

MEETING NOTICE AND AGENDA
VILLAGE OF NORTH PRAIRIE
Public Works Committee
August 19, 2026, at 5:00 P.M.
Village Hall, 130 N. Harrison St.-Conference Room

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Public Works Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibilities. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board attends the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

Call to Order
Roll Call

Discuss / Action regarding minutes from July 15 and August 12, 2026, meetings.

1. Discuss / Action as necessary: Update on all asphalt projects completed or in progress.
2. Discuss / Action as necessary: 2027 Proposed DPW budget
3. Discuss / Action as necessary: Purchase of new equipment for DPW in 2026
4. Discuss / Action as necessary: Schedule date for Public Works Committee to complete Rick Reed review.
5. Discuss / Action as necessary: 2027 WEM/DHS Special Events Date Call Action
6. Adjourn

August 14, 2026

Donna Samuels, Chair
Dave Schroeder, Member
Andy Harmann, Member

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Public Works Committee
Minutes from July 15, 2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 5:00 pm

Roll Call: Trustees Donna Samuels, Andy Harmann, Dave Schroeder, Rick Reed (DPW), and representative from Legacy (Jake)

Announcement; let it be known there is a quorum of the Village Board in attendance.

Approval of 6/17/26 minutes. Dave made motion to approve minutes as presented. Andy seconded. No further discussion. Motion carried.

1. Bridge to start at Prairie Village Park over the ditch that carries water into the pond around July 26-27. Information update only to Committee members.
2. Discussed a citizen complaint of portable toilet on property located on Ferris Dr. Donna will speak to homeowner to discuss the matter for resolution with information received from Building Inspector. No action taken.
3. Donna has been working with Karen Miressee on finalizing 2026 Agreement. Donna made motion to accept agreement as presented with recommendation to Board. Dave S. seconded. No further discussion. Motion carried.
4. Legacy wishes to use Prairie Village baseball diamond outfield for soccer practices and games. Jake indicated usage would be approximately 7 months of the year. They will set-up, paint lines and maintain, move goals as required and line trim around goals. Village will mow as usual. Donna to work on agreement for Legacy approval and Board authorization. Stipulations were discussed for usage. Dave made a motion to approve usage pending agreement approval for a year. Andy seconded. Motion was amended by Dave for just balance for 2026 as agreements run concurrent to first of the year. Andy amended his second. Motion carried.
5. Discussed possible camera usage at Village Hall and parks due to various vandalism. Not certain of interest level. Don't know any costs so we will pursue an estimate to understand what that may be. No action taken.
6. Reviewed specs and locations for crack filling and mastic (or similar) usage throughout the Village. Donna made motion to approve a Class 2 notice for noted work and specs as presented. Have \$60,000 noted in 2026 budget for work. Andy seconded. Motion carried.
7. Donna updated on status of asphalt projects in the Village. Work should commence the week of July 27 based on weather conditions. Broadlands Golf Course has been notified as they use Broadlands entrance for greenskeepers, crew members and product delivery. Will keep the committee updated. No action taken.
8. Update on equipment and condition of same. Brief discussion regarding part-time help need. Working on department 2027 budget. No action taken.
9. Discussed safety protocol and procedures for DPW. Donna contact R&R or League of Municipalities to gather updated department safety procedures. No action taken.
10. Donna made motion to adjourn the meeting at 6:47. Andy seconded. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair

Public Works Committee
Minutes from August 12, 2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 4:24 pm

Roll Call: Trustees Donna Samuels, Andy Harmann, (Dave Schroeder -Excused)

1. Have 1 quote for small diamond work at Veteran's Park. Did not receive any further inquiries regarding the work. Donna made motion to accept the quote from W.H. Major & Sons dated May 4, 2026, in the amount of \$7500.00 with recommendation to the Village Board. Andy seconded. Motion carried.
2. Bids were opened for crack filling and mastic (or similar) work as noted within the specs. We had two sealed bids: one from Fahner that totaled \$70,030 and the other from Thunder Road that totaled \$68,632. There was review of the quotes to determine if they met the specs indicated. Donna made motion to accept the bid from Thunder Road as presented with work to be completed no later than October 15, 2026, and recommend to the Village Board for approval. Motion carried.
3. Donna made motion to adjourn the meeting at 5:25. Andy seconded. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair

Original P&D Quote:**Morrisey From X to****New Pavement**

	<u>Qty.</u>	<u>Units</u>	<u>Unit Fee</u>	<u>Total</u>
Mobilization	1	LS	\$ 4,900.00	\$ 4,900.00
Pulverizing	4333	SY	\$ 3.25	\$ 14,082.25
Binder Courst	609	Tons	\$ 70.85	\$ 43,147.65
Tack Cost	260	Gal	\$ 2.25	\$ 585.00
Surface Course	455	Tons	\$ 81.15	\$ 36,923.25
Shouldering	110	Tons	\$ 30.00	\$ 3,300.00
Base Patching	238	Tons	\$ 40.55	\$ 9,650.90
Geogird	217	SY	\$ 1.70	\$ 368.90
Total				\$ 112,957.95

