

Public Works Committee
Minutes from July 15, 2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 5:00 pm

Roll Call: Trustees Donna Samuels, Andy Harmann, Dave Schroeder, Rick Reed (DPW), and representative from Legacy (Jake)

Announcement; let it be known there is a quorum of the Village Board in attendance.

Approval of 6/17/26 minutes. Dave made motion to approve minutes as presented. Andy seconded. No further discussion. Motion carried.

1. Bridge to start at Prairie Village Park over the ditch that carries water into the pond around July 26-27. Information update only to Committee members.
2. Discussed a citizen complaint of portable toilet on property located on Ferris Dr. Donna will speak to homeowner to discuss the matter for resolution with information received from Building Inspector. No action taken.
3. Donna has been working with Karen Miressee on finalizing 2026 Agreement. Donna made motion to accept agreement as presented with recommendation to Board. Dave S. seconded. No further discussion. Motion carried.
4. Legacy wishes to use Prairie Village baseball diamond outfield for soccer practices and games. Jake indicated usage would be approximately 7 months of the year. They will set-up, paint lines and maintain, move goals as required and line trim around goals. Village will mow as usual. Donna to work on agreement for Legacy approval and Board authorization. Stipulations were discussed for usage. Dave made a motion to approve usage pending agreement approval for a year. Andy seconded. Motion was amended by Dave for just balance for 2026 as agreements run concurrent to first of the year. Andy amended his second. Motion carried.
5. Discussed possible camera usage at Village Hall and parks due to various vandalism. Not certain of interest level. Don't know any costs so we will pursue an estimate to understand what that may be. No action taken.
6. Reviewed specs and locations for crack filling and mastic (or similar) usage throughout the Village. Donna made motion to approve a Class 2 notice for noted work and specs as presented. Have \$60,000 noted in 2026 budget for work. Andy seconded. Motion carried.
7. Donna updated on status of asphalt projects in the Village. Work should commence the week of July 27 based on weather conditions. Broadlands Golf Course has been notified as they use Broadlands entrance for greenskeepers, crew members and product delivery. Will keep the committee updated. No action taken.
8. Update on equipment and condition of same. Brief discussion regarding part-time help need. Working on department 2027 budget. No action taken.
9. Discussed safety protocol and procedures for DPW. Donna contact R&R or League of Municipalities to gather updated department safety procedures. No action taken.
10. Donna made motion to adjourn the meeting at 6:47. Andy seconded. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair