

**VILLAGE OF NORTH PRAIRIE**  
**VILLAGE BOARD MEETING – NOTICE & AGENDA**  
**SEPTEMBER 10, 2026 – 6:30 p.m.**  
**130 N Harrison St., North Prairie, WI**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Confirmation of Proper Notice of Meeting**
5. **Public Comment:** *(No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking).*
6. **Annual Report: Friends of North Prairie Native Gardens, Inc.**
7. **Department and Committee Reports**
  - a. Administrator/Clerk/Treasurer
  - b. Building Inspector
  - c. DPW Supervisor
  - d. Kettle Moraine Fire District
  - e. Police Dept/Sheriff
  - f. President
  - g. Public Works
  - h. Public Safety
  - i. Communication and Personnel
  - j. Finance
8. **Consent Agenda** - *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business Agenda items in the same order in which they were originally listed in the Consent Agenda.*
  - a. Approval of August 12, 2026, Village Board meeting minutes
  - b. Approve payment of the payroll and bills for the period August 1, 2026, through August 31, 2026, per the report submitted by the Village Administrator/Clerk/Treasurer
  - c. Operator/Bartenders License for the Broadlands: Chloe R. Warner
9. **Unfinished Business**
  - a. Discussion and/or Action: Bill of Sale and Resolution #2026-04 - Dedication of Public Improvements – The Glen at the Broadlands
10. **New Business**
  - a. Discussion and/or Action: Reimbursement and payment dates for QSEHRA health care benefits payments for full-time employees
  - b. Discussion and/or Action: Repeal GEN Policy #2025-01 related to Village of North Prairie's Trick-or-Treat hours and replace with GEN Policy #2026-01
  - c. Discussion and/or Action: Engagement letter from Ehler's Public Financial Advisors
  - d. Discussion and/or Action: Purchase of new tractor for DPW
  - e. Discussion and/or Action: Request for meeting of the Intermunicipal parties (Village & Town of Eagle and the Village of North Prairie) regarding KMFD
  - f. Discussion and/or Action: Review proposed 2027 Jt. Municipal Court Budget
  - g. Discussion and/or Action: Proposal to reopen the Village of North Prairie Police Dept.
11. **Announcements**

The following individuals will be given the opportunity to make announcements at the meeting about (i) actions taken since the previous Village Board meeting, (ii) future Village activities and (iii)

communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President
- b. Trustee Samuels
- c. Trustee Schroeder
- d. Trustee Harmann
- e. Trustee Hall
- f. Administrator/Clerk/Treasurer Etten

## 12. **Adjournment**

Published and Posted: Sept. 08, 2026 - EAE

*It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.*

**FRIENDS OF NORTH PRAIRIE NATIVE GARDENS INC.**  
**ANNUAL REPORT TO THE VILLAGE BOARD**  
**(September, 2025 – August, 2026)**

**September, 2025**

September has been a bit dry so we extended our watering season at the new additions to the display garden and around the sign at the village hall. We observed several late-season monarch caterpillars feasting on the marsh milkweed at the PV Park garden. After discussions over the past several months about various native tree species, we voted to donate two bur oak trees to the village. One will be planted along the west side of PV Park and the other will be planted in the “far corner” along Prairie View Drive. We will water and care for these trees for the next several years while they become established. Planting is scheduled for later this fall. We determined that our participation at Harvest Fest this year will be all day on Saturday only. We will provide educational information to the public and have donated several items to the Harvest Fest Auction.

**October, 2025**

Plans for the footbridge at PV Park continue. We purchased sonotubes in anticipation of footings being poured, which was done later in the month. After the footings were poured, we spent two work days removing several stumps that will interfere with the installation of the bridge, as well as some dirt that was displaced by the digging of the footings. We met with the village’s new DPW Director and shared information about our group and the projects we have established on village property. We scheduled two work days to pull thistles in the ditch line running along the prairie at PV Park. Digger’s Hotline was contacted by village personnel to mark the areas where the donated trees will be planted at PV Park, and we marked these areas with larger stakes. Two work days were spent at the property of our partner, Eagle Historical Society, pulling weeds and tidying up the native garden we helped them plant last year. Community Presentations for 2026 were confirmed: Creating Pocket Prairies and Pollinator Gardens (January 20th – presented by volunteers Lindsey and Travis Woodhaven), Native Birds of Wisconsin (February 24<sup>th</sup>—presented by Waukesha County Land Conservancy), and Native Turtles of Wisconsin (March 17<sup>th</sup> – presented by Waukesha County Land Conservancy.) The plant sale committee met to begin plans for our May 8-9, 2026 plant sale at the village hall. As part of our strategic planning, we have created a survey for volunteers to complete to provide input into the direction of our group over the next 1, 3 and 5 years. The bur oak trees were planted at PV Park by the tree supplier. We formed a marketing committee to focus on volunteer recruitment, outreach projects, possible merchandise, garden tours and increasing our social media presence.

**November, 2025**

A member of the North Prairie Historical Society attended our monthly meeting and provided an overview of the grounds around the Klatt Houses at Veterans’ Park. They are looking for assistance with maintenance of the plantings. Volunteers will visit the site to see what might be involved before committing to the project. Earlier in the summer, we were contacted by the Prairie Village Water Trust to ascertain whether we would assist in planting some native plants along the pumphouse building on Karin Drive (NE side of the building). We agreed to assist with this planting and one of our volunteers is working on a small garden plan design for this location. We previously approved a donation of a native tree to the Village of Mukwonago. Since that time, we were notified that they have a tree donating program where we can donate \$500, pick from 5 park locations and what type of tree we would like to donate. We already approved purchasing a tree for this amount, so will simply make the donation with a directive as to which park we would like it planted and the type of tree. We voted to purchase plaques for the two bur oak trees donated to PV Park. Due to the overwhelming success of our May 2025 plant sale, we voted to increase our high school scholarship donation to \$1,000.00 to both Mukwonago and Kettle Moraine High Schools. The annual amounts will be re-evaluated each year depending upon the success of our plant sale. The plant sale committee

met to choose the plants available for sale this year and finalize our preorder form. Flyers for our upcoming community presentations were distributed to volunteers to begin displaying them throughout the area. We prepared an ad to be included in the January Eagle Recreation Department Brochure promoting our organization, community presentations and 2026 plant sale.

#### **December, 2025**

The plant sale committee has moved on to Phase 2 of our planning, concentrating on finalizing the contents of our preorder packet and e-mails to our existing preorder customers. We were asked by the North Prairie Historical Society to assume care and maintenance of the garden area surrounding the Klatt Houses in Veterans' Park. The current caretaker has retired. At our board meeting, we discussed our native plant philosophy with an Historical Society representative to determine whether our vision for the garden aligns with what the Historical Society would like to see.

#### **January, 2026**

We agreed to take on the Klatt House gardens, after confirming with the Historical Society that we have a broad latitude with the garden. We agreed to provide the Historical Society with a design plan before doing any current plant removal or adding plants to the garden. The Historical Society will concentrate on care and maintenance of the houses themselves, and they have secured a person who will take care of mowing the area around the garden and inside the fence. In mid-January, we provided our information to our pre-order customers which now total approximately 475 people. We have expanded our offerings for this year's sale by adding hard-to-find species from two additional local native plant nurseries.

#### **February, 2026**

We will purchase metal tree markers for the two bur oak trees we donated and had planted at Prairie Village Park. One tree will be in memory of the husband of one of our volunteers who passed away suddenly last year. The other will recognize retired DPW director Dave Molitor for his support of our organization. The deadline to preorder plants for our upcoming sale was in late February and we received approximately 75 orders. Our plant sale has been moved to the Village Hall which will improve our presale efficiency and provide an indoor environment in case of inclement weather. Most of our focus this month is on our upcoming plant sale. We continue to hold work sessions in the area behind the PV Park in order to keep removing buckthorn.

#### **March, 2026**

Our Marketing Committee has recommended we participate in three Mukwonago Farmer's Markets this summer to help increase awareness of our group and to recruit volunteers. We will not be selling plants, but simply providing information to the public. Dates chosen were one day each in the months of June, July and August as a test run to see if this venue is appropriate. We have experienced a slight setback with our bridge construction, as a family member of the Eagle Scout working on the project has experienced some health issues. However, we hope to be back on track this summer.

#### **April, 2026**

Due to past success of our plant sales, we will once again be able to offer scholarships to high school students from Mukwonago and Kettle Moraine who are pursuing secondary education in fields related to our mission. This year, we will increase our scholarships to \$1,000.00 for one student from each of the two high schools. Once again, most of our focus is on this year's upcoming plant sale on May 8-9. With the large amount of rain we have received this

spring, the plants at all locations are getting off to a great start. This will be especially beneficial for the new plants we installed around the Municipal Building sign at the village hall in May, 2025.

#### **May, 2026**

Our 4<sup>th</sup> annual native plant sale was a huge success! It surpassed the previous three sales and continues to expand each year. We planned for a two-day sale but were sold out within four hours on Day One. We promoted preordering for those who are not current presale customers and encouraged new shoppers to consider preordering next year. Two of our volunteers attended the scholarship awards night at both Mukwonago and Kettle Moraine High Schools to present our group's scholarship donations to the recipients. We met at the Klatt House site with members of the Historical Society to meet each other and talk about plans for the garden. Since most of the wood chips previously laid in the garden have decomposed, we recommended adding another layer of wood chips to help control weeds and retain moisture. We will also remove a few of the invasive plants currently in the garden, but will not do any major work or plant additional natives until we complete the garden design and present it to the Historical Society for review.

#### **June, 2026**

We held two work sessions at the Klatt Houses to remove existing weeds and a few invasive species. Wood chips were delivered near the Klatt Houses and were spread in the garden within days of their delivery. We held a work session at the PV Park garden on June 2<sup>nd</sup> and were witness to a snapping turtle laying her eggs in the middle of the garden path. We immediately installed a turtle nest protector over the eggs to deter predators. Eggs are expected to hatch between 60-90 days. Later in the month, we were advised that two girls out for a walk observed a painted turtle laying eggs near the same area. Again, we returned with another turtle nest protector and covered the nest. These eggs may hatch late summer-early fall, or they may not hatch until next spring. Stay tuned! On June 27<sup>th</sup>, Helen Holtz from the Waukesha County Land Conservancy came out to visit PV Park and do a turtle study. She mentioned that the pond does not contain many areas where turtles can bask in the sun during the day. She recommended we place some logs that float in the pond or some other type of small platforms to assist the turtles. We plan to ask the Public Works Department for permission to do so. We will be ordering some replacement plants to fill in some spaces at the PV Park garden, as well as plants to create "soft landings" under the two bur oak trees planted at the park. Soft landings are areas of native plants and grasses that provide habitat for pollinators and other beneficial insects that use the bur oak trees as host plants.

#### **July, 2026**

There were many days of oppressive heat during the month of July. Fortunately, established native plants are able to survive on their own with minimal watering. We concentrated our watering on the newly-added plants in the Prairie Village Park display garden, as well as the two bur oak trees planted last fall. We had our first 2027 Plant Sale Committee meeting to brainstorm ideas for next year's sale. We focused on what went well, and what can be tweaked to make next year's sale even more successful. On the weekend of July 25-26, Eagle Scout Candidate Tim Horn and his scout troop, along with several of their parents and FONPNG volunteers, completed the long-anticipated foot bridge project at Prairie Village Park. The bridge looks fantastic and will provide a way to traverse the drainage ditch from the garden to the pond, and vice versa. We received long-awaited rain on July 31-August 1<sup>st</sup>, totaling about 3".

