

**VILLAGE OF NORTH PRAIRIE**  
**Protective Services Committee – Meeting Notice & Agenda**  
**July 15, 2026**  
**Immediately following Public Works Meeting**  
**Village Hall, 130 N. Harrison St.-Conference Room**

*Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Public Works Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibilities. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board attends the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)*

Call to Order

Roll Call

Discuss/Approve Minutes from 6/17/26

1. Discuss / Action as necessary: Review Radio Services as sent by Waukesha County.
2. Discuss / Action as necessary: Discuss any updates from Lake Country or Mukwonago Fire Department.
3. Discuss / Action as necessary: Update regarding Jt. Municipal Court communications.
4. Discuss / Action as necessary: Village of North Prairie Police Dept.
5. Discuss / Action as necessary: Attorney/Sheriff reply to Sex Offender and Ordinance
6. Adjourn

July 10, 2026

Donna Samuels, Chair  
Dave Schroeder, Member  
Andy Harmann, Member

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Protective Services Committee  
Minutes from June 17, 2026  
Village Hall, 130 N. Harrison  
North Prairie, WI. 53153

Call to Order: 6:02pm immediately after Public Works Committee meeting.

Roll Call: Trustees Donna Samuels, Andy Harmann, Dave Schroeder, Carol Schroeder

Announcement; let it be known there is a quorum of the Village Board

Approval of 5-27-26 Dave made motion to approve minutes as presented. Andy seconded. No further discussion. Motion carried.

1. Concern about solicitors and peddlers in the Village without having a permit to do so and aggressive tactics that have been brought forward through social media with neighboring communities. Specifically, Eagle has been having an issue with pest control companies. Committee feels we need to get the work out on our website and possibly on our official Facebook page as we now have access to it.
2. We discussed joining Lake Country Municipal Court and Donna is going to check in with them to see what our timeline is and what we need to do in order to request we be added to their system. Will report back with information. Our timeline for exiting the Municipal Court now is April 2028. No action taken.
3. Donna stated that per the Joint Municipal Court Agreement pertaining all member municipalities are to have their budget no later than August 1 of each year. With issues that we had last year Donna is going to reach out to Judge Powers and the Court Clerk reminding them of this requirement. She also received, today, a copy of all emails for those from other municipalities that participate in the court so they are aware of communication. No action taken.
4. All committee members received a copy of the letter Vernon sent indicating they will be withdrawing from the Joint Municipal Court at the same time the Village of North Prairie will be withdrawing, April 2028. Seeing all members received this there was no further discussion. No action taken.
5. Dave presented answers to questions to the Committee that were asked at the last Board Meeting. The questions were directed to Lake County Fire. This was the only update regarding Lake Country at this time. Donna provided an update indicating she spoke to Chief Jeff Stien, Mukwonago Fire Dept. It was stated a letter be sent to him with a request for conversation regarding potential options available that would provide North Prairie coverage. Donna sent this letter to Chief Stien who confirmed receipt. He said it would be on their July agenda to discuss. No further information is available. No action taken.
6. Andy made motion to adjourn the meeting at 6:43. Dave S. seconded. Motion carried.

Respectfully submitted,  
Donna Samuels  
Protective Services Committee Chair



**TO:** North Prairie Police Department

**FROM:** Chris Petterson, Waukesha County Radio Services

**DATE:** June 3, 2026

**SUBJ:** Radio Inventory covered under Service Contract (BHMA)

Enclosed please find an inventory of your department's radio equipment based on Waukesha County Radio Services' records, updated to include any new radio equipment recently placed in service. This information should be useful for your records.

Please use the inventory as a basis for updating your maintenance agreement with Waukesha County Radio Services; a rate schedule is included. Maintenance agreement invoices are pro-rated to account for factory warranty on any new radios; therefore, you will not be charged for maintenance during your equipment's manufacturer warranty period.

To update your maintenance agreement with Waukesha County, check the add box to add equipment you want covered under service contract, check the remove box to remove equipment you no longer want covered under service contract, or check the retire box to remove equipment from your inventory that is no longer used on the radio system. Please sign and date the top of the first page, and email/mail back a copy of the inventory sheet.

For no changes, please sign, date, write "no changes", and email/mail back a copy of the inventory sheet.

Please email your updated and signed inventory to [sseppala@waukeshacounty.gov](mailto:sseppala@waukeshacounty.gov) by **June 26, 2026**.

If you have any questions, please contact the Radio Tower at 262-548-7602. Waukesha County looks forward to providing radio maintenance and programming services for 2027.

# WCRS Service Contract Inventory Update

Does not reflect inventory changes made after 6/4/2026 1:12:23 PM

Department	Model Number	Serial Number	Type	Location	Service Contract	Add	Remove	Retire
North Prairie Police Department	✓ H98UCF9PW6AN	481CQP3868	APX-6000 Model 2.5	Ofer 1	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ M25URS9PW1AN	527CQP1268	APX-6500 Mobile	686	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ M25URS9PW1AN	527CQP1269	APX-6500 Mobile	687	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ H97TGD9PW1AN	656CQP3972	APX-7000 Model 3.5	n500	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ H97TGD9PW1AN	656CQP3973	APX-7000 Model 3.5	Ofer 2	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ H18UCF9PW6AN	721CJD4160	XTS-5000 Model II FM	NPPD 3	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ H18UCF9PW6AN	721CJD4161	XTS-5000 Model II FM	NPPD 2	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	✓ H18UCF9PW6AN	721CJD4162	XTS-5000 Model II FM	N501	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	PP22L	H88NCF1	Computer	PD	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	CAAAAZ-ZZ-ZCA	ZZGEG6039ZZ2605	GoBook III (IX260+)	686	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	CAAAAZ-ZZ-ZCA	ZZGEG6039ZZ2606	GoBook III (IX260+)	687	***NO***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

H98UCF9PW6AN 481CQP3867

H98UCF9PW6AN 481CQP3866

Yes

Yes

**Paul R. Farrow**  
County Executive

**Gail Goodchild**  
Director



To: Village of North Prairie, Chief Operating Officers, Administrators, Clerks

From: Gail Goodchild, Director of Emergency Preparedness  
Chris Petterson, Radio Systems Manager

**Subject: 2027 Digital Radio System Costs**

Date: June 23, 2026

The 2026 digital radio system member cost estimates have been prepared for municipal budget development purposes. The allocation methodology that is being utilized for the operating expenses is based on the feedback obtained from the 31 communities that completed the survey distributed on May 17, 2023.

