

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD AND PUBLIC HEARING MEETING MINUTES  
SEPTEMBER 10, 2020**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Community Room to comply with the physical distancing policy. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, D. Stellpflug and K. Singh.

Clerk: R. Bagley

Absent: Trustees C. Wood and D. Hall

Others Present: Police Chief S. Tamez, Fire Chief P. Buchholtz, T. Paulson, Attorney M. Gralinski and T. Larsen. No residents were present for the Public Hearing.

The Pledge of Allegiance was recited.

**Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the August 13, 2020 Village Board meeting minutes as submitted. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to citizens present. Motion carried. No comments.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public comment section. Motion carried.**

**Public Hearing to consider an Ordinance to allow the keeping of domesticated chickens in the Village.**

President G. Nickerson explained that the proposed Ordinance, if approved, would allow residents owning ¼ to 1 acre lots to keep up to 4 domesticated chickens and parcels over 1 acre may keep up to 6 domesticated chickens. A permit application and fee would be part of the process.

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the Public Hearing to citizens at 7:03 p.m. Motion carried.**

No comments.

The hearing is open to comments from Board members:

Trustee F. Rewasiewicz mentioned that the proposed Ordinance is very thorough.

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the public hearing to Police Chief S. Tamez. Motion carried.**

Chief S. Tamez is wondering how complaints will be handled. Citations will be issued for non-compliance and the fines will be listed in the Village Fee Schedule.

**Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Hearing at 7:08 p.m. Motion carried.**

**Proposed Ordinance No. XX-2020 to allow the keeping of domesticated chickens in the Village-**

President G. Nickerson suggested that prior to the Board taking any further action, the proposed Ordinance should be reviewed by the Village Attorney. Trustee J. H. Taylor stated that the Ordinance indicates nothing about restoring the property after chickens are no longer present. A suggestion was made to add condition "Y" to the ordinance which includes providing evidence what the property looked like before chickens were present as well as evidence of the condition of the property after chickens. If the Ordinance passes, it would become part of the Municipal Code in the Animal section with dogs and cats.

**Motion by J. H. Taylor, seconded by D. Stellpflug, to have proposed Ordinance No. XX-2020, which would allow the keeping of domesticated chickens on single-family residential properties, reviewed by the Village Attorney at a cost not-to-exceed \$800.00, and also to incorporate before and after photo evidence of property restoration after chickens. Motion carried unanimously.**

Upon review of any comments regarding the ordinance by the Village Attorney, fines will be discussed for any violations and included in the Fee Schedule.

**VILLAGE PRESIDENT REPORT:** Village President G. Nickerson mentioned the Building Inspector report has been submitted for August and filed for the record.

**Ordinance No. 04-2020 Authorizing the use of Private Golf Carts on Certain Streets in the Broadlands Subdivision-** President G. Nickerson mentioned that after legal review of the ordinance, minor changes were suggested.

Motion by G. Nickerson, seconded by J. H. Taylor, to accept all of the comments recommended by the Village Attorney and incorporate them into the Ordinance and approve the final version, as submitted. Motion carried.

**Motion by G. Nickerson, seconded by F. Rewasiewicz, to open the meeting discussion to Tim Paulson. Motion carried.** Mr. Paulson asked what next steps are necessary to begin driving golf carts on the streets. Signage is the first step which includes the Ordinance No. 04-2020, and obtaining registration tags. The Public Safety & Protective Services Committee will review those, as well as recommend any fees for violations to the Finance and Fee Committee.

**From Plan Commission: Ordinance No. 05-2020 regarding Driveway Construction-** Village President G. Nickerson stated that the Plan Commission tabled this discussion until October meeting.

