

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
FEBRUARY 13, 2020**

The meeting was called to order by President G. Nickerson at 7:01 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug and D. Hall.

Clerk: R. Bagley

Absent: Trustee K. Singh

Others Present: Police Chief S. Tamez, Fire Chief P. Buchholtz and E. Schwartz

The Pledge of Allegiance was recited.

Motion by D. Hall, seconded by A. Pellegrino, to approve the January 9, 2020 Village Board meeting minutes as submitted. Motion carried unanimously.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to open the meeting to Public Comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public Comment section of the meeting. Motion carried.

Request from E. Schwartz to consider revisions on driveway requirements- Mr. Schwartz is building a new home and would like the Village to reconsider two driveway requirements existing at this time. The first issue is Chapter 46-3(B) in the Municipal Code which states that no concrete driveway be extended to the public highway or over ditch culverts and must remain a minimum of five feet distant from the culvert on the property owner's side so that culverts can be repaired, replaced or inspected. He feels the requirements are written for municipalities who maintain the culverts which the Village does not. He also indicated that three feet from the street without concrete is ample room for the snowplow. Trustee D. Hall agrees and would like this to be reviewed by the Plan Commission on March 10th.

The second issue is the zoning requirement that no driveway in the residential districts shall exceed 24 feet in width anywhere in the front yard. However, residential driveways in excess of 24 feet in width may be permitted only by the Plan Commission. Mr. Schwartz has a three-car garage and feels that this zoning ordinance is really outdated. President G. Nickerson stated the approaches are usually wider than 24 feet. Trustee J.H. Taylor suggested Mr. Schwartz provide a written description and sketch of what he is suggesting to be revised. These two items will be added to the Plan Commission agenda for March.

VILLAGE PRESIDENT REPORT: President G. Nickerson mentioned that the Metro-Milwaukee area safety division graded areas in the surrounding districts and North Prairie received an "A" grade on a scale of A to F. The Police Dept. has played a major role in keeping the Village of North Prairie a safe place to live. The Waukesha County FEMA meeting is scheduled on Wednesday, March 4th.

Eagle Fire District invoice for time spent on Fire Dept. consolidation- President G. Nickerson explained to the Fire Study Committee that the Village did not have any funds in the budget in 2019 to cover the unexpected invoice for Deputy Chief Kugel's time on this project. J. H. Taylor suggested that the Village add the fees to a future budget in 2021.

Motion by J. H. Taylor, seconded by D. Stellpflug, to recommend payment of invoice dated 12/11/19 from Eagle Fire District for \$3,365.00 as an equal share of our cost for Deputy Captain Kugel's time spent to be paid in 2021.

Discussion: Trustee A. Pellegrino is wondering why the cost is split 50/50 and not three-ways due to three departments involved. F. Rewasiewicz stated that Kugel initially began putting some consolidation numbers together as a volunteer. Gradually, his hours significantly increased.

D. Hall still believes that three municipalities are involved and needs documentation regarding hours of time spent on this project. A. Pellegrino does not like being billed after-the-fact, but believes that someone needs to do this work. The efforts and time spent should be transparent.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, to open the discussion to the Police and Fire Chiefs. Motion carried. Chief S. Tamez mentioned that if he was the consultant on this project, he would not expect to be paid while "on the job" with the department, but would expect to be paid for time spent after hours on personal time.

D. Hall stated that this will set a precedent regarding invoices in the future unless he is an independent consultant. F. Rewasiewicz mentioned that he attended the last Fire Study meeting and everyone decided that no future invoicing will occur without everyone agreeing to the estimated cost which may be incurred in the future.

Motion by J. H. Taylor and seconded by D. Stellpflug, to RESCIND the motion and second to recommend payment of invoice dated 12/11/19 from Eagle Fire District for \$3,365.00 as an equal share of our cost for Deputy Captain Kugel's time spent to be paid in 2021 due to further discussion on this subject. Motion carried unanimously.

F. Rewasiewicz mentioned that work has to be completed to determine the best-guess scenario of a merged department. A computer program is necessary to make this happen. D. Hall and J. H. Taylor agree that it has to be planned with a consultant and the cost known ahead of time. An amount needs to be budgeted, \$5,000.00 as an example, to begin. D. Hall stated that this exploration has to be planned with experienced consultants because this will have a lasting effect on three municipalities for a very long time. She does not know how reliable any of the information is which is being presented. How is something like this presented to the Village residents? The Village needs to include a line item in the future budgets.

Motion by F. Rewasiewicz, seconded by A. Pellegrino, to NOT pay the Eagle Fire District invoice dated 12/11/2019 for a portion of Deputy Captain Kugel's time spent on the possible fire consolidation. Motion carried.