**Operating Cost Payments:** The 2027 operating costs for your agency are based on system usage activity from January 2023 through December 2025 radio usage information.

**Operating Amount to Budget: \$695.06**

**Transmitter Fee: \$0.00**

### **Infrastructure and Radio Update**

The digital radio system has been fully operational since 2018. As with all technology projects, there is an anticipated need to replace and upgrade equipment, software and services to ensure system integrity. In 2028, the Waukesha County Trunked Radio System will undergo a major infrastructure upgrade to ensure continued reliability, safety, interoperability and efficiency of the radio system.

The annual operating costs and infrastructure costs are included in a cost-sharing model between the County and the municipal subscribers. The costs for the infrastructure project scheduled for 2028 will be charged as defined in the terms of the agreement. As in past practice, Waukesha County will offer participating agencies the option to engage in a promissory note with a repayment plan starting in 2030.

1621 Woodburn Rd.  
Waukesha, WI 53188  
Phone: 262-446-5025  
Fax: 262-548-7313

We are currently negotiating the contract with the vendor. We anticipate the contract and final quote for the project to be completed early 2027. An addendum to the Trunked Radio System Contract which will include the cost estimates will be drafted and reviewed by the Radio Advisory Council after the contract with the vendor has been secured.

Waukesha County Radio Services will hold the 2026 annual radio workshop on July 8, 2026 at 1:00 pm at the Waukesha County Communications Center. The intent of this workshop is to share the progress of the radio system project, the anticipated timeline and considerations for radio system subscribers as we approach the project.

### **Radio Replacement Update**

Many of our communities are utilizing radios that are 10-20 years old so they may have either reached or exceeded their useful life, and may be past the manufacturer's upgrade, repair or support date. You may determine the manufacturer's status of your Motorola radios at this website:

<https://proditc.motorolasolutions.com/>

By entering the model number of your radio in the search window at the top of the webpage, a radio which is no longer supported will be displayed along with dates and other details. You may enter either the model name ("APX 6000") or full model number found on the radio's data tag ("M21URM9PW1AN"). This list is updated continually by Motorola and is your best source of radio status information. Note that model names should contain spaces, not dashes when searching (e.g., APX 6000, not APX-6000).

If you have questions about the radio system replacement needs, please contact Chris Petterson at [cpetterson@waukeshacounty.gov](mailto:cpetterson@waukeshacounty.gov) or 262-548-7600.

1621 Woodburn Rd.  
Waukesha, WI 53188  
Phone: 262-446-5025  
Fax: 262-548-7313



**TO:** North Prairie Police Department

**FROM:** Chris Petterson, Waukesha County Radio Services

**DATE:** June 4, 2026

**SUBJ:** Basic Hardware Maintenance Agreement Renewal

Your Basic Hardware Maintenance Agreement (BHMA) expires on December 31, 2026.

A maintenance agreement with Waukesha County Radio Services provides you with the following:

- **All repairs to covered equipment** include both parts and labor (this excludes damage from misuse, or expendable items like batteries).
- **A free custom trunked radio reprogramming** each year for all covered radios (Waukesha Countywide system only). Purchased separately, this alone would comprise a substantial portion of the maintenance agreement cost. Since many departments are anticipating major changes in the next two years, this could be a valuable feature for your department.
- **Expedited priority service** (turnaround is typically less than three working days).
- **“Locked in” maintenance rate.** By starting a maintenance agreement while your equipment is relatively new, you can minimize future maintenance cost increases. It can be much more costly per year to begin a maintenance agreement on aging equipment than to do so now.
- **24 x 7 emergency service is available for fixed radio equipment, dispatch consoles, and related hardware if desired.** Emergency technician response time for these repairs is typically an hour or less.

2120 Davidson Road  
Waukesha, WI 53186  
Phone: 262-548-7600  
Fax: 262-548-7855

A maintenance agreement with WCRS is optional on your part, and you have complete control over what equipment is covered. At your discretion, WCRS will also be happy to service your radio equipment on a time-and-materials basis, or you may opt to have your radios repaired by a third-party vendor. However, it's important to note that for security reasons reprogramming must be performed by Waukesha County Radio Services in accordance with each municipality's "Trunked Radio Services Agreement." In this we welcome you as a "pay as you go" time-and-materials customer.

Please sign and date, make a copy for your records, and mail or email back the original by June 26, 2026. Email to: [sseppala@waukeshacounty.gov](mailto:sseppala@waukeshacounty.gov) .

Waukesha County looks forward to providing radio services in 2027.

## PUBLIC SAFETY RADIO BASIC HARDWARE MAINTENANCE AGREEMENT

This Public Safety Radio Basic Hardware Maintenance Agreement ("Agreement") is made and entered into between North Prairie Police Department ("Municipality") and Waukesha County, through the Radio Services Division of its Department of Emergency Preparedness ("the County") as of the date of last execution below, and sets forth the terms and conditions under which the County agrees to provide specified agencies or departments of Municipality with public safety radio hardware maintenance services.

WHEREAS, the County has experience and know-how providing public safety radio equipment repair and maintenance services; and

WHEREAS, Municipality and its agencies/departments utilize public safety radio equipment which from time to time requires regular maintenance and repair; and

WHEREAS, Municipality desires and the County is willing to provide such repair and maintenance services on the terms and conditions set forth below.

