

Public Works Committee
Minutes from August 12, 2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 5:03pm

Notice that a quorum of Village Board Trustees are present.

Roll Call: Trustees Donna Samuels, Andy Harmann, Dave Schroeder, Rick Reed (DPW) and Carol Schroeder-citizen

Minutes from July 15 and August 12, 2026, were approved with Donna making motion. Dave seconded. No further discussion. Motion carried.

1. Donna provided an overview on all asphalt projects going on in the Village as well as where we are regarding the budget versus quotes. Morrissey is complete and came in under budget by about \$5000. Broadlands Park is nearly complete with work coming in under budget by about \$18,000. Veterans Park is in process with nearly the entire driveway needing to be undercut which brings the overall cost over budget. Estimating at this time it will be over by about \$18-20,000. Do not have an invoice from Lynch to know where costs are for engineering. Donna has reached out to Dan with a request this be tallied. With additional funds noted for any potential cost overruns it would appear there may be about \$45-50,000 in funds unspent.
2. Donna and Rick had reviewed DPW budget which was provided to committee for review. This budget remains below the budget for 2025 but above 2026 due to the inclusion of some PT park help. There was no PT help in the 2026 budget so Rick and the Committee could determine what, if any, help was needed. This help will provide minimal help for approximately 12 weeks and will also provide 60 hours of coverage when Rick is on vacation during this time.
3. Discussion took place regarding potential capital purchases for DPW. Rick has indicated the John Deere tractor is not a reliable piece of equipment and feels this is a vital tool for his department. He has been towed back to the shop 3 times due to the tractor dying and not starting. The cause of this issue cannot be determined. He would like to see that replaced as soon as possible, if feasible. Four quotes have been gathered for replacement. If he had that piece of equipment, he could use the gang mower to mow a large portion of the parks which would greatly reduce the zero-turn usage. The expectation is it would also reduce time spent mowing. Public Works Committee recommends replacing the tractor. Dave requested it go to the Finance Committee for further discussion to determine if funds would be available to allow the purchase of this equipment this year. No action taken.
4. No specific date was determined for Rick Reed review. No action taken.
5. Donna explained the Evie had completed the 2027 WEMDHS Special Events Date requested by the county. It includes Harvest Fest special event for county awareness. No action taken.
6. Donna made motion to adjourn the meeting at 6:02. Andy seconded. Motion carried.

Respectfully submitted,
Donna Samuels

Public Works Committee Chair