

VILLAGE OF NORTH PRAIRIE
PLANNING COMMISSION MEETING - MINUTES
North Prairie Village Hall - 130 N Harrison St.
June 23, 2026, at 6:30 P.M.

1. **Call to Order** – The meeting was called to order at 6:30 pm by Administrator Etten.
2. **Roll Call** – Present: Commissioners Paulson, Moravec, Hall, Beglinger, Radomski, & Stellpflug. Absent: Village President Miresse (excused).
3. **Pledge of Allegiance** was recited.

In the absence of Chairperson President Miresse, Commissioner Moravec motioned to appoint Commissioner Hall as chair of the meeting tonight, second by Commissioner Beglinger, **motion carried unanimously.**

4. **Confirmation of Proper Notice of Meeting** – Administrator Etten confirmed proper notice of the meeting.
5. **Approval of Minutes:** May 26, 2026, Plan Commission minutes – Commissioner Hall motioned to approved the May 26, 2026, minutes with the following changes: a) paragraph 4, remove the “s” after meeting and b) add the motion information to paragraph 8;, second by Commissioner Radomski, **motion carried unanimously.**
6. **Public Comment:** Commissioner Hall motioned to open the meeting to public comment, second by Commissioner Moravec, **motion carried unanimously.** Dave Eischen – 423 Prairie View Dr. wants to put up a gazebo, but he has a shed and he wants to know if the addition of a gazebo is permitted. Our zoning code is silent on this issue and the commissioners indicated they do not have any issues with this. Commissioner Hall motioned to close the meeting to public comment, second by Commissioner Paulson, **motion carried unanimously.**
7. **Discussion and/or Action:** Laue property legal review – Administrator Etten sent an email to the Village Attorney a while ago but doesn't recall if he ever responded. She will look for the email and add this item back onto the agenda for next month. **No action taken.**
8. **Discussion and/or Action:** Status bus at 415 Karin Dr. – In July of 2024, the Village Board was directed by the Village Attorney to cease and assist all actions due to misinterpretation of the municipal code. **No action taken.**
9. **Discussion and/or Action:** Citizen complaint – 293 N Arlington Ave. – Building Inspector Scott Johnson has spoken to the property owner, and the owner stated he will have his property cleaned up by July 7, 2026. Administrator Etten will update the complainant on the status. This is a municipal code issue and should be handled by staff. Whenever a complaint comes in, staff should promptly address and act on the complaint. **No action taken.**

10. Discussion and/or Action: Review of sample ordinance – Short Term Rentals. The Village Attorney provided a sample ordinance, and the commission feels we need an ordinance that has been enacted by a municipality as a starting point. Commission discussed what is potentially allowed or not allowed under state statute and the Village's municipal codes. Administrator Etten to contact Village Attorney to request additional information. **No action taken.**

11. Motion to adjourn – Commissioner Hall motioned to adjourn at 7:05 p.m., second by Commissioner Moravec, **motion carried unanimously.**

Evelyn Etten

Village Administrator/Clerk/Treasurer

July 1, 2026