NOW, THEREFORE, by the signatures of the authorized representatives below, Municipality and the County agree as follows:

### I. COUNTY OBLIGATIONS

- A. Provision of Services. The County will provide basic public safety radio hardware maintenance services ("Services") to Municipality in accordance with the terms of this Agreement. If covered by this Agreement, the County will repair and maintain Municipality's public safety base stations, repeaters, consoles, encoders, remotes, and mobile and portable radio equipment (collectively, "Covered Equipment").
- B. Scope of Services.
  1. Nature of Services. Services on Covered Equipment provided by the County under this Agreement shall include:
    - a. Preventative maintenance, including parts and labor;
    - b. Operational and purchasing information and assistance;
    - c. Repair services and repair parts;
    - d. Initial testing, alignment and programing of microprocessor-controlled radio equipment; and
    - e. One fleet-wide reprograming of trunked mobile and portable units as requested.
  2. Time of Service. An agency's Covered Equipment will be repaired and maintained on a 24 hour per day/7 day per week basis, in the case of emergencies. General (non-emergency) repair and maintenance of Covered Equipment will be performed during normal business hours, but is available upon request of Municipality on an overtime/time-and-materials rate of 1.5 times the normal hourly rate during non-business hours.  
Services will be available on an on-call basis outside of normal County business hours by calling 262-446-5026, the supervisor's line at Waukesha County Communications Center. For cost-effective Services, work that can be performed by the County during normal business hours will be so deferred.

3. Reservation of Rights.

- a. The County reserves the right in its sole and absolute discretion to prioritize the work requested by Municipality's agencies/departments, along with that work requested by those of other municipalities to which the County also provides the same Services, and shall not be responsible for any damages that may be incurred by the Municipality caused by any delays in providing the Services. The County shall keep Municipality reasonably advised of anticipated and incurred delays in the provision of Services under this Agreement.
- b. The County reserves the right to determine, in its sole and absolute discretion, whether a repair or other task requested by Municipality's agency/department is economically and technically feasible. The County reserves the absolute right to refuse those repairs or tasks deemed economically or technically infeasible.
- c. The County reserves the right to refuse Services on Covered Equipment based upon the unavailability of parts. If the equipment vendor no longer stocks parts for Covered Equipment due to age or other conditions, the County shall have no obligation to provide Services for that Covered Equipment.

**II. MUNICIPALITY OBLIGATIONS**

- A. Agency/Department Designation. Within thirty (30) days of the effective date of this Agreement, Municipality shall designate in writing provided to the County those of its agencies/departments that it wishes to be covered by this Agreement.
- B. Requesting Services. Municipality, or its agencies/departments designated under Paragraph A of this Section, may request Services by contacting the Radio Services at 262-548-7602 during normal business hours. The request shall indicate whether Services are being requested on an emergency basis and/or whether Services are being requested to be performed outside of normal business hours. For emergency Service requests outside of normal business hours, Municipality or its designated agencies/departments shall call the supervisor's line at Waukesha County Communications Center at 262-446-5026. Municipality for itself and its agencies/departments agrees not to abuse access to the 24/7 nature of Services under this Agreement and agrees to limit request for services outside of normal business hours to true emergency conditions.
- C. Delivery/Pick Up of Equipment for Services. It shall be the responsibility of Municipality to deliver to and pick up from the Radio Services Division (located at 2120 Davidson Road, Waukesha, WI 53186) all non-stationary equipment to be serviced by the County. Stationary equipment will be serviced by the County in the field.
- D. Payment for Services. Municipality, including its designated agencies/departments, shall promptly pay the County for all Services rendered. Payment shall be due within thirty (30) days of invoice. In accordance with Section 66.0135, Wisconsin Statutes, all delinquent payments shall accrue interest at the rate of 12% per year, compounded monthly, until paid. If past due amounts are referred to collections, Municipality shall be responsible for all costs of collection, including reasonable attorney's fees.

### III. FEES FOR SERVICES

Fees for Services will be established annually by the County in accordance with an annually published rate schedule. The 2027 rate schedule is attached hereto as **Attachment A** and made a part hereof. Subsequently published annual rate schedules shall supersede **Attachment A** without the need for amendment to this Agreement.

### IV. TERM/EXTENSION

A. The term of this Agreement shall be the 2027 and 2028 calendar years.

B. Provided Municipality is not in default under the terms of this Agreement, this Agreement shall automatically extend for one additional two-year term (calendar years 2029 and 2030) on the same terms and conditions.

### V. DISPUTES

In the event of a dispute over the terms of this Agreement, Services provided under this Agreement or otherwise arising under this Agreement, the parties agree to reasonably attempt in good faith to resolve the dispute. Notwithstanding the foregoing, nothing in this Section V should be construed as barring or otherwise limiting the parties' rights and remedies in the event of default under this Agreement, including any right under Section VI to terminate this Agreement.

### VI. TERMINATION

A. Termination for Cause. Upon the default of a party, the non-defaulting party may provide the defaulting party with a written notice of default and intent to terminate this Agreement for cause. The notice shall be provided to the defaulting party at least ten (10) business days prior to the effective date of termination stated in the notice. If the defaulting party fully cures the default prior to the effective date of termination, this Agreement shall continue in full force and effect.

If the default is not fully cured by the effective date of termination this Agreement will terminate on the effective date without further action. The non-defaulting party may, but shall not be required to, grant a reasonable extension of the time to cure any default.

B. Termination without Cause. Either party may terminate this Agreement without cause by providing the other party with six (6) months' written notice of termination. If Municipality desires to terminate this Agreement without cause and with less than six (6) months' notice, it may do so by paying the County an early termination fee of \$750.00. In the event of termination, all Services by the County under this Agreement shall cease and Municipality shall be responsible to pay the County for all work in progress and any outstanding amounts owed for services performed. Termination shall not relieve Municipality of liability to the County for damages sustained by the County by virtue of any breach of this Agreement by Municipality.