Veterans Park

Mobilization	1	LS	\$ 3,100.00	\$ 3,100.00
Pulverizing	1701	SY	\$ 3.95	\$ 6,718.95
Binder Courst	239	Tons	\$ 79.40	\$ 18,976.60
Tack Cost	102	Gal	\$ 2.26	\$ 230.52
Surface Course	179	Tons	\$ 94.60	\$ 16,933.40
Shouldering	64	Tons	\$ 40.00	\$ 2,560.00
Base Patching	94	Tons	\$ 43.65	\$ 4,103.10
Geogird	85	SY	\$ 1.70	\$ 144.50
Total				\$ 52,767.07

Broadlands Park

Mobilization	1	LS	\$ 3,100.00	\$ 3,100.00
Pulverizing	8217	SY	\$ 2.85	\$ 23,418.45
Binder Courst	1156	Tons	\$ 64.90	\$ 75,024.40
Tack Cost	493	Gal	\$ 2.25	\$ 1,109.25
Surface Course	863	Tons	\$ 74.50	\$ 64,293.50
Shouldering	104	Tons	\$ 35.00	\$ 3,640.00
Base Patching	452	Tons	\$ 39.00	\$ 17,628.00
Geogird	411	SY	\$ 1.70	\$ 698.70
Total				\$ 188,912.30

Total Project Cost \$ 354,637.32

Changes to Original P&D Quote:

Morrissey From X

<u>to New</u> <u>Pavement</u>	<u>Qty.</u>	<u>Units</u>	<u>Unit Fee</u>	<u>Actual</u>	<u>Quote</u>	<u>Over/Under</u>	<u>Avail Funds in</u> <u>Budget</u>		
Mobilization	1	LS	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	\$0.00	Morrissey	\$	101,765.00
Pulverizing	4333	SY	\$ 3.25	\$ 14,082.25	\$ 14,082.25	\$0.00	Broadlands	\$	185,911.00
Binder Course	622.04	Tons	\$ 70.85	\$ 44,071.53	\$ 43,147.65	(\$923.88)	Veterans	\$	58,015.00
Tack Cost	200	Gal	\$ 2.25	\$ 450.00	\$ 585.00	\$135.00	Errors & Omissions	\$	79,309.00
Surface Course	504.36	Tons	\$ 81.15	\$ 40,928.81	\$ 36,923.25	(\$4,005.56)	Total Avail Funds	\$	425,000.00
Shouldering	61.36	Tons	\$ 30.00	\$ 1,840.80	\$ 3,300.00	\$1,459.20			
Base Patching	37.45	Tons	\$ 40.55	\$ 1,518.60	\$ 9,650.90	\$8,132.30	Actual	\$	370,295.43
Geogird	0	SY	\$ 1.70	\$ -	\$ 368.90	\$368.90			
Total				\$ 107,792.00	\$ 112,957.95	\$5,165.95	Funds Still Available	\$	54,704.57

Veterans Park

Mobilization	1	LS	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$0.00
Pulverizing	1701	SY	\$ 3.95	\$ 6,718.95	\$ 6,718.95	(\$0.00)
Binder Course	239	Tons	\$ 79.40	\$ 18,976.60	\$ 18,976.60	(\$0.00)
Tack Cost	102	Gal	\$ 2.26	\$ 230.52	\$ 230.52	\$0.00
Surface Course	179	Tons	\$ 94.60	\$ 16,933.40	\$ 16,933.40	\$0.00
Shouldering	64	Tons	\$ 40.00	\$ 2,560.00	\$ 2,560.00	\$0.00
Base Patching	990	Tons	\$ 43.65	\$ 43,213.50	\$ 4,103.10	(\$39,110.40)
Geogird	0	SY	\$ 1.70	\$ -	\$ 144.50	\$144.50
Total				\$ 91,732.97	\$ 52,767.07	(\$38,965.90)

Broadlands Park

Mobilization	1	LS	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$0.00
Pulverizing	8217	SY	\$ 2.85	\$ 23,418.45	\$ 23,418.45	\$0.00
Binder Course	1134.28	Tons	\$ 64.90	\$ 73,614.77	\$ 75,024.40	\$1,409.63
Tack Cost	170	Gal	\$ 2.25	\$ 382.50	\$ 1,109.25	\$726.75
Surface Course	845.68	Tons	\$ 74.50	\$ 63,003.16	\$ 64,293.50	\$1,290.34
Shouldering	104	Tons	\$ 35.00	\$ 3,640.00	\$ 3,640.00	\$0.00
Base Patching	57.22	Tons	\$ 39.00	\$ 2,231.58	\$ 17,628.00	\$15,396.42
Geogird	0	SY	\$ 1.70	\$ -	\$ 698.70	\$698.70
Stripping				\$ 1,380.00		(\$1,380.00)
Total				\$ 170,770.46	\$ 188,912.30	\$18,141.84

				\$ 370,295.43	\$ 354,637.32	(\$15,658.11)
					\$	-
Over/Under					\$ (15,658.11)	
					\$	-
					\$	-