### August, 2026

The garden continues to produce numerous blooms on a variety of native species. We have noticed fewer monarch butterflies this year, even though we have an abundance of marsh milkweed growing this year in the drainage ditch. However, we have observed several varieties of native bumblebees and other insects throughout the garden, and are hoping to see some endangered rusty patch bumblebees soon. We have received a good amount of rain during the first half of August, helping to ease the July drought trend. The prairie area is awash with grey-headed coneflowers (also known as yellow coneflowers). Two ramps will be added to the ends of the foot bridge installed last month. We would like to thank village resident Dan Miresse for volunteering his time to build these ramps. For the past few weeks, there has been an increase in the number of monarch butterflies nectaring on the liatris in the gardens, as they begin preparations for their long journey to their overwintering grounds in Mexico. We removed the grass around the two bur oak trees at PV Park, in order to plant an area of "soft landings" around them. Soft landings are defined as diverse native plantings under native trees, especially keystone trees. (Keystone trees are defined as native species that have a disproportionately large impact on their ecosystems relative to their abundance.) Soft landings provide shelter and habitat for one or more life cycle stages of moths, butterflies and beneficial insects such as bumblebees, fireflies and lacewings.

### Successes/Failures at the Garden

A summary of our garden installations is as follows:

- a. Phase I of the pollinator garden, now known as the display garden, at Prairie Village Park is in its sixth season.
- b. Phase II of the expanded display garden is in its third season.
- c. Phase I of the prairie is also in its sixth season.
- d. Phase II of the prairie is in its third season.
- e. The Village Hall south side garden is in its third season.
- f. The garden around the municipal building sign in front of the village hall is in its second season.

We were able to stop mowing Phase II of the expanded prairie at PV Park this season. Everything is coming in nicely. We will always have some sweet clover, white clover and Queen Anne's lace in this area, but will continue to manage/reduce that on a yearly basis.

We also had a good growth of marsh milkweed again this year in the drainage ditch running in front of the garden. This is an important plant to sustain monarch butterflies as they lay their eggs on it and it provides the sole food source for monarch caterpillars.

Once again this year, our May plant sale was extremely successful. Moving it to the North Prairie Village Hall was a huge benefit, reducing excess work for our volunteers and providing a weatherproof venue for plant shopping. Because of this, we are able to continue our high school scholarship program, donate supplies for a foot bridge, purchase the soft landing plants for the PV Park garden and plants to donate to the Klatt House garden project, to name a few. We look forward to our continued partnership with the Village of North Prairie.

A failure we have experienced is that most of the marsh milkweed in the PV Park display garden area did not come up this year. We are unsure as to why, since it is planted in an appropriate spot. We will replant next year and hope for the best.

### **Conclusion**

We are very proud to do our small part in helping to sustain the monarch butterfly and other beneficial pollinators through the creation of the pollinator garden and prairie at Prairie Village Park, the gardens at the Village Hall, and soon, the Klatt House garden project. We again extend our sincere appreciation to the Village of North Prairie, the Department of Public Works, the North Prairie Fire Department for their invaluable assistance with this community project. Our partnership is unique and invaluable. We also thank the North Prairie Historical Society for reaching out to partner with us in the continued care and maintenance of the Klatt House Garden. We will be installing approximately 1,000 plants in the Klatt House garden area later this year.

Respectfully submitted,

/s/

Debra Carrasco-Zanini  
President  
Friends of North Prairie Native Gardens Inc.  
August 31, 2026

**VILLAGE OF NORTH PRAIRIE**  
**Board Report – September 10, 2026**  
*from the Village Administrator/Clerk/Treasurer*

**Administrator/Clerk/Treasurer's Office:**

- Our office will be preparing for the absentee voting in September/October, the budget process is beginning, and this is a very busy time of the year.

**Financial Reports:**

August - 2026

**Work In Progress:**

- Update the employee handbook and policies
- Update job descriptions for board review and adoption
- Review current website and ADA compliance standards in the 2027 budget planning purposes
- RFP for rewrite of Zoning Code for consideration in the 2027 budget planning purposes
- RFP for Comprehensive Plan for consideration in the 2027 budget planning purposes

**Reminders:**

**Committee Agendas:** Please email agendas and supporting documentation to the Administrator/Clerk/Treasurer the **FRIDAY PRIOR to your scheduled meeting and no later than three days before the scheduled meeting times** to ensure time for editing and proper notice and publication of said meeting.

Respectfully submitted by:  
Evelyn Effen  
Administrator/Clerk/Treasurer  
Sept. 4, 2026

Village of North Prairie  
General Fund  
Statement of Revenues Compared to Budget  
For the Eight Months Ending August 31, 2026

Date Printed: September 4, 2026

|                                         |                       | <u>Current Month</u> | <u>Year To Date</u> |    | <u>Budget</u>     | <u>Variance</u>    |
|-----------------------------------------|-----------------------|----------------------|---------------------|----|-------------------|--------------------|
| <b><u>Taxes</u></b>                     |                       |                      |                     |    |                   |                    |
| 10-41110                                | PROPERTY TAX          | 806,454.00           | 806,454.00          | \$ | 806,454.00        | 0.00               |
| 10-41161                                | MANAGED FOREST LAN    | 11.00                | 11.00               |    | 350.00            | (339.00)           |
|                                         |                       | <u>806,465.00</u>    | <u>806,465.00</u>   |    | <u>806,804.00</u> | <u>(339.00)</u>    |
| <b><u>Intergovernmental</u></b>         |                       |                      |                     |    |                   |                    |
| 10-43216                                | KMFD - REIMBURSE UTIL | 7,843.89             | 7,843.89            |    | 8,000.00          | (156.11)           |
| 10-43410                                | STATE SHARED REVENUE  | 0.00                 | 0.00                |    | 108,158.00        | (108,158.00)       |
| 10-43411                                | EXEMPT COMPUTER AID   | 2,639.71             | 2,639.71            |    | 2,640.00          | (0.29)             |
| 10-43412                                | PERSONAL PROPERTY AI  | 6,546.35             | 6,546.35            |    | 6,546.00          | 0.35               |
| 10-43420                                | FIRE INSURANCE DUES   | 17,124.78            | 17,124.78           |    | 16,223.00         | 901.78             |
| 10-43520                                | PUBLIC SAFETY GRANT   | 600.00               | 600.00              |    | 2,000.00          | (1,400.00)         |
| 10-43521                                | POLICE TRAINING AIDS  | 0.00                 | 0.00                |    | 750.00            | (750.00)           |
| 10-43529                                | PUBLIC SAFETY AIDS    | 0.00                 | 0.00                |    | 500.00            | (500.00)           |
| 10-43531                                | TRANSPORTATION AIDS   | 50,017.56            | 50,017.56           |    | 50,047.00         | (29.44)            |
| 10-43545                                | RECYCLING GRANTS      | 5,403.13             | 5,403.13            |    | 5,403.00          | 0.13               |
| 10-43690                                | OTHER STATE AIDS      | 16,223.76            | 16,223.76           |    | 0.00              | 16,223.76          |
| 10-43791                                | VIDEO SERVICE PROVID  | 5,465.51             | 5,465.51            |    | 5,466.00          | (0.49)             |
|                                         |                       | <u>111,864.69</u>    | <u>111,864.69</u>   |    | <u>205,733.00</u> | <u>(93,868.31)</u> |
| <b><u>Regulation and Compliance</u></b> |                       |                      |                     |    |                   |                    |
| 10-44100                                | LIQUOR/TOBACCO LICE   | 2,940.00             | 2,940.00            |    | 1,850.00          | 1,090.00           |
| 10-44101                                | CABLE FRANCHISE FEES  | 12,318.03            | 12,318.03           |    | 27,000.00         | (14,681.97)        |
| 10-44200                                | ANIMAL LICENSES       | 1,414.09             | 1,414.09            |    | 1,400.00          | 14.09              |
| 10-44201                                | BARTENDER/OPER. LICE  | 325.00               | 325.00              |    | 1,000.00          | (675.00)           |
| 10-44300                                | BUILDING PERMITS      | 31,982.00            | 31,982.00           |    | 35,000.00         | (3,018.00)         |
| 10-44303                                | OTHER PERMITS         | 6,245.00             | 6,245.00            |    | 10,500.00         | (4,255.00)         |
|                                         |                       | <u>55,224.12</u>     | <u>55,224.12</u>    |    | <u>76,750.00</u>  | <u>(21,525.88)</u> |
| <b><u>Charges for Services</u></b>      |                       |                      |                     |    |                   |                    |
| 10-45100                                | COURT FINES           | 15,274.11            | 15,274.11           |    | 21,188.00         | (5,913.89)         |
| 10-46100                                | PUBLICATION FEES      | 240.10               | 240.10              |    | 250.00            | (9.90)             |
| 10-46101                                | ENGINEERING FEES REI  | 0.00                 | 0.00                |    | 3,000.00          | (3,000.00)         |
| 10-46102                                | LEGAL FEES REIMBURSE  | 0.00                 | 0.00                |    | 5,000.00          | (5,000.00)         |
| 10-46103                                | SPEC ASSESSMENT LTRS  | 1,225.00             | 1,225.00            |    | 1,200.00          | 25.00              |
| 10-46104                                | PARKING TICKETS       | 151.75               | 151.75              |    | 0.00              | 151.75             |
| 10-46105                                | BACKGROUND CKS        | 280.00               | 280.00              |    | 700.00            | (420.00)           |
| 10-46106                                | PLANNING FEES REIMBU  | 0.00                 | 0.00                |    | 500.00            | (500.00)           |
| 10-46109                                | MISC CHARGES FOR SER  | 60.00                | 60.00               |    | 500.00            | (440.00)           |
| 10-46290                                | PROPERTY CLEANUP      | 0.00                 | 0.00                |    | 250.00            | (250.00)           |
| 10-46324                                | HIGHWAY SERVICES      | 1,460.70             | 1,460.70            |    | 0.00              | 1,460.70           |
| 10-46325                                | HOUSE NUMBERS         | 0.00                 | 0.00                |    | 120.00            | (120.00)           |
| 10-46720                                | PARK FEES             | 1,750.00             | 1,750.00            |    | 1,200.00          | 550.00             |
| 10-46721                                | HARVEST FEST - FIREWO | 0.00                 | 0.00                |    | 5,000.00          | (5,000.00)         |
| 10-46750                                | BASEBALL PROGRAM      | 2,405.00             | 2,405.00            |    | 2,760.00          | (355.00)           |
| 10-46751                                | SOCCER PROGRAM        | 425.00               | 425.00              |    | 0.00              | 425.00             |
| 10-47320                                | HWY - SERVICES & SNO  | 560.00               | 560.00              |    | 2,800.00          | (2,240.00)         |
| 10-47322                                | SHARED MUNI. COURT C  | 0.00                 | 0.00                |    | 37,931.00         | (37,931.00)        |
| 10-47324                                | FIRE AND AMBULANCE T  | 474.03               | 474.03              |    | 0.00              | 474.03             |
|                                         |                       | <u>24,305.69</u>     | <u>24,305.69</u>    |    | <u>82,399.00</u>  | <u>(58,093.31)</u> |