## **VII. VENUE AND APPLICABLE LAW**

Any lawsuits related to or arising out of disputes under this Agreement shall be commenced and tried in the Circuit Court of Waukesha County, Wisconsin and the County and Municipality shall submit to the jurisdiction of the Circuit Court for such lawsuits. This Agreement and any disputes arising under it shall be governed by the laws of the State of Wisconsin.

## **VIII. FORCE MAJEURE**

- A. If the performance of any part of this Agreement by the County is delayed or rendered impossible by reason of natural disaster, flood, fire, riot, explosion, war or actions or decrees of governmental bodies (a "Force Majeure Event"), the County shall immediately give notice to Municipality of the nature of such conditions and the extent of delay and shall do everything possible to resume performance. If the period of nonperformance exceeds twenty-one (21) days from the receipt of notice of the Force Majeure Event, the Municipality may, by giving written notice, terminate this Agreement.
- B. If the ability of Municipality to compensate the County is delayed by reason of a Force Majeure Event, Municipality shall immediately give notice to the County of the nature of such conditions and the expected date that compensation will be made. Section 66.0135, Wisconsin Statutes shall not apply to any late payment by Municipality due to circumstances under this paragraph.

## **IX. INDEPENDENT CONTRACTOR/EQUIPMENT OWNERSHIP**

- A. The parties agree that the County is working in the capacity of an independent contractor with respect to the Services provided hereunder. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties.
- B. Ownership of all communication equipment serviced under this Agreement shall remain the property of Municipality, and Municipality alone will be responsible for any and all costs of replacement of its communication equipment.

## **X. WAIVER**

One or more waivers by any party of any term of this Agreement will not be construed as a waiver of a subsequent breach of the same or any other term. The consent or approval given by any party with respect to any act by the other party requiring such consent or approval shall not be deemed to waive the need for further consent or approval of any subsequent act by such party.

## **XI. ASSIGNMENT**

Neither party may assign this Agreement without the prior written consent of the other party.

## **XII. AMENDMENTS**

Except as provided in Section III above, any change to the terms of this Agreement must be made in writing designated as an amendment to this Agreement and signed by both parties to be effective.

**XIII. NOTICES**

Any and all notices authorized or required under this Agreement shall be in writing and deemed served upon depositing the same with the United States Postal Service as "Certified Mail, Return Receipt Requested" and addressed to the County at:

Waukesha County Department of Emergency Preparedness  
Radio Services Division  
Attn: Radio Services Manager  
2120 Davidson Rd.  
Waukesha, WI 53186

Any and all other written correspondence may be delivered in the manner set forth above for notices or may be delivered via email: [cpeterson@waukeshacounty.gov](mailto:cpeterson@waukeshacounty.gov)

Each party may designate additional or alternate individuals to receive notices and other written correspondence, and shall keep the other party informed of any changes.

Being authorized to do so, the party representatives below have executed this Public Safety Radio Basic Hardware Maintenance Agreement as of the date written.

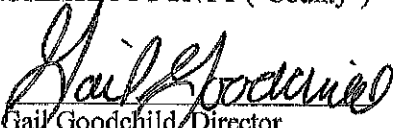
Dated this 8 day of June, 2026

Dated this \_\_\_\_ day of \_\_\_\_\_, 2026

WAUKESHA COUNTY ("County")

North Prairie Police Department ("Municipality")

By:

  
Gail Goodchild, Director  
Department of Emergency Preparedness

By: \_\_\_\_\_

Name:

Title:



<b>WAUKESHA COUNTY FINANCIAL PROCEDURES MANUAL</b>		
<b>ISSUE DATE</b> 05/12/1995	<b>PROCEDURE TITLE:</b>	<b>PROCEDURE NO.</b>
<b>REVISION DATE</b> 05/14/2026	Budget Instructions - Appendices	I-A

## Appendix R6

### 2027 ESTIMATED RADIO SERVICES RATES

The following rates are estimated to give guidance for Waukesha County Radio Services customers for 2027. Rates are based on the best available information effective April 2026. Most rates are held to an increase of approximately 3%.

**These restrictions/disclaimers apply**

Rates may change due to types and quantities of equipment operated by the respective departments, inventory corrections or modifications, changes to the Radio facility's service costs or proposed 2027 budget, and service history changes of the affected equipment. This carries with it the assumption that when a department changes their inventory, they will adjust their budget accordingly.

#### Radio Technician Labor Rates

Hourly Rate	\$109.60
Partial Hour--0.3 hours	\$32.88
Partial Hour--0.5 hours	\$54.80
Overtime Hourly Rate	\$164.40

#### Subscriber Programming Rates

Programming rates are based on the actual costs of staff time for user meetings, talk group configuration, user permission authorization, user ID maintenance, infrastructure configuration, custom voice prompts, display parameters and button assignment, storage and administration of archive files for each radio, in some cases, encryption configuration, and programming of individual radios. WCRS offers a discount for departments that choose to upload programming changes to their own radios after WCRS has created a template.

	<u>WCRS Upload</u>	<u>Department Upload</u>
Radio programming charge (initial) 1 to 10 radios	\$98.64	
Radio programming charge (initial) 11 to 25 radios	\$87.68	
Radio programming charge (Initial) more than 25 radios	\$76.72	
Radio programming charge (re-prog) 1 to 10 radios	\$76.72	\$58.72
Radio programming charge (re-prog) 11 to 25 radios	\$65.76	\$47.76
Radio programming charge (re-prog) more than 25 radios	\$54.80	\$36.80
Flash upgrade installation and radio retuning w/o programming	\$98.64	
Flash	\$54.80	
Tune	\$43.84	

**WAUKESHA COUNTY  
FINANCIAL PROCEDURES MANUAL**

<b>ISSUE DATE</b> 05/12/1995	<b>PROCEDURE TITLE:</b>  Budget Instructions - Appendices	<b>PROCEDURE NO.</b>  I-A
<b>REVISION DATE</b> 05/14/2026		

## Appendix R6

### Transmitter Fees

Transmitter fees are defined as costs incurred providing department-owned base stations or fixed equipment with tower space, antenna system, transmitter room space, environmental control, electricity, backup power, fire and security protection.

