

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD - MINUTES
April 9, 2026 – 6:30 p.m.**

1. **CALL TO ORDER.** The meeting was called to order at 6:30pm
2. **ROLL CALL.** Present: President Miresse, Trustees Hall, Harmann, Samuels, Lampe, Schroeder and McCormack, Absent: None
3. **PLEDGE OF ALLEGIANCE WAS RECITED**
4. **CONFIRMATION OF PROPER NOTICE OF MEETING** – Administrator Etten confirmed proper notice.
5. **PRESENTATION: Civic Pride Award** – Jim Samuels was recognized and awarded the Civic Pride Award.
6. **APPROVAL OF VILLAGE BOARD MINUTES**
 - a. Regular Board Meeting on March 12, 2026. Trustee Hall motioned to approve the minutes from March 12, 2026, seconded by Trustee Samuels. **M/C unanimously**
 - b. Special Board Meeting on March 21, 2026. Trustee Hall motioned to approve the minutes from March 21, 2026, with amendments, seconded by Trustee Samuels. **M/C unanimously**
 - c. Special Board Meeting on March 25, 2026. Trustee Hall motioned to approve the minutes from March 21, 2026, with amendments, seconded by Trustee Samuels. **M/C unanimously**
7. **REPORTS:** Building Inspector, Fire, Police and Public Works Department reports submitted. Fire Chief Nottling had an emergency and was unable to attend. Trustee Hall requested that the VNP minutes reflect that the motion to terminate the Intermunicipal Agreement on page two of the Fire Dept. report was referencing motions made by the Village and Town of Eagle. The Village of North Prairie has not voted to terminate the Intermunicipal Agreement.
8. **PUBLIC COMMENTS:** Trustee Hall motioned to open the meeting to public comments, seconded by Trustee Harmann. **M/C unanimously.** No comments made. Trustee Hall motioned to close the meeting to public comments, seconded by Trustee Harmann. **M/C unanimously**
9. **VILLAGE PRESIDENT**
 - a. Report to the Board. President Miresse thanked Administrator/Clerk Etten and everyone who helped with the elections. He also thanked Trustees McCormack and Lampe for their service to the Village.
 - b. Discussion and/or Action: Intermunicipal Agreement concerning the Kettle Moraine Fire District. President Miresse stated that the Town of Eagle Chairperson Chris Mommaerts and Village of Eagle Trustee Matt Leppard have each said that the Town of Eagle and Village of Eagle's non-negotiable items are the requirement for a full-time fire chief and only one fire station, which would be the current fire station in Eagle. Concerns were raised by the board members over the KMFD non-functioning fire board and the Village and Town of Eagle seemingly continuing to control the discussions without limit consideration of the Village of North Prairie.
10. **VILLAGE ADMINISTRATOR/CLERK/TREASURER**
 - a. Report to the Board. Administrator Etten reported there were no official write-in candidates for the election. Trustee Schroeder won one of the seats. The audit will begin April 29th and 30th. Administrator Etten reminded the Board that she will be on vacation from May 5 to May 13.
 - b. Discussion and/or Action: Village Board meeting dates for May 2026. Trustee Hall motioned to hold a finance committee meeting on May 4th at 5:30 pm and a regular board meeting on May 19th at 6:30 pm, seconded by Trustee Schroeder - **M/C unanimously**
 - c. Discussion and/or Action: Financial Reports for March 2026. Trustee Samuels requested the fuel be adjusted between highway and parks departments. No action taken.
 - d. Discussion and/or Action: Set Public Hearing for rezoning of the remaining vacant land (appx. 27.75 acres) from R1 to A-T land. Property owners are Ashley Neuman, Larry J. Kipp, Cheryl Champine and Joshua Stewart. Trustee Hall motioned to add this item to the Board agenda for May 19th at 6:30, seconded by Trustee Harmann – **M/C unanimously**
11. **PUBLIC SAFETY COMMITTEE**

- a. Report to the Board. Trustee McCormack stated there was nothing to report.
- b. Discussion and/or Action: Fire Fee discussions by the committee created by the Kettle Moraine Fire District.
- Trustee Harmann advises that KMFD fire committee has been suspended since the Town of Eagle and Village of Eagle voted to terminate the Intermunicipal Agreement. No action taken.