Village of North Prairie  
General Fund  
Statement of Revenues Compared to Budget  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                 |                      | <u>Current Month</u> | <u>Year To Date</u> | <u>Budget</u>    | <u>Variance</u>   |
|-----------------|----------------------|----------------------|---------------------|------------------|-------------------|
| <u>Interest</u> |                      |                      |                     |                  |                   |
| 10-48110        | INTEREST ON INVESTME | 24,275.14            | 24,275.14           | 30,000.00        | (5,724.86)        |
|                 |                      | <u>24,275.14</u>     | <u>24,275.14</u>    | <u>30,000.00</u> | <u>(5,724.86)</u> |

Village of North Prairie  
General Fund  
Statement of Revenues Compared to Budget  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                             |                     | <u>Current Month</u> | <u>Year To Date</u> | <u>Budget</u>    | <u>Variance</u> |
|-----------------------------|---------------------|----------------------|---------------------|------------------|-----------------|
| <b><u>Miscellaneous</u></b> |                     |                      |                     |                  |                 |
| 10-48200                    | VILLAGE HALL RENTAL | 3,700.00             | 3,700.00            | 6,200.00         | (2,500.00)      |
| 10-48301                    | SALE OF ASSETS      | 22,863.00            | 22,863.00           | 100.00           | 22,763.00       |
| 10-48450                    | INSURANCE DIVIDENDS | 481.00               | 481.00              | 600.00           | (119.00)        |
| 10-48500                    | DONATIONS           | 728.41               | 728.41              | 250.00           | 478.41          |
| 10-48503                    | DONATIONS - POLICE  | 0.00                 | 0.00                | 350.00           | (350.00)        |
| 10-48900                    | SALE OF WATER       | 15,960.00            | 15,960.00           | 32,000.00        | (16,040.00)     |
| 10-48999                    | MISCELLANEOUS       | 0.00                 | 0.00                | 100.00           | (100.00)        |
|                             |                     | <u>43,732.41</u>     | <u>43,732.41</u>    | <u>39,600.00</u> | <u>4,132.41</u> |

Village of North Prairie  
General Fund  
Statement of Revenues Compared to Budget  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                       | <u>Current Month</u>    | <u>Year To Date</u>     | <u>Budget</u>              | <u>Variance</u>         |
|---------------------------------------|-------------------------|-------------------------|----------------------------|-------------------------|
| <b><u>Other Financing Sources</u></b> |                         |                         |                            |                         |
| 10-49100 PROCEED OF LONG-TER          | 527,500.00              | 527,500.00              | 527,500.00                 | 0.00                    |
|                                       | <u>527,500.00</u>       | <u>527,500.00</u>       | <u>527,500.00</u>          | <u>0.00</u>             |
| <br><b>Total Revenues</b>             | <br><u>1,593,367.05</u> | <br><u>1,593,367.05</u> | <br><u>\$ 1,768,786.00</u> | <br><u>(175,418.95)</u> |

Village of North Prairie  
 General Fund - Statement of Expenditures  
 For the Eight Months Ending August 31, 2026

Date Printed: September 4, 2026

|                                    | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u>     | <u>Variance</u>  |
|------------------------------------|----------------------|---------------------|-------------------|------------------|
| <b>General Government</b>          |                      |                     |                   |                  |
| <b>Village Board</b>               |                      |                     |                   |                  |
| 10-51100-100 VILLAGE BOARD SALARI  | 14,592.67            | 14,592.67           | 14,800.00         | 207.33           |
| 10-51100-130 SOCIAL SECURITY       | 1,118.25             | 1,118.25            | 1,132.00          | 13.75            |
| 10-51100-310 LEAGUE MEMBERSHIP     | 0.00                 | 0.00                | 1,713.00          | 1,713.00         |
| 10-51100-321 MEETINGS AND SEMINA   | 70.00                | 70.00               | 500.00            | 430.00           |
|                                    | <u>15,780.92</u>     | <u>15,780.92</u>    | <u>18,145.00</u>  | <u>2,364.08</u>  |
| <b>Municipal Justice</b>           |                      |                     |                   |                  |
| 10-51200-100 MUNICIPAL JUSTICE SAL | 4,500.00             | 4,500.00            | 6,000.00          | 1,500.00         |
| 10-51200-120 MUNICIPAL COURT CLERK | 5,655.63             | 5,655.63            | 12,600.00         | 6,944.37         |
| 10-51200-125 ASSISTANT CLERK       | 3,027.49             | 3,027.49            | 4,160.00          | 1,132.51         |
| 10-51200-126 TEMPORARY HELP - BAL  | 562.80               | 562.80              | 1,200.00          | 637.20           |
| 10-51200-127 VNP - STAFFING        | 0.00                 | 0.00                | 3,600.00          | 3,600.00         |
| 10-51200-130 SOCIAL SECURITY       | 1,008.52             | 1,008.52            | 2,500.00          | 1,491.48         |
| 10-51200-220 UTILITIES RENT & MAIN | 460.54               | 460.54              | 5,750.00          | 5,289.46         |
| 10-51200-310 SUPPLIES AND EXPENSE  | 312.00               | 312.00              | 2,000.00          | 1,688.00         |
| 10-51200-322 EDUCATION AND TRAINI  | 800.00               | 800.00              | 1,500.00          | 700.00           |
| 10-51200-326 DUES AND SUBSCRIPTIO  | 62.99                | 62.99               | 100.00            | 37.01            |
| 10-51200-327 COMPUTER EXPENSES     | 1,200.00             | 1,200.00            | 1,200.00          | 0.00             |
| 10-51200-328 BONDS & VISITING JUDG | 0.00                 | 0.00                | 100.00            | 100.00           |
| 10-51200-810 NEW EQUIPMENT         | 0.00                 | 0.00                | 1,000.00          | 1,000.00         |
|                                    | <u>17,589.97</u>     | <u>17,589.97</u>    | <u>41,710.00</u>  | <u>24,120.03</u> |
| <b>Legal</b>                       |                      |                     |                   |                  |
| 10-51300-210 LEGAL COUNSEL         | 9,913.65             | 9,913.65            | 15,530.00         | 5,616.35         |
| 10-51300-211 LEGAL COUNSEL-REIMB   | 5,384.70             | 5,384.70            | 5,000.00          | (384.70)         |
| 10-51300-212 MUNICIPAL COURT       | 765.30               | 765.30              | 3,500.00          | 2,734.70         |
|                                    | <u>16,063.65</u>     | <u>16,063.65</u>    | <u>24,030.00</u>  | <u>7,966.35</u>  |
| <b>Clerk/Treasurer</b>             |                      |                     |                   |                  |
| 10-51420-100 CLERK/TREASURER SAL   | 62,625.00            | 62,625.00           | 94,500.00         | 31,875.00        |
| 10-51420-110 DEPUTY CLERK          | 11,655.00            | 11,655.00           | 18,180.00         | 6,525.00         |
| 10-51420-130 SOCIAL SECURITY       | 5,851.12             | 5,851.12            | 8,620.00          | 2,768.88         |
| 10-51420-131 HEALTH INSURANCE      | 4,355.00             | 4,355.00            | 6,615.00          | 2,260.00         |
| 10-51420-135 RETIREMENT BENEFIT    | 4,551.29             | 4,551.29            | 6,804.00          | 2,252.71         |
| 10-51420-137 FTE INSURANCES        | 278.00               | 278.00              | 500.00            | 222.00           |
| 10-51420-200 DATA PROCESSING       | 2,954.57             | 2,954.57            | 5,000.00          | 2,045.43         |
| 10-51420-202 DOJ - BACKGROUND CKS  | 287.00               | 287.00              | 700.00            | 413.00           |
| 10-51420-233 OFFICE EQUIPMENT MAI  | 2,306.26             | 2,306.26            | 2,200.00          | (106.26)         |
| 10-51420-310 OFFICE SUPPLIES       | 3,039.63             | 3,039.63            | 4,800.00          | 1,760.37         |
| 10-51420-315 WEB SITE DEVELOPMEN   | 397.50               | 397.50              | 1,000.00          | 602.50           |
| 10-51420-320 PUBLICATION FEES      | 1,335.29             | 1,335.29            | 1,200.00          | (135.29)         |
| 10-51420-325 TRAINING              | 0.00                 | 0.00                | 500.00            | 500.00           |
| 10-51420-328 MILEAGE               | 284.20               | 284.20              | 500.00            | 215.80           |
|                                    | <u>99,919.86</u>     | <u>99,919.86</u>    | <u>151,119.00</u> | <u>51,199.14</u> |
| <b>Elections</b>                   |                      |                     |                   |                  |
| 10-51440-100 POLL WORKERS          | 1,528.50             | 1,528.50            | 4,500.00          | 2,971.50         |
| 10-51440-130 SOCIAL SECURITY       | 17.67                | 17.67               | 100.00            | 82.33            |
| 10-51440-310 SUPPLIES AND EXPENSE  | 1,519.34             | 1,519.34            | 2,500.00          | 980.66           |
|                                    | <u>3,065.51</u>      | <u>3,065.51</u>     | <u>7,100.00</u>   | <u>4,034.49</u>  |

**Accounting**

Village of North Prairie  
 General Fund - Statement of Expenditures  
 For the Eight Months Ending August 31, 2026  
 Date Printed: September 4, 2026

|                                   | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u>    | <u>Variance</u>  |
|-----------------------------------|----------------------|---------------------|------------------|------------------|
| 10-51510-211 AUDIT                | 0.00                 | 0.00                | 17,000.00        | 17,000.00        |
| 10-51510-212 SPECIAL ACCOUNTING   | 900.00               | 900.00              | 10,000.00        | 9,100.00         |
| 10-51510-213 CONTRACTED SRVS - AC | 1,675.00             | 1,675.00            | 4,801.00         | 3,126.00         |
|                                   | <u>2,575.00</u>      | <u>2,575.00</u>     | <u>31,801.00</u> | <u>29,226.00</u> |

