

**Public Works Committee  
Minutes from July 16, 2025  
Village Hall, 130 N. Harrison  
North Prairie, WI. 53153**

Call to Order: 4:00 pm

Roll Call: Trustees Cheri Lampe, Andy Harmann, Donna Samuels: Dave Molitor-DPW

Approved 6-18-25 minutes with the change of date noted at top of page to 6-18. Donna made a motion with Cheri seconding. No further discussion. Motion carried.

Approved 7-9-25 minutes. Donna made motion with Andy second. No further discussion. Motion carried.

1. Reviewed expenditures from 2025 in relation to what D.M. had as a proposed 2026 budget. We discussed the breakdown provided for Parks. Discussed the need for additional playground chips as all playgrounds have been addressed. Reduced from \$3600 to \$1350 as there needs to be a lesser amount of chips required for next year. We discussed eliminating the Black wood chips for dugouts and around trees and request chips from a local tree removal company that could be delivered and used with no cost. We then discussed fertilizer and weed spray for in-house use. Donna asked how much we actually need since we use Envirocon on nearly all grass areas. D.M. indicated it is used around fences, ball diamonds, and similar. Donna asked what is actually used and how much. D.M. indicated he used Bonish at \$250 per container and another product at \$250 per container. Donna asked what was in inventory at this time. With that D.M. was irritated and stated that he didn't care about the budget. He was not going to be here next year and said to just go ahead and do the budget yourselves. He repeated himself and indicated he was done caring. With that we discontinued with budget talk.
2. Talked about work to potentially be done to ball diamonds as there has not been any real maintenance on any ball diamond for a few years. Discussed talking with Matt from NPAA to get his views on diamonds. D.M. and Donna to schedule a meeting with Matt. Will report back to the committee with his thoughts. **No action taken.**
3. Discussed the need to be sure Harvest Fest has the appropriate insurance documents provided the village for their upcoming event. No one knows for sure if they provide this documentation. Need to work with Evie to see if they provide Certificate of Insurance as required by other groups. Thought it to be a good idea to reach out to insurance company to get their input on what needs to be required. Donna will speak to Evie about this. Also, it was discussed that we have written agreements in place with all other groups who have ongoing events/contracts with the Village (NPAA, Legacy Sports, Water Trust, etc). Committee felt the Village should also have an agreement with the Village, so everything is clear as to responsibilities due to facility use, equipment use, etc. **No further action taken** until further information is obtained.
4. Donna updated the committee with information received from North Prairie Native Garden organization on trees in the park. They met with Dave and determined the best location for 2 Burr Oak trees that will be cared for by this group and not interfere with equipment movement in the park, which was of some concern. The trees will be planted this fall. More updates on the bridge, etc. will come at next meeting. **No action taken.**
5. Donna made a motion to adjourn the meeting at 5:48. Andy seconded the motion. **Motion carried.**

Respectfully submitted,  
Donna Samuels  
Public Works Committee Chair