

KETTLE MORAINÉ FIRE BOARD MEETING MINUTES

Approved
April 24, 2025

Call to Order: President C. Mommaerts called the meeting to order at 6:30pm on April 24, 2025, at North Prairie Municipal Building, 130 N. Harrison St, North Prairie.

Roll Call: J. Davis, G. Planning, R. Spurrell, C. Wood, D. Miresse, and C. Mommaerts were all present. B. James was excused.

Pledge of Allegiance: C. Mommaerts led the Pledge of Allegiance.

Announcement of possible closed session pursuant to WI State Statute §19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to, as related to the KMFD employee survey: C. Mommaerts made an announcement of possible closed session pursuant to WI State Statute §19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to, as related to the KMFD employee survey.

Discussion/action as necessary to approve minutes from March 27, 2025: Motion by C. Wood to approve the minutes as submitted. Motion seconded by J. Davis. No further discussion. All in favor. Motion carried.

Citizen comments/concerns: no action will be taken on any items brought forward: None

Discussion/action as necessary to approve the financial report and monthly account payables: J. Davis questioned check #2082 on the Transaction Detail report and asked what Macqueen was. C. Nottling replied it was a fire service equipment supplier, and the payment was for turn out gear. Motion by J. Davis to approve the financial report and monthly account payables. Motion seconded by C. Wood. No further discussion. All in favor. Motion carried.

Report from Administrative Assistant: C. Cliffgard shared and discussed with the board an email from a sales representative from QuickBooks showing a price chart between Pro Plus and Enterprise. She stated that as of May 31, 2025, QuickBooks Pro Plus 2022 will no longer be supported. C. Cliffgard asked the board if they would like her to upgrade to Pro Plus 2024 or switch to Enterprise Desktop. Motion by C. Wood to approve C. Cliffgard move to the QuickBooks bundle with payroll for \$2717 or lower. Motion seconded by J. Davis. No further discussion. All in favor. Motion carried.

Motion for closed session pursuant to WI State Statute §19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to, as related to the KMFD employee survey: Motion by R. Spurrell to go into closed session pursuant to WI State Statute §19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to, as related to the KMFD employee survey. Motion seconded by C. Wood.

Roll Call Vote: J. Davis - yes, G. Planning - yes, R. Spurrell – yes, C. Wood – yes, D. Miresse – yes, C. Mommaerts – yes. All in favor. Motion carried.

Closed session: Closed session at 6:44pm.

Motion to reconvene into open session: Motion by R. Spurrell to reconvene into open session. Motion seconded by G. Planning. All in favor. Motion carried.

Open session: Open session at 7:57pm.

Discussion/action as necessary regarding any closed session item if needed: No action needed.

Discussion/action relating to the KMFD employee survey: R. Spurrell stated that the biggest concern members had based off the survey results were cost and new equipment. He mentioned at a municipality level they have limited ways on how they can increase money, and the state government only allows the municipalities to increase taxes based on new growth. R. Spurrell stated from the 1st budget with the department to this year's budget municipalities have increased their contributions by 59% and are trying to give the department what they can to succeed. C. Mommaerts mentioned the members should read about shared revenue and that the Town of Eagle gave the Fire Department all their shared revenue. C. Wood mentioned that we needed everyone's help with merging the two departments into one, we are one team and appreciated everyone who gave comments which will help the board. R. Spurrell added that everyone in the department has a common goal, whether it's saving a house or saving a life. He stated that the members need to respect one another, work together and to not hold onto any mistakes that were made in the past. C. Mommaerts added that she is always available and has an open-door policy. Discussion only. No action taken.

Chief's Monthly Report: Chief D. Nottling summarized his written report. He stated that as of April 22, 2025, we are at 166 calls, all apparatuses are currently in service, no new updates regarding the status of the AFG Grant, he is looking into the Medicaid supplemental program, and some of the new committees have started working on their team responsibilities. Regarding the full-time position, they are still discussing and researching options that would be best for the department and communities we serve. Lastly, Chief D. Nottling mentioned that the district was approved to become a Wisconsin Chapter of an organization called Project Fire Buddies. The organization gives firefighters the opportunity to support and create relationships with local children battling critical illnesses.

Motion to adjourn: Motion by C. Wood to adjourn. Motion seconded by D. Miresse. C. Mommaerts adjourned the meeting at 8:10pm.