Village of North Prairie  
General Fund - Statement of Expenditures  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                   | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------------------|----------------------|---------------------|---------------|-----------------|
| <b>Assessor</b>                   |                      |                     |               |                 |
| 10-51530-100 CONTRACTED SERVICES  | 8,000.00             | 8,000.00            | 12,000.00     | 4,000.00        |
| 10-51530-105 MANUFACTURING ASSE   | 0.00                 | 0.00                | 700.00        | 700.00          |
| 10-51530-115 BOARD OF REVIEW      | 50.62                | 50.62               | 125.00        | 74.38           |
| 10-51530-390 REVALUATION          | 42,938.16            | 42,938.16           | 42,500.00     | (438.16)        |
|                                   | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                   | 50,988.78            | 50,988.78           | 55,325.00     | 4,336.22        |
| <b>Village Hall</b>               |                      |                     |               |                 |
| 10-51600-201 QSEHRA - ADMIN       | 650.00               | 650.00              | 0.00          | (650.00)        |
| 10-51600-220 NATURAL GAS          | 2,105.18             | 2,105.18            | 2,500.00      | 394.82          |
| 10-51600-221 ELECTRICITY          | 3,529.87             | 3,529.87            | 6,500.00      | 2,970.13        |
| 10-51600-222 TELEPHONE            | 2,066.38             | 2,066.38            | 2,000.00      | (66.38)         |
| 10-51600-223 WATER                | 125.00               | 125.00              | 250.00        | 125.00          |
| 10-51600-233 REPAIRS & MAINTENAN  | 1,821.78             | 1,821.78            | 5,000.00      | 3,178.22        |
| 10-51600-234 BLDGS. & GROUNDS MAI | 139.22               | 139.22              | 0.00          | (139.22)        |
| 10-51600-239 MISC. - BANK FEES    | 36.00                | 36.00               | 200.00        | 164.00          |
| 10-51600-310 SUPPLIES AND EXPENSE | 1,547.70             | 1,547.70            | 5,000.00      | 3,452.30        |
|                                   | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                   | 12,021.13            | 12,021.13           | 21,450.00     | 9,428.87        |
| <b>Insurance</b>                  |                      |                     |               |                 |
| 10-51930-510 INSURANCE            | 27,343.00            | 27,343.00           | 35,314.00     | 7,971.00        |
|                                   | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                   | 27,343.00            | 27,343.00           | 35,314.00     | 7,971.00        |
| <b>Other General Government</b>   |                      |                     |               |                 |
| 10-51980-340 HARVEST FEST FIREWOR | 0.00                 | 0.00                | 5,000.00      | 5,000.00        |
| 10-51980-349 MISC. EXPENSES       | 65.00                | 65.00               | 101.00        | 36.00           |
|                                   | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                   | 65.00                | 65.00               | 5,101.00      | 5,036.00        |

Village of North Prairie  
General Fund - Statement of Expenditures  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                          | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>Variance</u> |
|------------------------------------------|----------------------|---------------------|---------------|-----------------|
| <b>Total General Government</b>          |                      |                     |               |                 |
|                                          | 245,412.82           | 245,412.82          | 391,095.00    | 145,682.18      |
| <b><u>Public Safety</u></b>              |                      |                     |               |                 |
| <b>Police</b>                            |                      |                     |               |                 |
| 10-52100-100 SALARIES - PATROL           | 27,770.25            | 27,770.25           | 78,000.00     | 50,229.75       |
| 10-52100-110 SALARIES - ADMIN            | 17,231.75            | 17,231.75           | 52,000.00     | 34,768.25       |
| 10-52100-130 SOCIAL SECURITY             | 3,405.04             | 3,405.04            | 9,945.00      | 6,539.96        |
| 10-52100-222 TELEPHONE                   | 1,881.92             | 1,881.92            | 2,800.00      | 918.08          |
| 10-52100-231 SQUAD REPAIRS AND M         | 585.71               | 585.71              | 1,000.00      | 414.29          |
| 10-52100-310 OFFICE SUPPLIES - ADMI      | 311.46               | 311.46              | 1,800.00      | 1,488.54        |
| 10-52100-322 TRAINING                    | 91.43                | 91.43               | 1,400.00      | 1,308.57        |
| 10-52100-323 CERTIFICATION               | 0.00                 | 0.00                | 82.00         | 82.00           |
| 10-52100-325 RANGE QUALIFICATIONS        | 0.00                 | 0.00                | 800.00        | 800.00          |
| 10-52100-326 DUES AND SUBSCRIPTIO        | 1,191.81             | 1,191.81            | 775.00        | (416.81)        |
| 10-52100-340 SUPPLIES & EXPENSE - P      | 927.07               | 927.07              | 6,081.00      | 5,153.93        |
| 10-52100-341 UNIFORMS                    | 0.00                 | 0.00                | 1,500.00      | 1,500.00        |
| 10-52100-342 RADIO                       | 5,135.57             | 5,135.57            | 5,100.00      | (35.57)         |
| 10-52100-343 GASOLINE                    | 535.42               | 535.42              | 3,000.00      | 2,464.58        |
| 10-52100-349 MISCELLANEOUS               | 197.99               | 197.99              | 500.00        | 302.01          |
| 10-52100-810 NEW EQUIPMENT               | 3,435.00             | 3,435.00            | 0.00          | (3,435.00)      |
|                                          | 62,700.42            | 62,700.42           | 164,783.00    | 102,082.58      |
| <b>Fire and Rescue</b>                   |                      |                     |               |                 |
| 10-52200-220 UTILITIES                   | 9,305.90             | 9,305.90            | 10,000.00     | 694.10          |
| 10-52200-232 EQPT REPAIRS AND MAI        | 1,403.63             | 1,403.63            | 0.00          | (1,403.63)      |
| 10-52200-234 BUILDING & GROUNDS          | 145.77               | 145.77              | 1,500.00      | 1,354.23        |
| 10-52200-299 CONTRACTED SERVICES         | 227,638.00           | 227,638.00          | 303,544.00    | 75,906.00       |
| 10-52200-300 FIRE DUES - 2%              | 17,124.78            | 17,124.78           | 16,223.00     | (901.78)        |
|                                          | 255,618.08           | 255,618.08          | 331,267.00    | 75,648.92       |
| <b>Inspection</b>                        |                      |                     |               |                 |
| 10-52400-120 INSPECTION FEES             | 22,284.51            | 22,284.51           | 29,750.00     | 7,465.49        |
| 10-52400-340 SUPPLIES AND EXPENSE        | 96.93                | 96.93               | 150.00        | 53.07           |
|                                          | 22,381.44            | 22,381.44           | 29,900.00     | 7,518.56        |
| <b>Total Public Safety</b>               |                      |                     |               |                 |
|                                          | 340,699.94           | 340,699.94          | 525,950.00    | 185,250.06      |
| <b><u>Highway and Transportation</u></b> |                      |                     |               |                 |
| <b>Operations and Maintenance</b>        |                      |                     |               |                 |
| 10-53311-100 FULL-TIME                   | 25,000.00            | 25,000.00           | 37,500.00     | 12,500.00       |
| 10-53311-110 PART-TIME                   | 2,022.26             | 2,022.26            | 3,000.00      | 977.74          |
| 10-53311-130 SOCIAL SECURITY             | 4,458.42             | 4,458.42            | 3,098.00      | (1,360.42)      |
| 10-53311-131 HEALTH INSURANCE            | 7,418.52             | 7,418.52            | 2,625.00      | (4,793.52)      |
| 10-53311-135 RETIREMENT BENEFIT          | 0.00                 | 0.00                | 2,700.00      | 2,700.00        |
| 10-53311-137 FTE INSURANCES              | 278.00               | 278.00              | 500.00        | 222.00          |
| 10-53311-343 FUEL                        | 1,645.58             | 1,645.58            | 2,510.00      | 864.42          |
| 10-53311-344 VEHICLE MAINTENANCE         | 2,576.27             | 2,576.27            | 6,000.00      | 3,423.73        |
| 10-53311-349 SUPPLIES AND EXPENSE        | 338.15               | 338.15              | 3,000.00      | 2,661.85        |
| 10-53311-370 ROAD REPAIRS AND MAI        | 800.93               | 800.93              | 2,500.00      | 1,699.07        |
| 10-53311-371 ROAD SIGNS AND MARKI        | 49.99                | 49.99               | 600.00        | 550.01          |
| 10-53311-372 SNOW AND ICE CONTRO         | 10,598.93            | 10,598.93           | 17,281.00     | 6,682.07        |
| 10-53420-221 STREET LIGHTING             | 9,963.86             | 9,963.86            | 13,500.00     | 3,536.14        |

Village of North Prairie  
General Fund - Statement of Expenditures  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                              | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------------------------------|----------------------|---------------------|---------------|-----------------|
|                                              | 65,150.91            | 65,150.91           | 94,814.00     | 29,663.09       |
|                                              | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                              | 0.00                 | 0.00                | 0.00          | 0.00            |
| <b><u>Sanitation and Social Services</u></b> |                      |                     |               |                 |
| <b><u>Refuse Disposal</u></b>                |                      |                     |               |                 |
| 10-53620-290 REFUSE DISPOSAL                 | 80,848.20            | 80,848.20           | 121,158.00    | 40,309.80       |
|                                              | <hr/>                | <hr/>               | <hr/>         | <hr/>           |
|                                              | 80,848.20            | 80,848.20           | 121,158.00    | 40,309.80       |

Village of North Prairie  
General Fund - Statement of Expenditures  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                               | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u>     | <u>Variance</u>   |
|-----------------------------------------------|----------------------|---------------------|-------------------|-------------------|
| <b>Recycling</b>                              |                      |                     |                   |                   |
| 10-53635-290 RECYCLING GRANT EXP              | 34,503.72            | 34,503.72           | 51,707.00         | 17,203.28         |
| 10-53635-291 RECYCLING - ADVERTISI            | 0.00                 | 0.00                | 450.00            | 450.00            |
|                                               | <u>34,503.72</u>     | <u>34,503.72</u>    | <u>52,157.00</u>  | <u>17,653.28</u>  |
| <b>Weed Control</b>                           |                      |                     |                   |                   |
|                                               | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>       |
| <b>Water System Maintenance</b>               |                      |                     |                   |                   |
| 10-52250-237 PUMP HOUSE                       | 10,657.72            | 10,657.72           | 1,200.00          | (9,457.72)        |
|                                               | <u>10,657.72</u>     | <u>10,657.72</u>    | <u>1,200.00</u>   | <u>(9,457.72)</u> |
| <b>Animal Control</b>                         |                      |                     |                   |                   |
| 10-54100-290 ANIMAL IMPOUNDING F              | 1,340.59             | 1,340.59            | 1,200.00          | (140.59)          |
|                                               | <u>1,340.59</u>      | <u>1,340.59</u>     | <u>1,200.00</u>   | <u>(140.59)</u>   |
| <b>Civic Pride</b>                            |                      |                     |                   |                   |
| 10-56700-290 CIVIC PRIDE                      | 40.00                | 40.00               | 75.00             | 35.00             |
|                                               | <u>40.00</u>         | <u>40.00</u>        | <u>75.00</u>      | <u>35.00</u>      |
| <b>Service to Aging</b>                       |                      |                     |                   |                   |
|                                               | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>       |
| <b>Total Sanitation &amp; Social Services</b> |                      |                     |                   |                   |
|                                               | <u>192,541.14</u>    | <u>192,541.14</u>   | <u>270,604.00</u> | <u>78,062.86</u>  |
| <b><u>Parks and Recreation</u></b>            |                      |                     |                   |                   |
| <b>Parks</b>                                  |                      |                     |                   |                   |
| 10-55200-100 FULL-TIME                        | 25,000.00            | 25,000.00           | 37,500.00         | 12,500.00         |
| 10-55200-110 PART-TIME                        | 3,728.60             | 3,728.60            | 5,837.00          | 2,108.40          |
| 10-55200-130 SOCIAL SECURITY                  | 273.48               | 273.48              | 3,315.00          | 3,041.52          |
| 10-55200-131 HEALTH INSURANCE                 | 3,051.84             | 3,051.84            | 2,625.00          | (426.84)          |
| 10-55200-135 RETIREMENT BENEFIT               | 3,588.72             | 3,588.72            | 2,700.00          | (888.72)          |
| 10-55200-220 UTILITIES                        | 2,617.97             | 2,617.97            | 3,400.00          | 782.03            |
| 10-55200-232 EQUIPMENT MAINTENA               | 3,402.17             | 3,402.17            | 4,000.00          | 597.83            |
| 10-55200-234 BLDG AND GROUNDS M               | 6,324.06             | 6,324.06            | 17,800.00         | 11,475.94         |
| 10-55200-340 SUPPLIES AND EXPENSE             | 585.51               | 585.51              | 2,250.00          | 1,664.49          |
| 10-55200-343 GASOLINE                         | 1,979.07             | 1,979.07            | 2,510.00          | 530.93            |
| 10-55200-349 MISCELLANEOUS                    | 155.49               | 155.49              | 0.00              | (155.49)          |
|                                               | <u>50,706.91</u>     | <u>50,706.91</u>    | <u>81,937.00</u>  | <u>31,230.09</u>  |
| <b>Recreation</b>                             |                      |                     |                   |                   |
| 10-55300-340 SUPPLIES AND EXPENSE             | 519.00               | 519.00              | 0.00              | (519.00)          |
|                                               | <u>519.00</u>        | <u>519.00</u>       | <u>0.00</u>       | <u>(519.00)</u>   |
| <b>Total Parks &amp; Recreation</b>           |                      |                     |                   |                   |
|                                               | <u>51,225.91</u>     | <u>51,225.91</u>    | <u>81,937.00</u>  | <u>30,711.09</u>  |
| <b>Conservation and Development</b>           |                      |                     |                   |                   |
| 10-56300-100 SALARIES - PLAN COMM             | 800.00               | 800.00              | 1,200.00          | 400.00            |

