

**MEETING MINUTES FOR THE  
VILLAGE OF NORTH PRAIRIE'S FINANCE COMMITTEE  
SEPTEMBER 10, 2026, 4:30 P.M.  
MUNICIPAL CENTER – 130 N. HARRISON STREET**

- 1) Call to Order at 4:35 p.m.
- 2) Roll Call: Present: Trustee Dave Schroeder, Trustee Andy Harmann, Trustee Debbie Hall. Other Attendees: Administrator Etten and one resident.
- 3) Approval of Minutes: For July 9, 2026. Motion by Schroeder to accept minutes as presented, second by Harmann. Motion carried. For August 12, 2026. Motion by Hall to accept minutes as presented, second by Harmann. Motion carried.
- 4) Chairperson Report to Committee. Discussion only. No action taken.
- 5) Discussion and/or Action: Review of monthly bills with recommendation to the Village Board. Schroeder made a motion to recommend to the Board approval of September 10, 2026, payables for payment of invoices and payroll in the amount of \$471,817.75, checks 21020 - 21074, including one voided check 21030 (overrun). Motion seconded by Harmann. Motion carried.
- 6) Discussion and/or Action: Review of the monthly financial statements. Discussion only. No action taken.
- 7) Discussion and/or Action: Review monthly journal entries and Citizens Bank statements. Discussion only. No action taken.
- 8) Discussion and/or Action: Review billable reimbursements for legal, engineering and planning fees. Discussion only. No action taken.
- 9) Discussion and/or Action: Update for garbage/recycling fee. Discussion only. No action taken.
- 10) Discussion and/or Action: Purchase of new tractor for DPW. Motion by Hall to authorize purchase of tractor not to exceed \$56,000, payment to be made with funds taken from General Fund account. Motion seconded by Schroeder. Motion carried.
- 11) Discussion and/or Action: Reimbursement and payment dates for QSEHRA Health care benefits plan for full-time employees. Motion by Hall to authorize payment of QSEHRA benefit

to Basic on the 15th of each month to allow funds to be available to employees on 1st of following month for reimbursement. Motion seconded by Harmann. Motion carried.

12) Discussion and/or Action: Budget Workshops. Discussion only. No action taken. Date set of September 30 at 4:30 p.m. to discuss fee schedule and garbage resolution.

13) Discussion and/or Action: Engagement letter from Ehlers Public Finance Advisors. Discussion only. No action taken. Look to set up in-person introductory meeting with Ehlers to learn more about their services.

14) Discussion and/or Action: Set Date for Next Meeting. September 23, 2026, 4:30 p.m. (Ehlers intro)

15) Motion to Adjourn: Motion to adjourn at 6:11 p.m. by Schroeder, second by Harmann, motion carried.

Minutes by Chairman Dave Schroeder submitted on 9/12/26