

# KETTLE MORAINÉ FIRE BOARD AGENDA

Wednesday November 3, 2021  
6:30 p.m.

Eagle Village / Town Hall  
820 East Main Street, Eagle, WI 53119

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Announcement for possible closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review applications and conduct interviews for the position of Administrative Assistant
5. Citizen comments/concerns
6. Motion to go into closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review applications and conduct interviews for the position of Administrative Assistant
7. Roll Call Vote
8. Closed Session
9. Motion to reconvene into Open Session
10. Open Session
11. Discussion/action regarding the KMF D Administrative Assistant position
12. Discussion/action regarding request to extend health insurance coverage through Village of Eagle
13. Discussion/action on appointment of Acting Fire Chief
14. Discussion/action on approval of staff to begin work with IT contractor.
15. Discussion/action on Standard Operating Guides
  - i. Set One SOG 33101 - 33122
    - a. 33101 Equal Opportunity Policy
    - b. 33102 Non-Discrimination Policy
    - c. 33103 Americans with Disabilities Act Policy
    - d. 33104 Citizen Complaints / Concerns
    - e. 33105 Conflict Resolution
    - f. 33016 Injury / Illness Reporting
    - g. 33017 Hazard Communication Plan

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- h. 33108 Alcohol / Drug Testing
- i. 33109 Department Commendations
- j. 33110 Electronic Mail and Internet Usage
- k. 33111 Implications of Personal Actions
- l. 33112 Harassment Policy
- m. 33113 Standardization of Uniforms
- n. 33114 Employee Compensation
- o. 33115 New Hire Policy and Compensation
- p. 33116 Emergency Contact Information
- q. 33117 Citizen Complaint Form
- r. 33118 Day Room Usage
- s. 33119 Employee Residency Policy
- t. 33120 Electronic Device Usage
- u. 33121 Extended Leave/Returning to Work
- ii. Set Two SOG 33201 – 33202
  - a. 33201 Record Retention Policy
  - b. 33202 Energy Conservation
- iii. Set Three SOG 33301 – 33319
  - a. 33301 Structure Fire Guidelines
  - b. 33302 Response to Residential Fire Alarms
  - c. 33303 Commercial Fire Alarm Response
  - d. 33304 Fires at Food Establishments
  - e. 33305 Vehicle Fire Procedures
  - f. 33306 Vehicle Extrication Procedures
  - g. 33307 Response to Down Power Lines
  - h. 33308 Fire Alarm / Suppression System Malfunctions
  - i. 33309 Confined Space Response
  - j. 33310 Collapse Operations
  - k. 33311 Foam Operations

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- l. 33312 Water / Ice Rescue
- m. 33313 Carbon Monoxide Alarms
- n. 33314 Civil Disturbance Operations
- o. 33315 Response to Bomb Threats
- p. 33316 Post Explosion Response
- q. 33317 Biological / Chemical WMD Response
- r. 33318 Hazardous Materials Response
- s. 33319 Mass Decontamination
- iv. Set Four SOG 33401 – 33406
  - a. 33401 Municipal Apparatus Operations
  - b. 33402 Fueling of Apparatus
  - c. 33403 Emergency Vehicle Operations
  - d. 33404 Vehicle Accident Reporting
  - e. 33405 UTV Operations
  - f. 33406 Response to Structure Fire
- v. Set Five SOG 33501 – 33512
  - a. 33501 Basic Firefighter Survival
  - b. 33502 Respiratory Protection Policy
  - c. 33503 Apparatus Staging
  - d. 33504 Water Supply
  - e. 33505 Personnel Accountability System
  - f. 33506 Incident Command System (ICS)
  - g. 33507 Incident Rehabilitation
  - h. 33508 Incident Safety Officer
  - i. 33509 Occupant Services Officer
  - j. 33510 Exit the Hazard Zone
  - k. 33511 Abandon the Hazard Zone
  - l. 33512 Mayday and Emergency Communications
- vi. Set Six SOG 33601 – 33604

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- a. 333601 48 / 7 Policy
- b. 33602 “After the Fire” Packet
- c. 33603 Fire Related Death – Civilian
- d. 33604 Critical Incident Stress Debriefing (CISD)
- vii. Set Seven SOG 33701 – 33708
  - a. 33701 Universal Precautions
  - b. 33702 Helicopter Landing Zone Operations
  - c. 33703 EMS Equipment and Apparatus Decontamination Procedures
  - d. 33704 Tuberculosis (TB) Testing and Documentation of TB Testing Results
  - e. 33705 Exposure Control Plan
  - f. 33706 Tuberculosis Mask Fit Test
  - g. 33707 Patients with Concealed Carry Weapons
  - h. 33708 EMS Operations
- viii. Set Eight SOG 33801 – 33802
  - a. 33801 Live Fire Training
  - b. 33802 Fire and EMS Classes
- ix. Set Nine SOG 33901 – 33903
  - a. 33901 Personal Protective Equipment Inspections
  - b. 33902 Reserved
  - c. 33903 Hose Testing

16. Discussion/action to approve the Kettle Moraine Fire District HR policy

17. Discussion/action to approve a Remote Meeting Access Policy for KMFD

18. Adjournment

*It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

Posted \_\_\_\_\_, 2021 by \_\_\_\_\_