Village of North Prairie  
General Fund - Statement of Expenditures  
For the Eight Months Ending August 31, 2026  
Date Printed: September 4, 2026

|                                   | <u>Current Month</u>            | <u>Year to Date</u>             | <u>Budget</u>                   | <u>Variance</u>               |
|-----------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------|
| 10-56900-213 ENGINEERING FEES     | 0.00                            | 0.00                            | 2,000.00                        | 2,000.00                      |
| 10-56900-214 ENGINEERING FEES-REI | 13,552.84                       | 13,552.84                       | 3,000.00                        | (10,552.84)                   |
| 10-56900-215 NR 216 COMPLIANCE    | 8,098.00                        | 8,098.00                        | 7,000.00                        | (1,098.00)                    |
| 10-56900-216 PLANNER FEES         | 0.00                            | 0.00                            | 500.00                          | 500.00                        |
| 10-56900-217 PLANNER FEES-REIMBU  | 0.00                            | 0.00                            | 500.00                          | 500.00                        |
|                                   | <hr/>                           | <hr/>                           | <hr/>                           | <hr/>                         |
|                                   | 22,450.84                       | 22,450.84                       | 14,200.00                       | (8,250.84)                    |
| <br><b>Unclassified</b>           | <hr/>                           | <hr/>                           | <hr/>                           | <hr/>                         |
|                                   | 0.00                            | 0.00                            | 0.00                            | 0.00                          |
| <br><u><b>Capital Outlays</b></u> |                                 |                                 |                                 |                               |
| 10-53311-820 CAPITAL OUTLAY-HIGH  | 372,018.46                      | 372,018.46                      | 485,000.00                      | 112,981.54                    |
|                                   | <hr/>                           | <hr/>                           | <hr/>                           | <hr/>                         |
|                                   | 372,018.46                      | 372,018.46                      | 485,000.00                      | 112,981.54                    |
|                                   | <hr/>                           | <hr/>                           | <hr/>                           | <hr/>                         |
| <br><b>Total Expenses</b>         | <hr/> <b>1,224,349.11</b> <hr/> | <hr/> <b>1,224,349.11</b> <hr/> | <hr/> <b>1,768,786.00</b> <hr/> | <hr/> <b>544,436.89</b> <hr/> |

# Village of North Prairie - Building Permits 2026

[illegible]

## **AUGUST 2026 – DPW Report**

**Check emails**

**HYW 59 -8/5/26-8/11/26-8/24/26-**

**8/31/26**

**Mowing: PV- POND-- 8/3/26 – 8/10/26 – 8/18/26**

**Broadlands -8/4/26 - 8/12/26 upper 8/13/26 lower 8/19/26 upper 8/20 26**

**8/27/26**

**Veterans Park -8/5/26- 8/11/26- 8/17/26 8/20/26 bb diamond Legacy.**

**8/25/26**

**Village Hall- 8/6/26 – 8/11/26**

**Water trust and water tower- 8/3/26-8/17/26- 8/28/26**

**Line Trimming: PV- 8/3/26,**

**Part time help-0**

**Broadlands -**

**Veterans Park -8/17/26**

**Village Hall- 8/6/26**

**Water trust and tower- 8/3/26- 8/17/26**

**Maintenance -**

**HWY 59 -8/5/26-8/11/26**

**8/13/26 pick up hot water heater for fire dept. 8/14/26 remove and replace hot water heater and power ventilator . Run to New Berlin for parts .**

**Plowing/Salting: # of Plow events**

**Salt-Tonage used:**

**PT Help Hours-0**

**Mow Highway 59- 8/5/26- 8/24/26**

**Others Noteworthy Items to Report:**

**8/3/26 Mowed water trust, mowed water tower mowed pond. Meet Tyler at Vets park for asphalt. Picked up supplies to start work on bleachers Vets park 8/6/26. 8/7/26 mowed**

dpw and line trim clean out mower head to Vets park to start painting metal rails and bleachers. Weekly maintenance 8/11/26 help set up voting. 8/12/26 run voting stuff back to Waukesha county. 8/17/26 mow and trim DPW. Dug up pvc piping for harvest fest then roped off new shoulder for car show.

8/24/26 pick up all barricades and tape and trash at vets park, put up no truck sign at entrance of vets park. Painted second set of bleachers at Vets park. Had to remove 2 sets bleachers wood was rotten will go get 2 pieces tomorrow. 8/25/26 went to Menards to pick up wood for bleachers. 8/26/26 tree trimming at Prairie Village park for mowing.

8/28/26 fixed metal pegs sticking out of ground at Vets park. Mowed Danford and Fairview road. Mowed water trust. Meeting with Chuck the electrician for fire station lights. Line trimmed the pond. Mowed dpw and trim. Took Kubota to Vets park with drag and worked up the hb field. Dave S. and I went to look at new tractor. 8/31/26 Had to go into Waukesha for drug test. 8/31/26 Went to pick up parts for zero turn look at 60hp Kioti tractor. Back to repair zero turn. Had meeting with Basic.



# Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

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## Interim Chief's monthly report:

- For the month of August, KMFD responded to 60 calls for service.
- As of today, September 7<sup>th</sup>. We are at 364 calls for service year to date.
- All apparatus is all in service.
- For the month of September over Labor Day weekend. We did have Palmyra cover us for a total of 36 hours. 1–24-hour shift and a 12-hour overnight shift. The rest of September we have people working. Attached is Sept. Schedule.
- The draft budget for 2027 was presented. I presented a 6.6 percent with the majority going for wages. At the fire board meeting it was agreed to put more money into legal services. Which raised it to 7.84 percent. Going to bring it back this month to the fire board for final approval. Then to the three municipalities joint meeting.
- Working on the FAP for money with the municipality's clerks and I always appreciate their help. So, thank you!
- There is a sheet with all the employees' names and if they are resident or non-resident of the district. There seems to be a misunderstanding about this topic. We have currently 41 employees and 23 non-residents. 18 residents of the district. By my count 10 live in Eagle and 7 live in North Prairie. Hopefully this helps clear things up. It doesn't matter where people live; they are still helping all three communities.



# Kettle Moraine Fire District

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- The audit timeline. This seems to be another hot topic. The time line that Chris Cliffard has gotten is as followed:
- **2022** – Fieldwork has been completed and is currently under review. We expect to issue the report by the **end of August**.
- **2023** – Fieldwork is scheduled for the **week of September 7**, with issuance expected by the **end of September**.
- **2024** – Fieldwork is scheduled for the **week of October 12**, with issuance expected by the **end of October**.
- **2025** – Fieldwork is scheduled for the **week of October 26**, with issuance expected by **mid-November**.
- I also made a statement to the fireboard. Please see the attachment.
- Also, seems that people like to come up with their own knowledge of the district. Our employees that work during the day shift will go to station 35 to do training. There is more room and no traffic to do extraction training for the month of August. If you don't know, please don't come up with non-truth stories or what you might think is going on with the district. Please ask and don't assume.

Below is the call of service for the month and nature of the calls.

If anyone has any questions, comments or concerns. Please don't hesitate to reach out to me.

Respectively,

Steve Wilton

Interim Chief

Kettle Moraine Fire District



# Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

2026

|            | EMS | Fire | Fire/EMS | TOE | VOE | VONP | MA | Total |
|------------|-----|------|----------|-----|-----|------|----|-------|
| January    | 24  | 9    | 5        | 17  | 8   | 6    | 7  | 38    |
| February   | 21  | 9    | 1        | 6   | 10  | 7    | 8  | 31    |
| March      | 18  | 21   | 5        | 12  | 12  | 10   | 10 | 44    |
| April      | 34  | 17   | 1        | 17  | 18  | 11   | 6  | 52    |
| May        | 29  | 7    | 5        | 15  | 12  | 9    | 5  | 41    |
| June       | 29  | 9    | 4        | 10  | 20  | 9    | 3  | 42    |
| July       | 32  | 11   | 3        | 21  | 14  | 7    | 4  | 46    |
| August     | 39  | 16   | 5        | 23  | 11  | 11   | 15 | 60    |
| September  |     |      |          |     |     |      |    | 0     |
| October    |     |      |          |     |     |      |    | 0     |
| November   |     |      |          |     |     |      |    | 0     |
| December   |     |      |          |     |     |      |    | 0     |
|            |     |      |          |     |     |      |    |       |
|            |     |      |          |     |     |      |    |       |
| Call Total | 226 | 99   | 29       | 121 | 105 | 70   | 58 | 354   |

## Calls

|                          |     |     |
|--------------------------|-----|-----|
| Mutual Aid Calls         | 58  | 16% |
| Town of Eagle Calls      | 121 | 34% |
| Village of Eagle Calls   | 105 | 30% |
| Village of North Prairie | 70  | 20% |

**VILLAGE OF NORTH PRAIRIE**  
**VILLAGE BOARD MEETING – MINUTES**  
**August 12, 2026 – 6:00 p.m.**  
**130 N Harrison St., North Prairie, WI**

