

**VILLAGE OF NORTH PRAIRIE
PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE
MEETING MINUTES
NORTH PRAIRIE MUNICIPAL CENTER, 130 N HARRISON STREET, NORTH PRAIRIE, WI 53153
March 25TH, 2026 AT 4:30 P.M.**

1. Call to Order: **The meeting was called to at 7:11 p.m.**
1. Roll Call: **Trustee Schroeder, Trustee Samuels, and Trustee McCormack. Also Present: Also present were two residents, including representation from the fire department.**
2. Public Comment.

At the sole discussion of the Committee Chair, citizens are invited to make comments to the Committee, under the following procedures. Committee members should not be expected to discuss issues presented at this time, citizens, comments limited to 2 minutes each; in the event public comments exceed 15 minutes, the Committee will continue with the regular agenda and resume public comment after the Committee business has been completed, public comments on specific personnel matters are not appropriate subject for this forum and should be referred to the Village Office; any comments which may violate an individual right of an employee will not be permitted: **Public comment was opened. A resident expressed appreciation for the recent informational meeting and noted that the information presented was helpful for understanding fire service options moving forward. No additional public comments were made.**
3. Police
 - a. Discussion and/or Action: Police Department Administrative Staffing Transition. Discussion will include the upcoming expiration of the police secretary's resignation extension on March 31, 2026, the Board's prior decision not to extend the resignation, the status of administrative cross-training efforts within the department, and operational plans for maintaining administrative functions beyond the deadline: **This item was not discussed at this meeting and was referred to the March 25, 2026 Special Board Meeting.**
 - b. Discussion and/or Action: Police Chief Position Structure and Financial Impact. Discussion will include evaluation of full-time versus part-time police chief models, associated salary and benefit costs, potential alternative leadership structures, and the overall impact on the Village budget and long-term sustainability: **This item was not discussed at this meeting and was referred to the March 25, 2026, Special Board Meeting.**
4. Fire
 - a. Discussion and/or Action: Fire Service Contract Discussions – Lake Country Fire Department. Discussion will include an update on ongoing discussions with the Lake Country Fire Department, including potential service models, estimated costs, coverage expectations, and timeline for potential agreement: **Discussion started on a recent meeting with representatives from the Lake Country Fire Department, including Chief Fenwick and a fire board representative. The discussion primarily consisted of Lake Country gathering information about the Village's needs and circumstances. It was noted that Lake Country will present potential service options to their board at their April 22 meeting. Preliminary indications are that service arrangements may include either a contractual agreement or a buy-in structure, with cost details to be provided at a later date.**

Additional discussion referenced recent regional fire service conversations, including the increasing importance of sustainable funding mechanisms such as fire fees to support long-term operational and capital needs.

- b.** Discussion and/or Action Fire Service Contract Discussions – Mukwonago Fire Department. Discussion will include an update on ongoing discussions with the Mukwonago Fire Department, including potential service models, estimated costs, coverage expectations, and timeline for potential agreement: **Trustee Samuels reported that there has been limited progress in communication with the Mukwonago Fire Department. Initial outreach did not result in direct follow-up; however, it was later learned that Mukwonago officials had briefly discussed the Village's inquiry internally. The Village was advised that a formal proposal outlining service needs, financial contribution, and available resources would be required for further consideration. Trustee Samuels indicated intent to contact the Mukwonago Fire Chief directly to determine the appropriate point of contact and next steps. General discussion followed regarding Mukwonago's organizational structure and the need to identify the proper governing body for future communication.**

5. Court

- a.** Discussion and/or Action: Withdrawal from Joint Municipal Court. Discussion will include review of the process and requirements for withdrawing from the Joint Municipal Court: **The Committee briefly discussed the draft letter prepared by the Finance Committee regarding withdrawal from the Joint Municipal Court. It was noted that the letter would require some revisions prior to distribution. General discussion also included clarification that the Village is not required to participate in a municipal court and may instead utilize Waukesha County court services, though doing so may result in loss of associated revenue. Alternative options, including participation in another municipal court such as Lake Country Municipal Court, were mentioned as potential future considerations.**
- b.**

- 6.** Adjourn: **A motion was made to adjourn the meeting at approximately 7:35 p.m. The motion carried.**

March 23rd, 2026

Michael P McCormack, Chair Public Safety & Protective Services Committee