

**VILLAGE OF NORTH PRAIRIE**  
**Village Board Meeting**  
**April 10, 2025 – 6:30 p.m.**  
**130 N Harrison St., North Prairie, WI**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Confirmation of Proper Notice of Meeting**
5. **Presentation by John Heintz-Taylor of donated tree to the Village in memory of Gary Nickerson.**
6. **Approval of March 13, 2025 – Village Board Meeting Minutes**
7. **Reports:** Building Inspector, Fire, Police and Public Works Department

8. **PUBLIC COMMENT** – (No official action will be taken under Public Comment)  
Note: Comments will be limited to 3 minutes per resident

**9. VILLAGE PRESIDENT**

- a. Report to Village Board.
- b. Discussion and/or Action: Appointment of Weed Commissioner pursuant to Wisconsin State Statute 66.0517.
- c. Discussion and/or Action: Appointment of Board of Review member due to vacancy.
- d. Discussion and/or Action: Letter to the Village of Eagle and Town of Eagle regarding KMFD agreement and reallocation of percentages.
- e. Discussion and/or Action: Extend Nancy Zastrow's contract through May 31, 2025.
- f. Discussion: Ordinance 02-2021 – Regarding salaries and compensation of the Village Board

**10. VILLAGE ADMINISTRATOR/CLERK/TREASURER**

- a. Report to the Village Board.
- b. Administrative Assistant or Deputy Clerk hiring update.
- c. Election Update
- d. Discussion and/or Action: Clerk's office hours – Open to the Public
- e. Timeline for submission of agendas
- f. Dave Molitor retirement date

**11. PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE**

- a. Report on discussion and/or action taken at previous meetings, reports or future agenda items.
- b. Discussion and/or Action: Analysis of Police Department.
- c. Discussion and/or Action: Analysis of Kettle Moraine Fire District.

**12. PUBLIC WORKS BUILDING & GROUNDS COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action: The dates for food truck and beer garden are 6/26/2025, 7/24/2025 and 8/21/2025 during the Historical Society Music & Motors event. Hours are

from setup around 4:00 pm through tear down appx. 8:30 p.m. Hours of operation will be 4:30 - 8:00 p.m.

- c. Discussion and/or Action: Vennture Brew Co., LLC - Retail Sales Application.
- d. Discussion and/or Action: Review 2024 Annual MS4 Report for annual permit.
- e. Discussion and/or Action: Road Bid Award for Ferris and Pine.

### **13. PERSONNEL & POLICY COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action: Village of North Prairie Committees, Boards, and Commissions.
- c. Discussion and/or Action: Policy No. HR 2025-01 – Credit Card Usage.
- d. Discussion and/or Action: Village of North Prairie Mission Statement, Village Statement and Core Values, Resolution 2025-01R.

### **14. FINANCE & FEE COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action: 2026 Re-assessment options.
- c. Discussion and/or Action: Review and approval monthly bills and payroll.

### **15. Motion to Adjourn**

Personnel matters are not an appropriate subject for this forum and should be referred to the Village Office. Any comments which may violate the individual rights of an employee and/or representative of the Village will not be permitted. It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Evelyn Etten  
Administrator/Clerk/Treasurer  
April 8, 2025