12. PUBLIC WORKS COMMITTEE

- a. Report to the Board. Trustee Samuels reported that the Pythons are requesting a beer license and a batting cage. The waterline at the pump house is fixed and is working great.
- b. Discussion and/or Action: Repeal ordinance 1-94, Garbage Collection/Source Separation and replace with Ordinance 2026-06, Recycling Ordinance. Trustee Samuels motioned to repeal and replace Ordinance 1-94 with Ordinance 2026-06, Recycling Ordinance; seconded by Trustee Hall – **M/C 6/1, nay by Trustee Lampe**
- c. Discussion and/or Action: 2026 Road, Park Entrance, and Parking Lot Asphalt project bid award and approval for expenses. Trustee Samuels stated the Village received four bids for the road project: Payne & Dolan \$354,636.30, Wolf Paving \$372,883.25, Stark Paving Corp \$395,180.03 and Johnson & Sons Paving Co \$582,046.71. Lynch Engineering provided a bid in the amount of \$10,139.50 to create bid specs and provide inspection services for the project. Trustee Samuels motioned to award the bid to Payne & Dolan in the amount of \$354,636.30, the bid for Lynch Engineering service in the amount of \$10,139.50, and to include appx. \$60,000 for any unforeseen overruns with work to be completed by August 21, 2026, seconded by Trustee Harmann. Discussion: Trustee Hall questioned the timeline of Harvest Fest and heavy truck driving on our new paving and damaging it. **M/C unanimously**

13. COMMUNICATION & PERSONNEL COMMITTEE

- a. Report to the Board. Trustee Hall stated nothing to report.
- b. Discussion and/or Action: Job Description for Full-Time Police Chief – Trustee Hall motioned to approve job description as presented, seconded by Trustee Schroeder. **M/C unanimously**
- c. Discussion and/or Action: Creation of Ad Hoc Hiring Committee for Police Chief position – Trustee Hall motioned to create AD-HOC Hiring committee. **M/C unanimously**
- d. Discussion and/or Action: Appointment of members to AD-HOC Hiring Committee for Police Chief position. Trustee Hall motioned to appoint Trustees Hall and Schroeder, Bob Rausch (retired police chief of Village of Hartland), Bob Douglas (retired police chief if the Village of Chenequa) and Administrator Etten to the committee, seconded by Trustee Harmann. **M/C unanimously**
- e. Discussion and/or Action: Timeline for recruitment for Police Chief position – discussion only
- f. Discussion and/or Action: Employment Ad for Police Chief position – Trustee Hall motioned to approve the ad, seconded by Trustee Schroeder. **M/C unanimously**

14. FINANCE COMMITTEE

- a. Report to the Board. Trustee Schroeder stated the Village received \$5,000 for the sale of DPW pick-up truck
- b. Discussion and/or Action: Review and approval monthly bills and payroll. Trustee Schroeder motion to approve, \$168126.01, check#'s 20774 – 20835 with no voids, seconded by Trustee Hall. **M/C unanimously**
- c. Motion to bring Resolution #2026-02 regarding Garbage/Recycling Fee back to the table. Trustee Schroeder motioned to bring this item back for discussion, seconded by Trustee Hall. **M/C unanimously**
- d. Discussion and/or Action: Resolution #2026-02 – to adopt a Garbage/Recycling Fee. Trustee Schroeder motioned to approve Resolution #2026-02 as presented; seconded by Trustee Hall. **M/C unanimously**
- e. Discussion and/or Action: Resolution #2026-03 – General Obligations Loan. Trustee Hall motion to approve the General Obligations (GO) Loan, resolution 2026-03, seconded by Trustee Harmann. **M/C unanimously**
- f. Discussion and/or Action: Sale of Ford Canteen/Auxiliary vehicle. Trustee Hall motioned to approve the sale/auction of the vehicle for a minimum bid price of \$5,000, seconded by Harmann. **M/C unanimously**

15. Motion to Adjourn – Trustee Hall motion to adjourn the Village Board meeting at 8:32 pm, seconded by Trustee Samuels. **M/C unanimously**

Submitted by:
Evelyn Etten, Administrator/Clerk/Treasurer
May 21, 2026