Annual Fee per Tower and Transmitter Agreement: \$6,170/unit

### Basic Hardware Maintenance Agreement Fees (service contract):

<u>Conventional (Non-Trunked) Equipment</u>	<u>2027 Rate</u>
Channel Bank	\$1,201
 <u>Trunked Radio Equipment</u>	
APX900 Portable Radio	\$264
APX4000 2-Knob model Portable Radio	\$264
APX6000 & XE (BN Model) Portable Radio	\$294
APX8000 & XE Portable Radio	\$315
APX N30 Portable Radio	\$279
APX N50 Portable Radio	\$309
APX N70 Portable Radio	\$462
APX NEXT Portable Radio	\$504
 APX4500 Mobile Radio	 \$280
APX6500 (BN Model) Mobile Radio	\$315
APX8500 Mobile Radio	\$344

Motorola support for depot repairs, software, and parts end for the following models/dates listed below.

APX6500 "AN" model (shipped prior to 7/2020) End of Support – September 2025  
 APX4500 "AN" model (shipped prior to 9/2020) End of Support – September 2025  
 APX4000 1-Knob model (shipped prior to 6/2016) End of Support – June 2021  
 APX6000 "AN" model (shipped prior to 10/30/16) End of Support - June 2023  
 APX7000 "AN" model (shipped prior to 6/18/18) End of Support - June 2023  
 APX7500 "AN" model (shipped prior to 6/30/17) End of Support - June 2022

**Fw: Jt. Muni Court Budget**

**From:** Donna Samuels <donna.samuels@northprairiewi.gov>  
**Date:** Fri 7/10/2026 7:28 AM  
**To:** Donna Samuels <blacktandog2@hotmail.com>

1 attachment (235 KB)  
JMC Signed Agreement.pdf;

Get [Outlook for iOS](#)

**From:** Donna Samuels <donna.samuels@northprairiewi.gov>  
**Sent:** Monday, 29 June 2026 09:52:10  
**To:** John Osorio <John@eagle-wi.gov>  
**Subject:** Re: Jt. Muni Court Budget

John:

I have attached the JMC Agreement as requested. Sorry for the delay....I wanted to get you a signed copy from our clerk.

**From:** John Osorio <John@eagle-wi.gov>  
**Sent:** Wednesday, June 24, 2026 5:00 PM  
**To:** Donna Samuels <donna.samuels@northprairiewi.gov>  
**Subject:** Re: Jt. Muni Court Budget

Hi Donna,  
Do you have an electronic copy of the agreement you can send to me so I can review it as well?  
Much appreciated!

Sent from my iPhone

On Jun 24, 2026, at 4:52 PM, Donna Samuels <donna.samuels@northprairiewi.gov> wrote:

Judge et al:

Once you have your budget set would you please email to all parties for review. Upon receipt, I will work to schedule a meeting with all municipalities.

I, as well, agree it is a good idea to be proactive with where the court will move to. In a North Prairie Protective Services Meeting, I believe Mike McCormick indicated he stated, to the Jt. Muni. Court Committee, the Village of NP would be willing to allow the court to move prior the final end date should someone wish to take it over.

Thanks for your time and work on getting the budget to us all,  
Donna Samuels

**From:** Mark Powers <mark@huppertzpowers.com>  
**Sent:** Sunday, June 21, 2026 7:36 PM  
**To:** Spurrell <spurrell@eagle-wi.gov>; Donna Samuels <donna.samuels@northprairiewi.gov>; Municipal Court <municourt@northprairiewi.gov>; John Osorio <John@eagle-wi.gov>  
**Cc:** Eagle Office <Office@eagle-wi.gov>; ddomagalski <ddomagalski@townofeaglewi.gov>; clerk@townofeaglewi.gov <clerk@townofeaglewi.gov>; lboucher@townofmukwonago.us <lboucher@townofmukwonago.us>; kkaralewitz@townofmukwonago.us <kkaralewitz@townofmukwonago.us>; Village Clerk <clerk@northprairiewi.gov>; dneumann@villageofvernonwi.org <dneumann@villageofvernonwi.org>; administrtor-clerk@villageofvernonwi.org <administrtor-clerk@villageofvernonwi.org>  
**Subject:** Re: Jt. Muni Court Budget

I appreciate that. I think we need to get moving sooner than later on that. I'm not even sure where the court will go let alone the logistics of having to move things.

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**From:** Spurrell <Spurrell@eagle-wi.gov>  
**Sent:** Sunday, 21 June 2026 19:00:00  
**To:** donna.samuels <donna.samuels@northprairiewi.gov>; Mark Powers <Mark@huppertzpowers.com>; municourt <municourt@northprairiewi.gov>; John Osorio <John@eagle-wi.gov>  
**Cc:** Eagle Office <Office@eagle-wi.gov>; ddomagalski <ddomagalski@townofeaglewi.gov>; clerk <clerk@townofeaglewi.gov>; lboucher <lboucher@townofmukwonago.us>; kkaralewitz <kkaralewitz@townofmukwonago.us>; clerk <clerk@northprairiewi.gov>; dneumann <dneumann@villageofvernonwi.org>; administrtor-

clerk@villageofvernonwi.org <adminstrtor-clerk@villageofvernonwi.org>

Subject: Re: Jt. Muni Court Budget

Everyone,

I'm including John Osorio on this email thread. He is the new representative for the Village of Eagle.

Judge Powers,

Just a little FYI...I've already suggested to John to be proactive and start having some meetings with the remaining municipalities to see what options there are with North Prairie withdrawing from the court system.

Rich Spurrell

Village of Eagle President

---

From: Donna Samuels <donna.samuels@northprairiewi.gov>

Sent: Thursday, June 18, 2026 8:49 AM

To: mark <mark@huppertzpowers.com>; municourt <municourt@northprairiewi.gov>

Cc: Spurrell <spurrell@eagle-wi.gov>; Eagle Office <Office@eagle-wi.gov>; ddomagalski <ddomagalski@townofeaglewi.gov>; clerk <clerk@townofeaglewi.gov>; lboucher <lboucher@townofmukwonago.us>; kkaralewitz <kkaralewitz@townofmukwonago.us>; clerk <clerk@northprairiewi.gov>; dneumann <dneumann@villageofvernonwi.org>; adminstrtor-clerk@villageofvernonwi.org <adminstrtor-clerk@villageofvernonwi.org>

Subject: Re: Jt. Muni Court Budget

Judge:

Thank you for your response. If there is anything, at anytime, you wish to have placed on the agenda for discussion and/or action just let me know.

Have a good day,

Donna

---

From: Mark Powers <Mark@huppertzpowers.com>

Sent: Thursday, June 18, 2026 7:41 AM

To: Donna Samuels <donna.samuels@northprairiewi.gov>; Municipal Court <municourt@northprairiewi.gov>

Cc: Spurrell <spurrell@eagle-wi.gov>; office@eagle-wi.gov <office@eagle-wi.gov>; ddomagalski@townofeaglewi.gov <ddomagalski@townofeaglewi.gov>; clerk@townofeaglewi.gov <clerk@townofeaglewi.gov>; lboucher@townofmukwonago.wi.gov <lboucher@townofmukwonago.wi.gov>; kkaralewitz@townofmukwonago.us <kkaralewitz@townofmukwonago.us>; Village Clerk <clerk@northprairiewi.gov>; dneumann@villageofvernonwi.org <dneumann@villageofvernonwi.org>; adminstrtor-clerk@villageofvernonwi.org <adminstrtor-clerk@villageofvernonwi.org>

Subject: Re: Jt. Muni Court Budget

Thank you for your email. Holly and I were discussing budget issues this weekend, including the fact that we believe we will need to add an agenda item given North prairies withdrawal in the next few years in terms of funding for moving, etc., not with standing finding a new home for the court, we will be putting something together requesting that discussion in the near future

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From: Donna Samuels <donna.samuels@northprairiewi.gov>

Sent: Thursday, 18 June 2026 07:03:17

To: Mark Powers <Mark@huppertzpowers.com>; Municipal Court <municourt@northprairiewi.gov>

Cc: Spurrell <spurrell@eagle-wi.gov>; office@eagle-wi.gov <office@eagle-wi.gov>; ddomagalski@townofeaglewi.gov <ddomagalski@townofeaglewi.gov>; clerk@townofeaglewi.gov <clerk@townofeaglewi.gov>; lboucher@townofmukwonago.wi.gov <lboucher@townofmukwonago.wi.gov>; kkaralewitz@townofmukwonago.us <kkaralewitz@townofmukwonago.us>; Village Clerk <clerk@northprairiewi.gov>; dneumann@villageofvernonwi.org <dneumann@villageofvernonwi.org>; adminstrtor-clerk@villageofvernonwi.org <adminstrtor-clerk@villageofvernonwi.org>

Subject: Jt. Muni Court Budget

Good morning Judge Powers et al:

I would like to take a moment to introduce myself as I am the newly appointed Trustee representing the Village of North Prairie for the Joint Municipal Court. I have attended a couple Court meetings over the past year so some of you may have some familiarity with me.

I have gone back and again reviewed the Agreement we are all a part of, at this time to refresh my understanding of how things are to operate. I will be setting up a meeting sometime later this summer/early fall to review where we are and how things are operating. If anyone has a specific item they wish to address please let me know and I will be sure to add to an agenda as we get closer to that timeline.

For now, I want to remind Judge Powers and our Court Clerk that a budget is required (Court Agreement-Section 6 Budget Process) to be formulated and presented to the Joint Municipal Court Committee (JMCC) no later than August 1 for review and approval. Please be sure to send copies to all parties listed within this email. We, as municipalities are to have the budget reviewed and approved to our specific municipalities no later than October 1. We are rapidly approaching the first deadline date so let's all work together to ensure we stay within the timeline of having this budget complete and approved.

Should anyone have questions or concerns feel free to reach out. My cell is 262-337-0701 if you wish to call.

Regards,

Donna Samuels

Trustee, Village of North Prairie

**AGREEMENT FOR THE OPERATION OF THE JOINT MUNICIPAL COURT FOR THE TOWN OF EAGLE, THE VILLAGE OF EAGLE, THE TOWN OF MUKWONAGO, THE VILLAGE OF NORTH PRAIRIE, AND THE VILLAGE OF VERNON PURSUANT TO WIS. STAT. §§ 66.0301 AND 755.01(4)**

**THIS AGREEMENT** between the Town of Eagle, the Village of Eagle, the Town of Mukwonago, the Village of North Prairie, and the Village of Vernon, all being municipal corporations organized and existing under the laws of the State of Wisconsin (hereinafter collectively referred to as "Member Municipalities"), is for the joint exercise of power and the operation of the Joint Municipal Court for the Town of Eagle, the Village of Eagle, the Town of Mukwonago, the Village of North Prairie, and the Village of Vernon pursuant to Wis. Stat. §§ 66.0301 and 755.01(4), and pursuant to the ordinances adopted by the Town of Eagle, the Village of Eagle, the Town of Mukwonago, the Village of North Prairie, and the Village of Vernon creating a Joint Municipal Court to serve said municipalities.

**WITNESSETH:**

**WHEREAS**, Wis. Stat. § 755.01(1) provides that any municipality may establish a Municipal Court to be maintained at the expense of the municipality by the adoption of an ordinance providing for the election of a judge and the operation and maintenance of the court; and

**WHEREAS**, Town of Eagle, the Village of Eagle, the Town of Mukwonago, the Village of North Prairie, have already established such a Municipal Court; and

**WHEREAS**, the Village of Vernon has passed Resolution 2021-04 requesting to discuss and join the North Prairie Joint Municipal Court; and

**WHEREAS**, Wis. Stat. § 755.01(4) provides that two or more cities, towns, or villages may enter into an agreement under Wis. Stat. § 66.0301, for joint exercise of the power granted under Wis. Stat. § 755.01(1) after enactment of identical ordinances by each affected city, town, or village; and

**WHEREAS**, each of the Member Municipalities, having adopted the identical ordinance required under Wis. Stat. § 755.01(4), has expressed willingness to enter into an agreement pursuant to Wis. Stat. § 66.0301, for the joint operation of said Municipal Court and for the equitable sharing of the costs thereof;

**NOW, THEREFORE**, in consideration of the benefits to be derived by each Member Municipality from the joint operation of the Municipal Court, the Member Municipalities contract and agree as follows:

1. **GENERAL.** The Joint Municipal Court shall be organized and shall operate pursuant to Wis. Stat. Chapters 755 and 800, the Ordinances adopted by the Member Municipalities, and the terms of this Agreement. In the event of conflicts, the provisions of the Wisconsin Statutes shall prevail over the Ordinances and this Agreement, and the provisions of the Ordinances shall prevail over the Agreement.
2. **ORGANIZATION.**
  - (a) Except for matters required by the Wisconsin Statutes to be determined by the respective governing bodies of the Member Municipalities, the general operation of the Joint Municipal Court shall be by the Municipal Judge.

- (b) The Member Municipalities shall each authorize a representative from their municipality's board, as appointed annually by each municipality, to serve on a Joint Municipal Court Committee.
- (c) The decisions of general court operation are the responsibility of the Municipal Judge, not the Joint Municipal Court Committee. The decisions of items such as the budget are the responsibility of the respective governing bodies of the Member Municipalities, not the Joint Municipal Court Committee. The Joint Municipal Court Committee shall only act as a research and recommending body, with recommendations from the Joint Municipal Court Committee forwarded to the Member Municipalities' Boards for final approval.
- (d) The Joint Municipal Court Committee members shall be uncompensated for duties that specifically relate to the Joint Municipal Court Committee (any compensation the member receives from the Member's Municipality Board as a member of said board shall be unaffected by the Joint Municipal Court Committee).
- (e) The Joint Municipal Court Committee shall be comprised of one member from each Member Municipality. A quorum shall be defined as half (1/2) of the members. A Joint Municipal Court Committee meeting shall not require 100% attendance by all committee members. Any motion by the committee for a recommendation to the governing municipalities shall only require a simple majority affirmation of the committee members present, to be forwarded to the governing municipalities for final approval.
- (f) Final approval for matters of the Joint Municipal Court that require governing municipal board approval shall require approval by a majority vote from Member Municipalities' boards of said action in order to be considered approved for any implementation or action.
- (g) The Committee's meeting agendas, as drafted by the municipality of North Prairie, shall be posted by each municipality as regulated by each specific municipality's policies and ordinances, and complying with appropriate state statutes. At a minimum, a meeting shall be held annually for budget purposes. Any additional meetings shall be held at the request of two or more committee members.
- (h) The Committee's Chairperson, who shall be defined as the North Prairie's representative, shall preside at all meetings of the committee. Additionally the Committee's Chairperson shall ensure minutes are documented for the meetings and distributed to all governing municipalities.

3. **COURT CLERK.** The Court Clerk of the Joint Municipal Court shall be appointed by the Municipal Judge. The salary and fringe benefits of the Court Clerk shall be established by the governing bodies of the Member Municipalities through the approval of the budget, after a recommendation of the Municipal Judge. In order to provide for the appropriate withholding and FICA tax procedures, and in order to avoid the necessity of establishing employer accounts and identification numbers for a single employee, it is hereby agreed that the Court Clerk so appointed shall be an employee of the Village of North Prairie. This procedure is for accounting

and tax purposes only. The salary and fringe benefits so paid by the Village of North Prairie shall be charged back to the Joint Municipal Court and shall be paid as a Court operating expense.

4. **MUNICIPAL JUDGE.** The salary and fringe benefits of the Municipal Judge shall be established by the governing bodies of the Member Municipalities through the approval of the budget. In order to provide for the appropriate withholding and FICA tax procedures, and in order to avoid the necessity of establishing employer accounts and identification numbers for a single employee, it is hereby agreed that the Municipal Judge's salary shall be administered by the Village of North Prairie. This procedure is for accounting and tax purposes only. The salary and fringe benefits so paid by the Village of North Prairie shall be charged back to the Joint Municipal Court and shall be paid as a Court operating expense.

5. **FORFEITURES, FEES, PENALTY, ASSESSMENT, AND COSTS.**

(a) All forfeitures, fees, penalties, assessments, and costs paid to the Joint Municipal Court under a judgment shall be paid to the Village of North Prairie Treasurer within five (5) business days after receipt of the money by the Municipal Judge or other Court personnel. At the time of the payment, the Municipal Judge or other Court personnel shall report to the Village of North Prairie Treasurer the title of the action, which Member Municipality received judgments, the offense for which a forfeiture was imposed, and costs, if any. The Village of North Prairie Treasurer shall disburse the fees and penalty assessments as provided in Wis. Stat. §§ 814.65, 165.87, 167.31(5) and Chapter 346. The remaining two-thirds of the Wis. Stat. § 814.65 fees shall be transferred at least monthly to the Joint Municipal Court operational account. All forfeitures shall be disbursed by the Village of North Prairie Treasurer at least monthly to the Member Municipality for which judgment was entered.

