

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING – MINUTES
July 09, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. Call to Order – President Miresse called the meeting to order at 6:30 p.m.
2. Roll Call – Present: President Miresse, Trustees Schroeder, Harmann, and Hall. Absent/Excused: Trustee Samuels.
3. Pledge of Allegiance was recited.
4. Confirmation of Proper Notice of Meeting – Administrator/Clerk/Treasurer Etten confirmed proper notice of the meeting.
5. Public Comment: Trustee Hall motioned to open the board meeting for public comment, second by Trustee Harmann, **motion carried unanimously.**

Resident Brad Beglinger offered to pay for a few porta-johns during the Music and Motors events. Resident Cheri Lampe asked about streaming meetings online.

Trustee Schroeder motioned to close the meeting to public comments, second by Trustee Harmann, **motion carried unanimously.**

6. Department Reports:
 - a. Administrator/Clerk/Treasurer – report submitted and Administrator/Clerk/Treasurer Etten reminded everyone of the open book dates and the in-person voting times and dates.
 - b. Public Works – report submitted
 - c. Building Inspector – report submitted
 - d. Kettle Moraine Fire District – report submitted and Acting Chief Wilton updated the Board regarding the fire department
 - e. Police Dept/Sheriff – report submitted and Administrator/Clerk/Treasurer Etten will ask the Sheriff's Dept. for the time/date breakdown of calls again.
7. President/Committee Reports:
 - a. President – President Miresse reported at last month's KMFD Fire board meeting they requested a meeting of all three municipalities, but then at the Town's last board meeting, they had an agenda item to include only the Eagles, which I heard passed. I think this is an option we should still consider.
 - b. Public Works – Trustee Harmann updated the Board regarding quotes for diamond mix, the parking ordinance, Harvest Fest Agreement, and Thunder Road regarding crack sealing.
 - c. Public Safety – Trustee Schroeder updated the Board regarding municipal court options being considered upon the Village's withdrawal from the Joint Municipal Court in 2028.
 - d. Communication and Personnel – Trustee Schroeder said the committee is looking at various options to inform the community regarding Village business.
 - e. Finance – Trustee Schroeder said the revaluation is complete and property owners should have received their 2026 assessment notice from Associated Appraisal.
8. Discussion and/or Action: Approval of June 11, 2026, Village Board meeting minutes – Trustee Hall motioned to approve the meeting minutes as presented, second by Trustee Schroeder, **motion carried unanimously.**
9. Discussion and/or Action: Intermunicipal Agreement with the KMFD – the Board continued to discuss the agreement. The Town and Village of Eagle has stated they would like the Village of North Prairie to provide their requirements for the joint fire department. The Village and Town of Eagle have stated their non-negotiables in the past. Trustee Hall suggested the Village of North Prairie's non-negotiables to be considered should be:

- a. Staffed fire station in the Village of North Prairie
- b. Financial formula is equitable and fair to all three communities, and the financial formula is adjusted annually.
- c. Committee that oversees the fire district, not a fire board.
- d. 2025 Audit has to be complete

Discussion: Trustee Harmann agreed to work on financial formulas for consideration. When asked about the timeline and progress update of the KMFD yearly audits, KMFD Chair Miresse responded that the auditors are working on 2022 but did not know when it and any other yearly audit will be complete. Trustee Hall asked why the audit didn't start with 2025 since we need the most current information. The Board directed KMFD Chair Miresse to get answers to the audit and other questions the board had.

Discussion only, no action taken.

10. Discussion and/or Action: Update on Lake Country Fire Dept. – Trustee Schroeder provided answers to the Board's questions from last month. **Discussion only, no action taken.**
11. Discussion and/or Action: Request for Intermunicipal meeting regarding Jt. Municipal Court – This was a typo and should have been KMFD - **No discussion or action taken.**
12. Discussion and/or Action: Review Bauman Associates Services Agreement Letter – Trustee Schroeder motioned to approved the Bauman Associates Agreement for a virtual/online presentation of the 2025 audit, not to exceed \$21,115, second by Trustee Harmann, **motion carried unanimously.**
13. Discussion and/or Action: Ordinance 2026-07 – Loading Zone-No Parking – Trustee Harmann explained the reason for this parking ordinance is to prevent public parking in front of the fire hydrants and bulk water on Hwy. E. Trustee Hall requested confirmation from attorney regarding the ordinance and verification with the county since it is a county road. Trustee Hall motioned to postpone this agenda item until next month's Board meeting, second by Trustee Harmann, **motion carried unanimously.**
14. Discussion and/or Action: Status of property complaint at 293 N Arlington Ave. – Building Inspector Scott Johnson has said progress has been made but there is still more to do. Trustee Hall motioned to extend the clean-up process to July 23, 2026, second by Trustee Schroeder. Administrator/Clerk/Treasurer Etten will inform the Building Inspector to notify the property owner. **No action taken.**
15. Discussion and/or Action: Closed session pursuant to Wisconsin State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to consider offer for employment for the Police Chief position, compensation & benefits in the Village of North Prairie. Trustee Hall motioned to go into closed session, second by Trustee Harmann. Roll call vote: Trustee Schroeder-Aye, President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Aye, **motion carried unanimously.**
16. Discussion and/action: Reconvene into open session – Trustee Hall motioned to reconvene into open session, second by Trustee Schroeder. Roll call vote: Trustee Schroeder-Aye, Village President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Aye, **motion carried unanimously.**
17. Discussion and/or Action: Any items brought forward from closed session – Trustee Hall motioned to rescind the offer of employment to the potential police chief candidate due to unacceptable background check, second by Trustee Schroeder. **motion carried unanimously.** Trustee Schroeder called for a roll call vote: Trustee Schroeder-Aye, President Miresse-Aye, Trustee Harmann-Aye, Trustee Hall-Aye, **motion carried unanimously.**

18. Discussion and/or Action: Financial Reports for June 2026 – Administrator to contact Thomas Publishing for 2026 invoice. Trustee Hall questioned the status of this quarter's reimbursement for consultant services. Administrator/Clerk/Treasurer Etten still needs to invoice Kipp and Price for reimbursable charges related to the annexations. **No action taken.**
19. Discussion and/or Action: Review and approval monthly bills – Trustee Schroeder motioned to approve the monthly bills & payroll starting with check number 20931 – 20974 in the amount of \$97,580.24 with two voided checks #20932 & 20945, second by Trustee Harmann, **motion carried unanimously.**
20. Adjournment – Trustee Schroeder motioned to adjourn at 7:55 p.m., second by Trustee Harmann, **motion carried unanimously.**

Submitted by:
Evelyn Etten, Administrator/Clerk/Treasurer
August 5, 2026