add on to the garage as long as it complies with all Town Planner requirements, as recommended by the Plan Commission.

Motion carried unanimously.

Board members up for election on April 7, 2020 are Trustees A. Pellegrino, K. Singh and J. H. Taylor. Nomination papers may be circulated beginning December 1, 2019 and returned by 5:00 p.m. on January 7, 2020. Notification of non-candidacy must be filed by Friday, December 27th, 2019.

VILLAGE CLERK: Clerk R. Bagley mentioned that Congressman Bryan Steil will be having a representative here at the Village Hall for a listening session on Tuesday, November 19th from 1:00-2:00 pm.

The Village will be receiving LRIP funds in 2021. Also, nomination papers can be taken out from the Clerk's Office or downloaded from the Village website.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: J. H. Taylor mentioned that the Joint Court Committee will be meeting on November 21st.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson plans to continue merger discussions with Eagle Fire Dept. members. The last meeting was Oct 28th and they are reviewing formulas which will benefit everyone involved.

Trustee A. Pellegrino asked if there has been a change in the Fire Dept. cell phone provider?

Motion by A. Pellegrino, seconded by J. H. Taylor, to open the meeting to Fire Chief P. Buchholtz. Motion carried.

Chief P. Buchholtz stated that AT&T is providing an upgrade in service throughout Waukesha County in communication capabilities with higher priority in lines for Emergency personnel. The Fire Dept. has reviewed the availability regarding a backup system for the dept. Two phones are already in operation in the ambulance and the squad. Three other cell phones may be terminated in the future. A. Pellegrino asked if any determination was made regarding the pricing of cell phones throughout the Village departments. Another concern is that her personal AT&T phone service does not consistently work in the Broadlands area. This issue should be reviewed by the Public Safety & Protective Services Committee.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee met on November 7th and is continuing to finalize projects for the MLS (Multimodal Local Supplement) Grant project.

Flooring replacement for Village Hall office areas- D. Stellpflug mentioned the Village received two bids to replace some of the carpeted areas with LVT (Luxury Vinyl Tile) and new carpeting. One bid is from Carpet Factory Outlet for a total of \$6,300 and the second bid is from Adair Commercial Flooring which has a base bid of \$4,889, with options for carpeting and removing the tile in the Clerk's area. Various areas were discussed with a mix of LVT and carpeting.

Motion by D. Stellpflug, seconded by J. H. Taylor, to accept the bid from Adair Commercial Flooring, Inc. for \$5,756.00 which is the base bid of \$4,889 (mix of LVT and carpeting of \$540 and \$327) which includes replacing carpeting in two closets.

Discussion: A. Pellegrino asked when the decision changed from the Committee meeting of having all LVT in the Clerk's area and Building Insp., with carpeting in conference room and closets. D. Hall suggested carpeting the entire area rather than transition to LVT. G. Nickerson mentioned that the products from both companies may be significantly different as far as quality, even if they are both commercial. The Committee decided that the open/main area and Building Insp. office should be all vinyl. The small offices would be carpeted. The quotes just don't fit the Committee's recommendation.

J. H. Taylor suggested that a higher quality flooring be installed to handle the roller chairs.

Ayes: 1 (D. Stellpflug) Opposed: Everyone else. Motion failed.

Motion by D. Hall, seconded by F. Rewasiewicz, to approve the November 8, 2019 proposal from Adair Commercial Flooring, Inc. with the change that LVT (Luxury Vinyl Tile) be included for the entire area of the Clerk's office plus the vault area and Building Insp. Office, and the remaining three rooms are to be carpeted, at a cost not-to-exceed \$7,000.00.

Discussion: F. Rewasiewicz asked which company has the better quality materials. No one knew for certain and the question could not be answered.

D. Hall withdrew her motion.

Issue was tabled and referred back to Committee.

Service Sanitation Agreement for 2020- D. Stellpflug stated that the proposed agreement does not include insurance for stolen or damaged restrooms in the parks.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the 2020 Service Sanitation for three Basic Portable Restrooms at a cost of \$80.00 each, per month. A delivery fee of \$30.00 will also be included. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino stated the Committee is revising the employee evaluation process and discussed a uniform policy for each department.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting. The Committee will be looking into Cyber Liability Insurance.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by D. Hall, to approve checks 14554-14558 to TIAA Bank, WE Energies, US Cellular, AT&T and Sun Life paid at the end of October for \$2,927.28, November payroll checks from 14559-14585 for a total of \$25,596.37, and Accounts Payables checks for October and November 14586-14637 for a total of \$61,586.20, as recommended by the Committee. Motion carried unanimously.

Engagement letter from Rotroff Jeanson & Company, SC-

Motion by F. Rewasiewicz, seconded by D. Hall, to approve the Engagement letter from Rotroff Jeanson & Company, SC for the 2019 audit for the Village at a cost of \$14,250.00, as recommended by Committee. Motion carried unanimously.

R&R Insurance Services, Inc. proposal for 2020 Village Insurance- Trustee F. Rewasiewicz stated R&R Insurance Services, Inc. provided the premium comparison from 2019 and the result is an overall decrease of \$1,938.00. Due to the purchase of two new Fire Department vehicles the vehicle insurance increased \$1,200.00, however, the Workers Comp. decreased approximately \$3,180.00.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve the 2020 insurance rates provided by R&R Insurance Services, Inc. at a cost not-to-exceed \$40,514.00. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:51 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer

October 10, 2019

To: North Prairie Village Board

Re: Common Sense Overnight Parking Enforcement

I request the following be read at the next full village board meeting.

Police Chief Sal Tamez and the entire police staff do a fabulous job for the citizens of our village. However, their police/community relations are being greatly hampered by the village board's requirement for strict traffic enforcement, without discretion, specifically overnight parking.

On October 9th, 2019, three homes on Cypress Point had driveways resurfaced which necessitated the temporary parking of vehicles on the street. Rope and ribbons were clearly stretched across the driveway entrances (photo attached). There was no information on the village's website indicating calling-in for special overnight parking permission nor is it posted on the signs when you enter the village. Therefore, all three households were unaware of calling-in for special parking permission, but more importantly common sense would dictate that overnight parking was only a temporary situation in these three circumstances. Then, during the early morning hours of October 10th, all of the vehicles belonging to those homes were each cited for Prohibited Over Night parking. At least six vehicles total.

The affected residents approached the police department regarding this obvious temporary overnight parking situation. The residents were advised that the village board requires strict enforcement of traffic ordinances and the PD was unable to release the tickets with a warning. The police department also stated that the village website notes that parking permission is granted in special circumstances by just calling the PD. I encourage the village board to search the website and determine where that notification exists. If it does, it's not readily apparent.

Where are residents to park their vehicles overnight in temporary situations if the village board requires strict enforcement, the police department does not have discretion, and there is no way of knowing to call-in for special overnight permission? In fact, the next evening one of the resident's parked their two vehicles on their newly planted front lawn to avoid receiving parking citations (photo attached). I am sure the village and the homeowners association does not want or allow vehicle parking on lawns.

I understand the problem of habitual overnight street parking but to include strict enforcement for citizens needing special consideration is wrong and harmful to good police community relations. Take the handcuffs off the police chief and allow him to do his job with common sense and discretion.

Sincerely,



Dennis Drazkowski
211 Cypress Point
262.409.0558
ddrazkowski@gmail.com

cc: Police Chief Sal Tamez