**From Plan Commission: Draft Ordinance to create a new section in the Zoning Code to address environmental corridors and set to Public Hearing-**

**Motion by F. Rewasiewicz, seconded by J. H. Taylor, to accept the draft Ordinance created by the Village Planner and set it for a Public Hearing on Thursday, October 8<sup>th</sup>, 2020 as recommended by the Plan Commission. Also, the proposed Ordinance should undergo a legal review by the Village Attorney at a cost not-to-exceed \$800.00. Motion carried.**

**From Plan Commission: Town of Mukwonago Extra-territorial Certified Survey Map created for W309S7302 HWY I, LLC Erich Larsen and Theresa Larsen, members, to subdivide their parcel into two remnant lots, dated Aug. 19, 2020.**

**Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the Extra-territorial CSM created for W309S7302 HWY I, LLC Erich Larsen and Theresa Larsen, members, dated Aug. 19, 2020 as submitted, subject to approval by the Town of Mukwonago and complying with any restrictions as imposed by the Town, as recommended by the Plan Commission. Motion carried unanimously.**

**Set first Budget Workshop Date for Sept 17<sup>th</sup>-** Village President G. Nickerson is unable to attend the workshop on Sept. 24<sup>th</sup>.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to change the first meeting for the Budget Workshop to Thursday, Sept. 17<sup>th</sup>. Motion carried unanimously.**

**Wolverine Fireworks Display, Inc. contract for 2021-** The Village Harvest Fest was canceled for 2020 due to COVID-19 so the fireworks were also canceled. Wolverine Fireworks Display, Inc. has agreed to allow the deposit paid in 2020 to rollover to cover the event in 2021.

**Motion by J. H. Taylor, seconded by K. Singh, to approve the contract dated August 13, 2020 from Wolverine Fireworks Display, Inc. to provide fireworks at the Village of North Prairie Harvest Fest on Sept 18, 2021 and beginning of parade on Sept 19, 2021. The deposit of \$2,500 paid in 2020 will roll-over to cover the deposit on the fireworks in 2021. Motion carried unanimously.**

**VILLAGE CLERK REPORT:** The Clerk distributed the current financial statements to the Board members.

Election Inspector application- The Village Clerk received an application from resident Richard Ernst to work at future elections after training.

**Motion by J. H. Taylor, seconded by D. Stellpflug, to approve Richard Ernst as an Election Inspector for the Village upon completion of training. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS:** The Committee met on August 20<sup>th</sup>. The Fire Dept. has hired an EMS staffer for daytime hours. The Police and Fire Dept. reports were filed for the record.

**Fire Dept. Mergers/Consolidations/Options:** The Town of Eagle will be calling a Special Town Board meeting to allow time just to discuss the proposed consolidation/merger with the Village of Eagle and Village of North Prairie.

**Joint Municipal Court Policy & Procedure Review by CLA-** Trustee J. H. Taylor stated that CLA has completed the Internal Policy & Procedure review and the report will be addressed at the next Joint Municipal Court meeting scheduled on Thursday, Sept. 10<sup>th</sup>. The report listed priorities of functions of the Court which need improvement. The Committee will assist in correcting the measures to guide the Court. CLA will resubmit an invoice at the agreed upon cost of the review.

**PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS:** Trustee D. Stellpflug mentioned that the Committee has not met.

**John's Disposal Garbage & Recycling Collection 5-year Contract-** Trustee D. Stellpflug stated that John's Disposal will hold their current garbage and recycling rate in 2020 for the next three years if the Village approves a new 5-year contract. The proposed contract has not had any legal review, but is almost identical to the current contract. The addition includes Section 23 which covers any Force Majeure Event: examples may include war, riot, fire, drought, flood or logistics disruptions. Badgerland Disposal has opted out of bidding.

**Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the 5-year contract as proposed by John's Disposal which will maintain the same rate as in 2020 for garbage and recycling for the next three years- 2021, 2022 and 2023. After the first three years, any rate increases must be less than or equal to the cost of living increase documented for that year by the U.S. Bureau of Labor Statistics Midwest Region All items Consumer Price Index for All Urban Consumers. The proposed contract has not been reviewed by Legal Counsel. Motion carried unanimously.**

**Personnel & Policy Committee-** The Committee has not met.

**FINANCE, FEE AND INSURANCE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve end of the month checks 15546-15550 to Citizen's Bank (1/2 Loan for Street Repairs), TIAA Commercial, WE Energies, Spectrum Internet, Sun Life paid at the end of August for \$42,306.20, September payroll checks from 15551-15574 for a total of \$23,226.05, Accounts Payables for August and September: regular invoices checks 11575-15622 for a total of \$40,012.21, as recommended by the Committee. Motion carried unanimously.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to adjourn at 8:17 p.m. Motion carried.

Respectfully submitted,

Rhoda Bagley,

Village Clerk/Treasurer