1. Call to Order – President Miresse called the meeting to order at 6:30 p.m.
2. Roll Call – Present: President Miresse, Trustees Hall, Samuels, and Harmann. Absent (excused): Trustee Schroeder.
3. Pledge of Allegiance - was recited.
4. Confirmation of Proper Notice of Meeting – Administrator/Clerk/ Treasurer Effen confirmed proper notice of the meeting.
5. Virtual presentation by Bauman Association of the 2025 Financial Audit – Eric Davidson with Bauman Association presented the 2025 Draft Audit. He stated the audit went smoothly and very well this year. Municipalities want to have a fund balance in the 20-35% range to be considered "healthy". The Village of North Prairie's fund balance is 31% and is considered healthy.
6. Public Comment: Trustee Harmann motioned to open the board meeting for public comment, second by Trustee Hall, **motion carried unanimously**. Pam Hilton asked about the police department budget, since we don't have a police department. Board members are not allowed to comment during this time but stated it will be addressed later in the meeting. Motion to close the meeting to the public comments by Trustee Hall, second by Trustee Samuels, **motion carried unanimously**.
7. Department and Committee Reports
  - a. Administrator/Clerk/Treasurer was presented.
  - b. Building Inspector was submitted.
  - c. DPW Supervisor was submitted.
  - d. Kettle Moraine Fire District was presented. Assistant Chief Wilton mentioned that they will be going from EMT/Adv to EMT/Basic starting 09/01/26.
  - e. Police Dept/Sheriff was submitted, and activity was read aloud to the audience.
  - f. President Miresse reported the KMFD 2022 audit should be completed by the end of this month, and 2023, 2024, 2025 audits should be completed by mid-November.
  - g. Public Works was presented. Trustee Samuels reported Veteran's Park required an 18" undercut the full length of the road; the Broadland's parking lot and Morrissey Drive projects required minimal undercuts. The Village budgeted \$60,000 for additional costs and this project is currently at \$20,000 of additional cost.
  - h. Public Safety was presented by Trustee Samuels. She reached out to the county regarding our parking ordinance for Hwy E by the Sport's Page because that is a county highway. This item is being considered by the Board later in the meeting.
  - i. Communication and Personnel was presented by Trustee Hall. She mentioned its evaluation time, and that the Village is now an administrator of the Facebook page. The committee will work on developing a social media policy.
  - j. Finance was presented by Trustee Harmann. He reported that the committee discussed a Lexipol invoice, whether it is beneficial, and whether it should be renewed. Administrator/Clerk/Treasurer Effen is to follow up with Lexipol with questions.
8. Consent Agenda - *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business Agenda items in the same order in which they were originally listed in the Consent Agenda.* – President Miresse motioned, to take item "D" from consent agenda and move it to "New Business", second by Trustee Hall, **motion carried unanimously**.

Trustee Hall motioned to approve items "A", "B", "C" and "E", second by Trustee Samuels – **motion carried unanimously**.

- a. Approval of July 9, 2026, Village Board meeting minutes.

- b. Approve payment of the payroll and bills for the period July 1, 2026, through July 30, 2026, per the report submitted by the Village Administrator/Clerk/Treasurer
- c. Lion's Club application for the Class B liquor license for the Harvest Fest event on Sept. 18, 19, 20, 2026.
- d. Sky Dealer Group, LLC application for a Class B – Beer only license to serve beer only in the deli seating area of North Prairie Market, 102 E State Rd., North Prairie, WI, owner Rajwinder Singh, agent Sukhdeep Garcha. – **moved to New Business.**
- e. Operator/Bartenders License for Harvest Fest event: Stephen B. Hollister, Linda M. Hollister, Sherrie L. Erbs, Erin Hardaker, and Daniel J. Miresse; for the Broadlands: Jadyn Kreuser

9. Unfinished Business

- a. Consideration of Ordinance 2026-07 – Loading Zone-No Parking - Trustee Samuels had conversation with Waukesha County Sheriff's Department. WSD will take North Prairie's ordinance and put it into their format to make it their ordinances because HWY E is a county road. Trustee Hall motioned to postpone this item, second by Trustee Samuels, **motion carried unanimously.**
- b. Consideration of Intermunicipal Agreement regarding the Kettle Moraine Fire District – Trustee Hall stated the Village of Eagle and Town of Eagle continue to meet without including North Prairie. Based on these meetings and the agendas available from the Town of Eagle and Village of Eagle, it appears it isn't intended that North Prairie be included in these discussions. Trustee Hall motion to allow Chief Wilton to speak as to clarify his understanding, second by Trustee Samuels, **motion carried unanimously.**  
Chief Wilton reported the KMFD is moving to a Flex level of service. We have to have an AEMT on ever call for service. The flex service is that we are not required to have an AEMT on ever call, like we do now. The Flex will help us in the overall for our employees. If we have an AEMT show up, then we are running at the AEMT level. It's not going to start on 09/01/2026. Still working on it with the state to find out if I have to redo all of the operational plans. Trustee Hall motioned to close public comments, second by Trustee Harmann – **motion carried unanimously.** Discussion only, no action taken.
- c. North Prairie Police Department Trustee Samuels reported the committee is meeting next on 8/19/26 to discuss options. No action taken.

10. New Business

- a. Consideration of 2025 Financial Audit from Bauman Associates – Trustee Hall motioned to approve the Bauman 2025 audit as presented, second by Trustee Harmann – **motion carried unanimously.**
- b. Consideration of Bill of Sale and Dedication of Public Improvements – The Glen at the Broadlands – Trustee Hall motioned to postpone this item, second by Trustee Samuels – **motion carried unanimously.**
- c. Consideration of Harvest Fest Agreement – President Miresse recused himself from voting on this item. The Village attorney and Harvest Fest's attorney reviewed the agreement. Trustee Hall motioned to approve, with changes acceptable to Public Works Committee Chair, second by Samuels – **motion carried, (3) approve and (1) abstained.**
- d. Consideration of Wolverine Fireworks contract for 2026 Harvest Fest fireworks display – Trustee Hall motioned to approve the Wolverine Fireworks contract for 2026 Harvest Fest Fireworks display with the following notes and/or amendments: 1) Paragraph one, where it reads Village of North Prairie Harvest Festival, remove the words "Harvest Festival"; 2) Noting that the cost of the contract is now \$6,000 with the Village paying the remaining \$3,000 to Wolverine Fireworks 10 days after the event display, with instruction to the Administrator/Clerk/Treasurer to pre-pay this expense; Harvest Fest will reimburse the Village of North Prairie for the \$3,000 in full, following the event, second by Trustee Samuels, **motion carried unanimously.**
- e. Consideration of Wm. Majors proposal for Diamond Mix at small field in Veteran's Park – Trustee Samuels motioned to approve proposal as presented, second by Trustee Harmann – **motion carried unanimously.**
- f. Consideration of proposals for crack filling and mastic – Trustee Samuels motioned to approve the Thunder Road proposals for crack sealing in the amount of \$32,101, to be completed no later than Nov. 15, 2026, and the mastic application in the amount of \$36,531, to be completed no

later than Oct. 15, 2026, for a total cost of \$68,632, with approval of an additional \$8,632, second by Trustee Hall – **motion carried unanimously.**

- g. Consideration of Public Safety Basic Hardware Maintenance Agreement for 2027-2030. – Trustee Samuels spoke with Sandra Sopalla from Waukesha County who recommended the Village of North Prairie not to enter into this agreement this year, since we received the radio grant. Those radios will be covered under warranty for a few years. She stated we should write “declined” on the agreement, sign it and return it to her office. Trustee Samuels motioned to decline the agreement, second by Trustee Hall – **motion carried unanimously.**
- h. Consideration of Soccer Field Usage Agreement with Legacy-Mukwonago – Trustee Samuels explained the agreement. Trustee Hall suggested a few changes to the contract, which she could make if acceptable to Public Works Committee Chair. Trustee Samuels motioned to enter into the agreement with changes suggested by Trustee Hall, second by Trustee Hall – **motion carried unanimously.**
- i. **Moved from item 8 (d)** - Sky Dealer Group, LLC application for a Class B – Beer only license to serve beer only in the deli seating area of North Prairie Market, 102 E State Rd., North Prairie, WI, owner Rajwinder Singh, agent Sukhdeep Garcha. Administrator/Clerk/Treasurer Etten explained the misinformation that led to the issuance of this Class B-Beer License to North Prairie Market when completing the report to the State of Wisconsin. Mr. Singh had presented an operational plan listing the need for a Class B-Beer, Class C-Wine, and gambling machines to serve beer and wine with deli meals to the Plan Commission. At the time of the Plan Commission, Mr. Singh reported he was not going to have gambling machines, nor request a Class C-Wine license. Administrator/Clerk/Treasurer Etten stated that the State of Wisconsin was requesting their local agent to contact Ms. Etten with further information. President Miresse stated there is not have enough information at this time to move forward with this Class B-Beer license, we want to make sure what we do it is legal before approving it. Trustee Hall suggested contacting the League of Municipalities regarding liquor license requirements and gaming machines requirement and a review of the plan of operations approved by the Plan Commission. Trustee Hall motioned to postpone this item; second by Trustee Harmann – **motion carried unanimously.**

#### 11. Announcements

The following individuals will be given the opportunity to make announcements at the meeting about (i) actions taken since the previous Village Board meeting, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President – President Miresse had nothing further to report.
- b. Trustee Samuels – Trustee Samuels addressed resident Pam Hilton's question she asked during Public comment about the police dept. even though she had left the meeting.
- c. Trustee Schroeder – Administrator/Clerk/Treasurer read an email from Trustee Schroeder suggesting two board meetings per month to resolve some of the current issues facing the Village. She listed his recommended dates & times he suggested, and the board decided to hold a Special Village Board meeting on August 25, 2026, after the Plan Commission meeting and if there is no Plan Commission meeting to hold the Special Board meeting at 6:00 pm.
- d. Trustee Harmann – Trustee Harman had nothing further to report.
- e. Trustee Hall – Trustee Hall had nothing further to report.
- f. Administrator/Clerk/Treasurer Etten – Administrator/Clerk/Treasurer Etten had nothing further to report.

#### 12. Adjournment – Trustee Harmann motion to adjourn meeting at 8:33 pm, second by Trustee Samuels, **motion carried unanimously.**

Respectfully Submitted by:  
Evelyn Etten  
Administrator/Clerk/Treasurer  
Sept. 3, 2026

# VILLAGE OF NORTH PRAIRIE

## CHECK REGISTER APPROVAL - A/P & P/R

10-Sep-26

Last Check Approved on:

08/12/26

21019

| Checks Approved for:            | 10-Sep-26            | Ck #21020 - 21074        |
|---------------------------------|----------------------|--------------------------|
| Accounts Payable Checks         | \$ 450,028.72        | 21020-21059, 21072-21074 |
| Payroll Checks                  | \$ 11,699.24         | 21060-21071              |
| Payroll Tax Liability/Benefits  | \$ 10,089.79         |                          |
| <b>Total Check Run Approved</b> | <b>\$ 471,817.75</b> |                          |

VOID Check(s): 1

Over Run #21030

BILL OF SALE  
FOR PUBLIC IMPROVEMENTS

THE GLEN AT THE BROADLANDS CONDOMINIUM

This Bill of Sale for Public Improvements ("Bill of Sale") is dated as of the 10th day of September, 2026 ("Effective Date") by and between LAND & HOME, LLC, a Wisconsin limited liability company ("Developer") and VILLAGE of NORTH PRAIRIE, Waukesha County, Wisconsin ("Village"),

WITNESSETH

WHEREAS, Village and Developer are parties to that certain Developer's Agreement for The Glen at Broadlands Condominium dated November 1, 2025, and recorded January 14, 2026, as Document No. 4856131 regarding the development and improvement of the that certain property as described on Exhibit A attached hereto ("Developer's Agreement"); and

WHEREAS, pursuant to the terms of the Developer's Agreement, Developer has constructed or installed certain public improvements, including water mains, hydrants, valves, service laterals, and related appurtenances ("Public Improvements") all as more specifically set forth in the Project Plans (as that term is defined in the Developer's Agreement); and

WHEREAS, pursuant to Resolution No. 2026-04, Village has agreed to accept dedication of the Public Improvements, and

WHEREAS, Developer has agreed to convey and transfer ownership of the Public Improvements s to the Village.