D. Hall mentioned that any funds budgeted need to be discussed as to what the funds are budgeted for, timeline and why the Committee is recommending a particular proposal.

G. Nickerson stated that the preliminary formula was created to see if a merged department can cover the operating expenses. More financial work needs to be done with certified consultants.

Conceptual approval of a funding plan for a consolidated Fire district- President G. Nickerson stated that the proposed table from R. Spurrell calculates all of the potential operational savings for each municipality and splits it evenly between the three municipalities. The largest savings will be found in the purchase of capital equipment which has not been discussed. G. Nickerson stated that what would happen next is that the three municipalities would all agree on the percentages to share the operational cost for the next 10 years and any savings would be split equally between the three municipalities.

Motion by J. H. Taylor, seconded by F. Rewasiewicz, for the Village of North Prairie to give conceptual approval of a funding plan for the operational budget to create a consolidated Fire District, as presented at the Village Board meeting held on February 13, 2020. The current conceptual funding percentages are Town of Eagle at 50.07%, Village of Eagle at 21.76% and Village of North Prairie at 28.17% and the potential operational savings are shared equally into thirds among three municipalities utilizing improved properties. 4 Ayes; 2 Opposed (A. Pellegrino and D. Hall) Motion carried.

Resolution for TEFRA approval request for Watertronics Properties, LLC project regarding issuance of tax exempt bonds- Watertronics Properties, LLC is seeking to improve their property located at 198 N Harrison Street and require Village of North Prairie approval of Public Finance Authority Tax Exempt Bonds to be issued on behalf of Watertronics Properties, LLC.

Motion by D. Hall, seconded by J. H. Taylor , to approve Resolution No. 2020-01R approving a TEFRA hearing in Madison, WI and authorizing approval of the issuance by the Public Finance Authority of Revenue Bonds, Watertronics Project, Series 2020, dated February 13, 2020 and authorize the Village President to approve the request. Motion carried unanimously.

From Plan Commission: Certified Survey Map for Schroedl Development, LLC. Item was tabled as the Plan Commission did not have a quorum to review the CSM.

From Plan Commission: Draft Ordinance to amend Chapter 70 Zoning of the Municipal Code to create an exception for fences on corner lots and set to Public Hearing-

Motion by G. Nickerson, seconded by F. Rewasiewicz, to move forward with draft Ordinance No. 01-2020 and set to Public Hearing at our next Village Board meeting on March 12, 2020, beginning at 7:00 p.m. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley mentioned that a Primary Election will be held on Tuesday, February 18th. Pollworker training was held on Tuesday to introduce the changes to the elections. The Village auditor was here for three days and will return for 1 day in March after all of 2019 invoices have been received and paid.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: President G. Nickerson stated that a date for the next meeting for this committee will be set tonight.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson mentioned that another meeting will be scheduled to continue discussions with the Town and Village of Eagle regarding a possible consolidation.

Status of Policy and Procedures analysis for JMC- Trustee J. H. Taylor mentioned that he just received a letter of engagement from CLA (CliftonLarsenAllen) and will review it prior to setting a meeting for the Court Committee.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug mentioned that the Committee met February 4th and will be creating specs for the parking lot sealing and striping. Prairie View Elementary School will be donating a red oak tree to one of our parks.

Purchase and financing for a zero-turn mower- The Village received the proposed John Deere zero-turn mower lease from Proven Power, Inc. with 5 annual payments for a total of \$20,203.37. The lease contains the trade-in of two pieces of equipment (aerator and sickle mower), and the purchase of the mower for \$1.00 in 2025. D. Hall questioned the financing option.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the contract with Proven Power, Inc. for the lease-to-own John Deere zero-turn mower for the 5 annual payments of \$4,040.47 and the \$1.00 purchase option in 2025, as recommended by Committee. Opposed: D. Hall. Motion carried.

2020 contract for weed control in the Village-

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the proposal from Envirocon, Inc. for the Broadleaf weed killer and fertilizer quote for 2020 in the amount of \$1,776.00 as recommended by Committee. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: A. Pellegrino mentioned that the Committee will be meeting on February 20th, March 9th and March 18th at 6:00 p.m.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.
Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve end of the month checks 14849-14863 for Citizen's Bank loan, tax payouts, TIAA Commercial, US Cellular, WE Energies, and Sun Life paid at the end of January for \$1,587,648.13, February payroll checks from 14864-14893 for a total of \$25,150.40, Accounts Payables for January and February checks 14894-14958 for a total of \$65,668.32, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 9:09 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer