

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING – MINUTES
June 11, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. Call to Order – President Miresse called the meeting to order at 6:32 p.m.
2. Roll Call – Present: Village President Miresse, Trustees Samuels, Schroeder, Harmann, and Hall.
Absent: None.
3. Pledge of Allegiance was recited.
4. Confirmation of Proper Notice of Meeting – Administrator Etten confirmed proper notice.
5. Public Comment: (No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking - Trustee Schroeder motioned to open the meeting to public comments, seconded by Trustee Harmann, **motion carried unanimously**. Kathy Arquette asked about the status of the Police Dept & Fire Dept. Trustee Samuels motioned to closed the meeting to public comment, seconded by Trustee Harmann, **motion carried unanimously**.
6. Department Reports:
 - a. Administrator/Clerk/Treasurer – Administrator Etten provided updates on financial & baseball matters, open book & board of review dates, Village of Vernon withdrawal notice for Jt. Municipal Court, and RV sale.
 - b. Public Works – no comments
 - c. Building Inspector – no comments
 - d. Kettle Moraine Fire District – Chief Nottling was absent due to meeting in Waukesha, no other representation present.
 - e. Police Dept/Sheriff – Trustee Hall asked if we could get the time breakdown of calls. Trustee Samuels asked if any calls for service were not answered due to call priority? Administrator Etten will ask for those details.
7. President/Committee Reports:
 - a. President – President Miresse noted KMFD Board meeting last month discussed hiring of a fire chief and Fire Commission meeting is scheduled for next week. Trustee Hall asked if the Fire Commission meeting will appoint an interim Chief at its next meeting? President Miresse – confirmed. Trustee Samuels asked if anyone had notified the Village of North Prairie that both Eagles (Village/Town) had reversed their vote to withdraw from KMFD? President Miresse – This meeting was the first he heard of it.
 - b. Public Works - Trustee Samuels reported roadwork on Morrisey has begun. Notifications were given to all residents, Broadlands Park to start around July 20, weather permitting. Lynch Engineering will be monitoring these projects. Pythons are playing baseball here the next two Sunday's, Music and Motors first event is June 18th. Trustee Samuels complimented Ricky Reed for all the work he is doing and accomplishing without additional help, he has reduced inventory and continues with all the equipment maintenance. He is incredibly respectful of his budget and duties.
 - c. Public Safety – Trustee Samuels – nothing additional to report based on what was already stated.
 - d. Communication and Personnel – Trustee Schroeder updated the new members of the committee of their responsibilities, discussions held on social media options, informing the residents with updates, email list, possibility a quarterly newsletter.
 - e. Finance – Trustee Schroeder reported the committee may look at options for legal services, notifying residents about upcoming garbage and recycling fees, possible payroll service, update on QSEHRA plan, GO loan is fully funded, revaluation is completed, and letters will be going out to residents on/around July 1st, 2026.
8. Discussion and/or Action: April 9, 2026, Village Board meeting minutes – Motion by Trustee Hall to take from the table the Village Board Minutes from 4/9/26, seconded by Trustee Harmann, **motion carried unanimously**. Trustee Hall motioned to approve as presented, seconded by Trustee Harmann, **motion carried unanimously**.

9. Discussion and/or Action: May 4, 2026, Special Board meeting minutes - Motion by Trustee Hall to take from the table the Village Board Special Board Minutes from 5/4/26, seconded by Trustee Harmann, **motion carried unanimously**. Trustee Hall motioned to approve as presented, second by Trustee Harmann, **motion carried unanimously**.
 10. Discussion and/or Action: May 27, 2026, Village Board meeting minutes - Trustee Hall motioned to approve as presented, second by Trustee Harmann, **motion carried unanimously**.
 11. Discussion and/or Action: The dates for the food truck & beer garden are 6/18, 7/23 & 8/20/26 during the Historical Society Music & Motors event. Hours are from set up around 4:00 pm through tear down, appx. 8:30 pm. Event time of operation will be 6:00 – 8:00 pm. Trustee Hall motioned to approve the dates and times, second by Trustee Harmann, **motion carried unanimously**.
 12. Discussion and/or Action: Vennture Brew Co., LLC – Retail Sales Application – Trustee Hall motioned to approve, second by Trustee Harmann, **motion carried unanimously**.
 13. Discussion and/or Action: Committee as a Whole pertaining to KMFD Intermunicipal Agreement – President Miresse updated the board members on actions at the recent meetings. He feels that it is most cost effective that we try to make this KMFD work. Trustee Hall said we are meeting as a "Committee as a Whole", which means the full board can be there to participate in discussions, but the Village Board will not vote on any action items presented at these meeting. The Board continued discussions regarding costs, benefits, impact of ISO ratings, the meeting outcomes, expectations, and what's best for the Village of North Prairie. Trustee Hall motioned to open the meeting for Public Comments regarding this issue, second by Trustee Schroeder, **motion carried unanimously**.
Residents Brad Beglinger, Kathy Arquette and Debbie Carrasco-Zanini added their comments regarding the KMFD issues.
- Trustee Hall motioned to close the meeting for Public Comments regarding this issue, second by Trustee Harmann, **motion carried unanimously**.
14. Discussion and/or Action: Update on Mukwonago Fire Department – Trustee Samuels sent a letter & a copy of our equipment to Chief Jeff Stien. The letter specifically asks for their consideration to be as soon as reasonably possible. Discussion only.
 15. Discussion and/or Action: Water Main Easement for the Glens at the Broadlands Condominium – Trustee Hall reported the purpose of this easement is to allow the Village of North Prairie and the Prairie Village Water Trust to be able to access private property to maintain the fire hydrants and water mains/laterals. The next step will be to dedicate the water mains/laterals to the Village of North Prairie (via resolution) at no cost to the village. – Trustee Hall motioned to approve the Water Main Easement agreement for the Glens at the Broadlands between Land & Home, LLC and the Village of North Prairie upon final approval of the Village of North Prairie attorney, second by Trustee Harmann, **motion carried unanimously**. Trustee Hall motioned to open the meeting to public comments, second by Trustee Samuels, **motion carried unanimously**. Steve Styza updated the board on the current status of the Glens project. There are several parties interested in purchasing units. Trustee Samuels motioned to close the meeting to public comments, second by Trustee Hall, **motion carried unanimously**.
 16. Discussion and/or Action: Village Attorney Options – Trustee Schroeder said it was a discussion only item at the finance committee, but we are not ready for the board to take any action on it at this time.
 17. Discussion and/or Action: Operator License Renewals for 2026-2027 – Administrator Effen presented the list of operator license requests for all three establishments to the board. The background checks were run on each request and nothing stood out as a reason to deny any request. Trustee Hall motioned to approve the Operator License Renewals for 2026-2027 as presented, second by Trustee Harmann, **motion carried unanimously**.
 18. Discussion and/or Action: Liquor and Tobacco License applications for the licensing year July 1, 2026 – June 30, 2027, in the Village of North Prairie for the following establishments:
 - a. Rajwinder Singh, N8147 National Drive, Beaver Dam, WI 53916, Sukhdeep Garcha, Agent for North Prairie Market, LLC, d/b/a **Bill's Self Service & Mini Mart**, 102 East State Road, North Prairie, WI 53153 for the following licenses:
 - o Combination Class "A" Beer and "Class A" Intoxicating Liquor License

- Class "B" Beer License
- Cigarette/Tobacco License

Trustee Hall motioned to approve, second by Trustee Harmann, **motion carried unanimously.**

- b. Scott McGuire, 2843 Raintree Lane, Waukesha, WI 53189, Agent for D J P S, LLC, d/b/a **Sports Page Bar and Grill**, 117 N. Main Street, North Prairie, WI 53153 for the following licenses:
 - Combination Class "B" Beer and "Class B" Intoxicating Liquor License

Trustee Hall motioned to approve, second by Trustee Harmann, **motion carried unanimously.**

- c. Louis Yaeger IV, 332 N. Lapham Peak, Delafield, WI 53018, Agent for Broadlands Golf Club, LLC d/b/a **Broadlands Golf Club**, 18 Augusta Way, North Prairie, WI 53153.
 - Combination Class "B" Beer and "Class B" Intoxicating Liquor License

Trustee Hall motioned to approve, second by Trustee Harmann, **motion carried unanimously.**

19. Discussion and/or Action: Closed session pursuant to Wisconsin State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to consider offer for employment for the Police Chief position, compensation & benefits in the Village of North Prairie – Trustee Hall motioned to go into closed session, second by Trustee Harmann. Roll Call Vote: Trustee Samuels-Aye, Trustee Schroeder-Aye, President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Aye, **motion carried unanimously.**
20. Discussion and/or Action: Reconvene into open session – Trustee Hall motioned to re-open the meeting, second by Trustee Schroeder. Roll Call Vote: Trustee Samuels-Aye, Trustee Schroeder-Aye, President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Aye, **motion carried unanimously.**
21. Discussion and/or Action: Any items brought forward from closed session – President Miresse motioned to extend offer of employment to the Police Chief candidate per the terms discussed in closed session, second by Trustee Harmann. Roll Call Vote: Trustee Samuels-Aye, Trustee Schroeder-Nay, President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Nay, **motion carried, 3-Aye/2-Nay.**
22. Discussion and/or Action: Financial Reports for May 2026 – Administrator Etten covered these items in her earlier report, **discussion only; no action taken**
23. Discussion and/or Action: Review and approval monthly bills. Trustee Schroeder motioned to approve the monthly bills & payroll, starting with check number 20902 – 20930, in the amount of \$64,011.78, with one voided check number 20914, second by Trustee Hall, **motion carried unanimously.**
24. Adjournment – Trustee Harmann motioned to adjourn at 9:03 pm., second by Trustee Samuels, **motion carried unanimously.**

Submitted by:
 Evelyn Etten, Administrator/Clerk/Treasurer
 June 30, 2026