NOW, therefore, in consideration of the sum of Zero Dollars (\$0.00) and other good and valuable considerations in hand paid by Village to Developer, the receipt whereof is hereby acknowledged, Developer does hereby sell, assign, transfer and set over to the Village the Public Improvements, free from all liens and claims.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, the parties have executed this Bill of Sale as of the Effective Date.

LAND & HOME, LLC

By \_\_\_\_\_  
Stephen B. Styza, Authorized Signatory

The original executed Bill of Sale received and accepted this 10th day of September, 2026.

VILLAGE of NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN

By \_\_\_\_\_  
Dan Miresse, Village President

Attest:

\_\_\_\_\_  
Evelyn Etten  
Village Administrator/Clerk/Treasurer

## EXHIBIT A – LEGAL DESCRIPTION

Unit Nos. 55 and 56, Building 16, Unit Nos. 57 and 58, Building 17 and Unit Nos. 59 and 60, Building 18, in The Glen at Broadlands Development, located in the Village of North Prairie, County of Waukesha, State of Wisconsin.

AND

All that part of Lot 2, Certified Survey Map NO. 8544, recorded in the Office of the Register of Deeds for Waukesha County on May 27, 1998, as Document No. 2322628, being a part of the Northeast 1/4 and Southwest 1/4 of the Southeast 1/4, of Section 31, Town 6 North, Range 18 East, in the Village of North Prairie, Waukesha County, Wisconsin, now being more particularly bounded and detailed as follows:

Commencing at the Southwest corner of said Lot 2; Said point being the place of beginning of lands hereinafter described;

Thence North 27°35'37" East and along the West line of said Lot 2 of said Certified Survey Map No. 8544, 805.86 feet to a point; Thence North 74°42'22" East and along the North line of said Lot 2, 502.32 feet to a point; Thence South 07°08'44" East and along the East line of said Lot 2, 435.81 feet to a point on the Westerly Right-of-Way line of "Augusta Way"; Thence Southwesterly 134.49 feet along the said Westerly Right-of-Way line and the arc of a curve, whose center lies to the Southeast, whose radius is 258.06 feet, whose central angle is 29°32'06", and whose chord bears South 39°23'36" West, 132.98 feet to a point; Thence North 68°52'11" West, 47.47 feet to a point; Thence North 55°15'54" West, 62.57 feet to a point; Thence North 28°22'40" West, 93.09 feet to a point; Thence South 27°57'26" West, 423.83 feet to a point; Thence North 74°36'44" West, 35.73 feet to a point; Thence South 15°20'16" West, 126.63 feet to a point on the Northerly Right-of-Way line of said "Augusta Way"; Thence North 74°38'44" West and along the said Northerly Right-of-Way line, 514.04 feet to the point of beginning of this description.

**RESOLUTION NO. 2026-04**

**ACCEPTING DEDICATION OF PUBLIC IMPROVEMENTS FOR  
THE GLEN AT THE BROADLANDS CONDOMINIUM**

WHEREAS, the Village of North Prairie ("Village") and Land & Home, LLC ("Developer") are parties to a Developer's Agreement for The Glen at Broadlands Condominium dated November 1, 2025 and recorded on January 14, 2026, as Document No. 4856131 (the "Developer's Agreement") regarding the development and improvement of certain real estate located in the Village of North Prairie, known as the Glen at the Broadlands Condominium, described on Exhibit A, attached hereto, located in the Village of North Prairie, Wisconsin; and

WHEREAS, pursuant to the terms of the Developer's Agreement, Developer was required to construct or install certain public improvements, including, but not limited to, water mains, hydrants, valves, service laterals, and related appurtenances ("Public Improvements"), all as more specifically set forth in the Project Plans (as that term is defined in the Developer's Agreement); and

WHEREAS, Developer has constructed and installed the Public Improvements pursuant to the terms of the Developer's Agreement;

WHEREAS, Developer has requested that Village accept the Public Improvements pursuant to the terms of the Developer's Agreement;

NOW, THEREFORE, it is hereby resolved:

That Village does accept the dedication of the Public Improvements pursuant to the terms of the Developer's Agreement conditioned on the following:

- A. The Developer executes a Bill of Sale for conveyance of the Public Improvements.
- B. Developer provides a copy of a title insurance policy confirming Developer owns the Public Improvements in fee simple.
- C. That there are no liens, encumbrances, or other restrictions on the Public Improvement unacceptable to the Village in the exercise of its reasonable judgment.

D. Delivery by Developer to Village of proof reasonably acceptable to Village that all contractors and subcontractors who have performed work on the improvements have been paid for materials and services and the submission of property executed lien waivers.

Acceptance of the dedication of the Public Improvement does not constitute a waiver by Village of its right to draw funds under any performance bond, Letter of Credit, or cash deposit in escrow with the Village as a result of any defect of any improvement that is detected or which occurs after the acceptance of dedication and within any warranty period or other period as set forth in the Developer's Agreement.

Introduced and adopted by the Village Board of the Village of North Prairie, Waukesha County, Wisconsin this 10th of September 2026.

VILLAGE OF NORTH PRAIRIE  
Waukesha County, Wisconsin

By: \_\_\_\_\_  
Dan Mirresse, Village President

Attest: \_\_\_\_\_  
Evelyn Etten  
Village Administrator/Clerk/Treasurer

## EXHIBIT A – LEGAL DESCRIPTION

Unit Nos. 55 and 56, Building 16, Unit Nos. 57 and 58, Building 17 and Unit Nos. 59 and 60, Building 18, in The Glen at Broadlands Development, located in the Village of North Prairie, County of Waukesha, State of Wisconsin.

AND

All that part of Lot 2, Certified Survey Map No. 8544, recorded in the Office of the Register of Deeds for Waukesha County on May 27, 1993, as Document No. 2321673. Being a part of the Northeast 1/4 and Southwest 1/4 of the Southeast 1/4, of Section 31, Town 6 North, Range 18 East, in the Village of North Prairie, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the Southwest corner of said Lot 2; Said point being the place of beginning of lands hereinafter described;

Thence North 27°38'37" East and along the West line of said Lot 2 of said Certified Survey Map No. 8544, 805.85 feet to a point; Thence North 74°42'22" East and along the North line of said Lot 2, 502.32 feet to a point; Thence South 07°08'44" East and along the East line of said Lot 2, 635.81 feet to a point on the Westerly Right-of-Way line of "Augusta Way"; Thence Southwesterly 134.49 feet along the said Westerly Right-of-Way line and the arc of a curve, whose center lies to the Southwest, whose radius is 258.00 feet, whose central angle is 28°52'00", and whose chord bears South 38°23'30" West, 132.88 feet to a point; Thence North 68°52'11" West, 47.47 feet to a point; Thence North 55°15'54" West, 62.87 feet to a point; Thence North 24°22'48" West, 93.09 feet to a point; Thence South 27°57'26" West, 403.88 feet to a point; Thence North 74°38'44" West, 35.73 feet to a point; Thence South 15°20'16" West, 126.63 feet to a point on the Northerly Right-of-Way line of said "Augusta Way"; Thence North 74°38'44" West and along the said Northerly Right-of-Way line, 544.84 feet to the point of beginning of this description.

# **Village of North Prairie**

## **POLICY – GEN #2025-01**

### **OFFICIAL TRICK-OR-TREATING POLICY**

#### **Section 1: General Provisions**

The purpose of this ordinance is to establish official guidelines for trick-or-treating within the Village of North Prairie, ensuring a safe and organized experience for residents and participants.

#### **Section 2: Designated Day and Time**

- **Designated Day:** The official day for door-to-door trick-or-treating shall be Saturday before October 31st.
- **Designated Time:** The official hours for trick-or-treating shall be from 4 p.m. to 7 p.m. on the designated day.

#### **Section 3: Participant and Resident Guidelines**

- **Residential Participation:** Residents who wish to participate in handing out candy should signal their willingness by turning on their porch or exterior lights. Homes with their lights off should not be approached by trick-or-treaters.
- **Trick-or-Treater Etiquette:** Participants must respect the designated hours and the wishes of residents. Do not ring doorbells or knock on doors of homes with exterior lights turned off.
- **Costume Visibility:** All participants are encouraged to enhance their visibility by incorporating reflective tape, glow sticks, or flashlights into their costumes, especially as it gets dark.
- **Safe Walking:** All trick-or-treaters should use sidewalks whenever possible and only cross streets at designated crosswalks.
- **Property Respect:** Participants must stay on designated walkways and driveways and avoid cutting across lawns or entering private areas of the property.

#### **Section 4: Safety Recommendations**

- **Adult Supervision:** It is highly recommended that children under the age of 12 be accompanied by a responsible adult.
- **Candy Inspection:** A parent or guardian should inspect all collected treats before consumption. Do not eat any unwrapped or suspicious-looking candy.
- **Safe Costumes:** Costumes should be flame-resistant and should not obstruct the child's vision or movement.
- **Pet Safety:** For the safety of both residents' pets and trick-or-treaters, pet owners are encouraged to keep their animals secured and away from the front door during event hours.

#### **Section 5: Enforcement and Public Communication**

- This policy is designed for community safety and organization. The Village of North Prairie will promote these guidelines through its website, social media, and community newsletters.
- Police and emergency services will be notified of the official hours to increase patrols and ensure a safe environment for all participants.

#### **Section 6: Enactment**

This policy will be effective immediately upon its adoption by the Village of North Prairie's Governing Body, Village Board.

Adopted and approved by the Village of North Prairie Board on 10/9/25.



Dan Miresse, Village President



Evelyn Etten, Administrator/Clerk/Treasurer

**Village of North Prairie**  
**Waukesha County, Wisconsin**  
**POLICY – GEN #2026-01**

A policy to repeal Policy No. 2025-1 and create Policy – Gen #2026-1 regarding North Prairie's Official Trick or Treating Policy in North Prairie, Wisconsin.

Policy No. 2025-1 is hereby repealed and Gen #2026-01 is hereby created as follows:

**Section 1: General Provisions**

The purpose of this policy is to establish official guidelines for trick-or-treating within the Village of North Prairie, ensuring a safe and organized experience for residents and participants.

**Section 2: Designated Day and Time**

- **Designated Day:** The official day for door-to-door trick-or-treating shall be Saturday before October 31<sup>st</sup>, unless October 31<sup>st</sup> falls on a Saturday, then the official day for door-to-door trick-or-treating shall be on Saturday, October 31<sup>st</sup>.
- **Designated Time:** The official hours for trick-or-treating shall be from 4 p.m. to 7 p.m. on the designated day.