(b) The Municipal Judge or other Court Personnel shall issue a Municipal Court Monthly Financial Report of forfeitures that describe the amounts paid; and an Aging Report of unpaid balances including unpaid debts that have been sent to the State Debt Collection (SDC). These reports shall be submitted to each Member Municipality Clerk/Administrator no later than the Wednesday following court.

6. **BUDGET PROCESS.**

a. **Time and Approval.** The Municipal Judge shall formulate a budget annually no later than August 1 of each year for the next succeeding year. Then, the Municipal Judge shall present said budget to the Joint Municipal Court Committee for review and presentation to the Member Municipalities' governing bodies for review and approval. The budget shall be reviewed and approved annually by the Member Municipalities' governing bodies no later than October 1 of each year. If there is not unanimous support for the proposed Court budget, a Committee meeting must be held within 15 days to discuss a reconciliation budget and to provide a mechanism so that all or part of the current year budget will be deemed to constitute the budget for the upcoming year.

b. **Joint Municipal Court Costs.** The total local share of the Joint Municipal Court costs required to be collected pursuant to Wis. Stat. 814.65(1), shall be transferred at least monthly to the Joint Municipal Court operational account and shall be applied to the operating expenses of the Joint Municipal Court.

**c. Joint Municipal Court Expenses.**

i. All court expenses shall be shared based upon each Member Municipality's percentage of total annual filed cases for the period commencing July 1 of the preceding year through June 30 of the current year. Any net expenses ("net expenses" would be expenses that exceed the municipality's monthly proceeds from municipal tickets, or a municipality's reserve from prior ~~monthly proceeds from municipal tickets~~) for any Member Municipality's shared expenses shall be billed on a monthly basis.

The minimum contribution of each Member Municipality shall not be less than one percent of the combined total annual court expense for the period commencing January 1 through December 31 of the upcoming year.

ii. The Municipal Judge or other Court staff will compile and distribute to the Clerk / Administrator of each Member Municipality a Monthly Joint Municipal Court Expense Report no later than the 25<sup>th</sup> of each month, based on the North Prairie Village Board approval of paying any court related expenses and invoices received. Such Monthly Joint Municipal Court Expense Report will show: month, year, itemized expenses, total dollar amount of each itemized expense, percentage of usage for each Member Municipality, and the dollar amount that such percentage equates to for each Member Municipality. Time is of the essence, that this Monthly Joint Municipal Court Expense Report be distributed no later than the 25<sup>th</sup> day of each month.

7. **VOTE.** The affirmative vote of all Member Municipalities governing bodies shall be required to adopt any ordinance pertaining to the exercise of power and operation of the Joint Municipal Court or to amend this agreement or to modify the percentage contribution for operational expenses. Modification of the percent of contribution for operation expenses can be considered by the governing bodies of the Member Municipalities if un-contemplated circumstances arise during a calendar year which all governing bodies of all Member Municipalities agree has resulted in one Member Municipality paying an unfair percentage of the operating expenses.

8. **TERMINATION.** A Member Municipality may withdraw from the Joint Municipal Court, subject to statutory limitations concerning when it is effective.

(a) **Of Municipality membership:**

A Member Municipality may withdraw from the Joint Municipal Court subject to statutory limitations concerning when it is effective. Withdrawal by a member Municipality shall be effective at the end of the term for which the judge has been elected or appointed, but only if the ordinance discontinuing this agreement is submitted to the appropriate filing office under s. 11.0102(1)(c) and to the director of state courts prior to October 1 of the year preceding the end of the term for which the judge has been elected or appointed. Upon written notice of withdrawal to the Joint Municipal Court, the withdrawing member Municipality shall prepare an exit plan to resolve any open cases. Any finances collected on behalf of the withdrawing Member Municipality shall be returned to the withdrawing member Municipality.

(b) **Of the Joint Municipal Agreement:**

Discontinuation of this agreement under s. 755.01(4) shall be effective at the end of the term for which the judge has been elected or appointed, but only if the ordinance discontinuing the agreement is

submitted to the appropriate filing office under s. 11.0202 (1) (c) and to the director of state courts prior to October 1 of the year preceding the end of the term for which the judge has been elected or appointed.

9. **EFFECTIVE DATE.** This court formed under Wis. Stat. § 755.01(4), (including the formation of a new court by a change in the municipalities that have entered into an agreement under Wis. Stat. § 66.0301) becomes operative and function when the court receives a certification from the chief judge of the judicial administrative district that the court meets the requirements under ss. 755.09, 755.10, 755.11, and 755.17, and the Joint Municipal Court provides written notification to the Director of State Courts.

Upon this agreement becoming effective, all prior Agreements for the joint operation of the Joint Municipal Court shall be terminated and replaced with this agreement.

IN WITNESS WHEREOF, the parties have executed this Joint Municipal Court Agreement under seal as provided in Section 9.

TOWN OF EAGLE,

By: [Signature]

Dated: 8-2-2021



Attest: [Signature]

VILLAGE OF EAGLE,

By: [Signature]

Dated: 8-3-2021



Attest: [Signature]

TOWN OF MUKWONAGO,

By: [Signature]

Dated: 8/4/2021

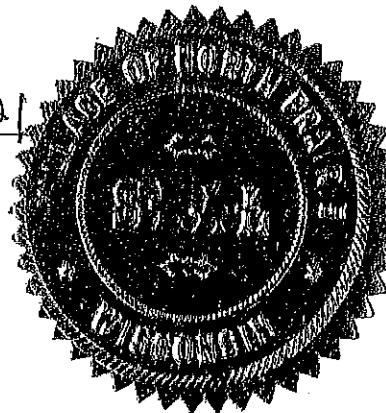


Attest: [Signature]

VILLAGE OF NORTH PRAIRIE,

By: [Signature]

Dated: 7-29-2021



Attest: [Signature]

VILLAGE OF VERNON,

By: Carl Fortner, President

Dated: August 5, 2021

Attest: [Signature]