**Section 3: Participant and Resident Guidelines**

- **Residential Participation:** Residents who wish to participate in handing out candy should signal their willingness by turning on their porch or exterior lights. Homes with their lights off should not be approached by trick-or-treaters.
- **Trick-or-Treater Etiquette:** Participants must respect the designated hours and the wishes of residents. Do not ring doorbells or knock on doors of homes with exterior lights turned off.
- **Costume Visibility:** All participants are encouraged to enhance their visibility by incorporating reflective tape, glow sticks, or flashlights into their costumes, especially as it gets dark.
- **Safe Walking:** All trick-or-treaters should use sidewalks whenever possible and only cross streets at designated crosswalks.

- **Property Respect:** Participants must stay on designated walkways and driveways and avoid cutting across lawns or entering private areas of the property.

#### **Section 4: Safety Recommendations**

- **Adult Supervision:** It is highly recommended that children under the age of 12 be accompanied by a responsible adult.
- **Candy Inspection:** A parent or guardian should inspect all collected treats before consumption. Do not eat any unwrapped or suspicious-looking candy.
- **Safe Costumes:** Costumes should be flame-resistant and should not obstruct the child's vision or movement.
- **Pet Safety:** For the safety of both residents' pets and trick-or-treaters, pet owners are encouraged to keep their animals secured and away from the front door during event hours.

#### **Section 5: Enforcement and Public Communication**

- This policy is designed for community safety and organization. The Village of North Prairie will promote these guidelines through its website, social media, and community newsletters.
- Police and emergency services will be notified of the official hours to increase patrols and ensure a safe environment for all participants.

#### **Section 6: Enactment**

This policy will be effective immediately upon its adoption by the Village of North Prairie's Governing Body, Village Board.

Adopted and approved by the Village of North Prairie Board on 09/10/26.

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Dan Miresse, Village President

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Evelyn Effen, Administrator/Clerk/Treasurer

September 2026

Proposal to Provide a Financial Management Plan to the:

# Village of North Prairie, WI



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**Prepared by:**

Ehlers  
N19W24400 Riverwood Drive, Suite  
100  
Waukesha, WI 53188

**Advisors:**

Ariana Schmidt  
*Municipal Advisor*  
Casey Griffiths  
*Associate Municipal Advisor*

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**BUILDING COMMUNITIES. IT'S WHAT WE DO.**

## APPENDIX B

### WI FINANCIAL MANAGEMENT PLAN (FMP)

#### Scope Of Service

Client has requested that Ehlers & Associates to prepare a Financial Management Plan ("Project"). Ehlers & Associates proposes and agrees to provide the following scope of services:

#### Confirm Planning Objectives

- Prior to commencing the work, we will review our approach with Client staff to ensure that we have a full understanding of the Client's objectives, any areas of concern or focus, and desired process outcomes. If necessary, we can modify our Scope of Services to meet specific Client needs.

#### Gather Required Information

- To complete our work, we will need to gather certain information which may include prior year audits and budgets (generally five years); current year budget; capital improvement plans; existing debt service schedules and allocations; strategic planning documents; staffing plans; and policies pertaining to fund balance, debt management; post-issuance compliance and financial management.

#### Prepare Financial Model

- Based on the Client's objectives and the information available, we will prepare a Client-specific Excel-based financial planning model that includes:
  - ✓ Valuation Forecast. We will project growth in equalized value based on historical valuation trends, and anticipated potential for and timing of new development based on Client input. If applicable, "TID IN" and "TID OUT" forecasts will be provided. The impact of TID closure will be considered based on Client direction. One or more potential growth scenarios may be modeled based on Client's objectives.
  - ✓ Fund Forecasts. We will forecast revenues and expenditures for the following funds based on prior year budgetary trends. Based on the Client's objectives and the information available to us, one or more alternate fund forecasts may be developed to reflect adjustments to service levels and staffing:
    - General Fund
    - Debt Service Fund
    - Capital Improvement Fund
    - \*Other funds may be added upon discussion with the Client & Ehlers at an additional cost – see further detail under "Compensation" section below.
  - ✓ Capital Planning Model. Using Client's capital improvement plans, we will prepare one or more models identifying funding sources for identified projects. Fund balances, tax levy, debt proceeds, and annual revenues will be evaluated as funding sources.

- ✓ Debt Model. We will prepare a current debt service schedule including projected debt abatement sources and tax levy requirements. To the extent that debt financing is required for capital improvement projects, the projected impact of that financing will be modeled. The model will also forecast debt limit capacity utilization and the projected impact of future debt obligations on selected debt profile indicators (for General Obligation debt).
- ✓ Consolidated Tax Levy and Rate Projection Model. A summary forecast will be provided projecting the future tax levy that would be required to support the General Fund, Capital Projects Fund, Debt Service Fund, and other levy supported funds. Based on the valuation projection model, a forecasted equalized tax rate will be provided. Future levy requirements will be tested against applicable levy and rate limits. A similar summary forecast will be provided for any enterprise funds included in the model and will include a projection of any additional revenue requirements needed to support the forecast.

### Conduct Governing Body Workshops

- Up to a total of 2 workshops may be conducted concurrent with development of the financial model. The purpose of the workshops will be to present key data, observations, findings, alternatives, and recommendations, and to seek input of Governing Body members and key staff at periodic intervals before the model is finalized. Specific workshop dates, and the points at which they occur in the process, will be established in consultation with the Client based on the objectives of Client, the availability of the Governing Body and key staff, and the availability of information needed to complete the plan. Workshop duration is typically two hours, with three-to-four-week intervals between workshops. Workshops are generally more effective when held independent of other Governing Body meetings.

### Final Report

- Following completion of the model and workshops, we will prepare a summary report that includes and explains all primary elements of the forecast model. The report will include a summary of key observations and recommendations. If applicable, we will recommend modifications to existing Client policies pertaining to fund balance, debt management, post-issuance compliance and financial management.

### Compensation

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers & Associates in the amount of \$10,000. This includes 2 workshops and the Final Report. Additional funds may be added at the Clients direction at \$1,500 per fund for operating or special revenue funds, and \$5,250 per fund for utility funds.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$175.00/hour and not to exceed \$400.00/hour. This may include additional scenarios for each workshop. This Scope of Service includes two scenarios per workshop.

#### Payment For Services

For all compensation due to Ehlers & Associates, we will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

#### Client Engagement

If the Village finds this proposal suitable, please take the appropriate action and/or governing body approval. Please inform us of the decision and we will provide our required disclosures for signature.



Hello, Wisconsin Communities!

Fall is just around the corner and that means budget preparation season is well underway! We understand many of you have questions about correctly calculating your allowable levy under state-imposed limits. To help you prepare, we're happy to host Ehlers' 2026 Levy Limit Workshops where we will walk through each are of the Levy Limit Worksheet, as well as cover key components of the Expenditure Restraint Program.

Please review the following dates and locations for this year's workshop series and select the one that's most convenient for you to register.

Whether you choose to attend an in-person or virtual workshop, please be sure to have a copy of your community's Levy Limit Worksheet handy so you can follow along with us.

|                   | Sept.<br>28th | Sept.<br>29th | Sept.<br>30th | Oct.<br>1st | Oct.<br>14th |
|-------------------|---------------|---------------|---------------|-------------|--------------|
| 9:00am - 11:00am  |               | Virtual       |               |             |              |
| 10:00am - 12:00pm | Waunakee      |               |               |             |              |
| 1:00pm - 3:00pm   |               |               | New Berlin    |             | Virtual      |
| 2:30pm - 4:30pm   |               |               |               | Eau Claire  |              |

If you have any questions or would like more information about any of the workshops, please feel free to contact me directly.

We hope you can attend!

**Ariana Schmidt**  
Municipal Advisor  
[aschmidt@ehlers-inc.com](mailto:aschmidt@ehlers-inc.com)  
262-796-6181

## PROPOSED 2027 JMC BUDGET

|                          | Citations |         |    | All %     |
|--------------------------|-----------|---------|----|-----------|
| Town of Eagle            | 4         | 0.20%   | \$ | 89.43     |
| Village of Eagle         | 506       | 25.83%  | \$ | 11,312.81 |
| Town of Mukwonago        | 1070      | 54.62%  | \$ | 23,922.34 |
| Village of North Prairie | 78        | 3.98%   | \$ | 1,743.87  |
| Village of Vernon        | 301       | 15.36%  | \$ | 6,729.55  |
|                          | 1959      | 100.00% | \$ | 43,798.00 |

## Apportioned Costs

|                        |              |                                             |
|------------------------|--------------|---------------------------------------------|
| Judge Salary           | \$ 6,000.00  | THIS IS PER ORDINANCE                       |
| Clerk of Courts Salary | \$ 13,230.00 | 5% raise                                    |
| Assistant Clerk Salary | \$ 4,368.00  | 5% raise                                    |
|                        |              |                                             |
| Social Security        | \$ 2,500.00  | variable                                    |
| Supplies and Expenses  | \$ 2,000.00  |                                             |
| VILLAGE CLERK BILLING  | \$ 3,000.00  | This is reduced due to the new phone system |
|                        |              |                                             |
|                        |              | \$ 31,098.00                                |

### Apportioned Fixed Costs

|                           |             |                                     |
|---------------------------|-------------|-------------------------------------|
| Utilities and Maintenance | \$ 5,750.00 |                                     |
| Education and Training    | \$ 1,500.00 |                                     |
| Dues and Subscriptions    | \$ 100.00   |                                     |
| Computer Expenses         | \$ 1,250.00 | Software yearly expense             |
| Bonds and Visiting Judges | \$ 100.00   |                                     |
| New Equipment             | \$ 4,000.00 | for new laptop/computer with set up |
|                           |             | \$ 12,700.00                        |

**Total Cost** \$43,798

**Case Load**

|                          |      |        |          |      |          |
|--------------------------|------|--------|----------|------|----------|
| Town of Eagle            | 41   | 1.20%  | \$328    | 1500 | \$1,828  |
| Town of Waukesha         | 431  | 12.20% | \$3,340  | 1500 | \$4,840  |
| Village of Eagle         | 1178 | 33.20% | \$9,088  | 1500 | \$10,588 |
| Village of North Prairie | 276  | 7.80%  | \$2,135  | 1500 | \$3,635  |
| Town of Mukwonago        | 1618 | 45.60% | \$12,483 | 1500 | \$13,983 |
| Total                    | 3544 |        | \$27,374 | 7500 | \$34,874 |

**Apportioned Costs**

|                        |          |
|------------------------|----------|
| Judge Salary           | \$6,000  |
| Clerk of Courts Salary | \$10,000 |
| Assistant Clerk Salary | \$6,000  |
| Temporary Help         | \$2,500  |
| Social Security        | \$1,874  |
| Supplies and Expenses  | \$1,000  |
| Total                  | \$27,374 |

**Fixed Costs**

|                           |         |
|---------------------------|---------|
| Utilities and Maintenance | \$4,600 |
| Education and Training    | \$1,000 |
| Dues and Subscriptions    | \$200   |
| Computer Expenses         | \$1,000 |
| Bonds and Visiting Judges | \$200   |
| Misc.                     | \$0     |
| New Equipment             | \$500   |
| Total                     | \$7,500 |

**TOTAL COST** **\$34,874**