

MEETING NOTICE AND AGENDA
VILLAGE OF NORTH PRAIRIE
Protective Services Committee
August 19, 2026
To Immediately Follow Public Works Meeting
Village Hall, 130 N. Harrison St.-Conference Room

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Public Works Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibilities. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board attends the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

Call to Order

Roll Call

Discuss/Approve Minutes from 7-15-2026

1. Discuss / Action as necessary: Update on KMFD with possible recommendation to Board
2. Discuss / Action as necessary: Discuss Mukwonago and LCFD with possible recommendation to Board
3. Discuss / Action as necessary: Discuss NPPD with recommendation to Board
4. Discuss / Action as necessary: Discuss Inter-operational Radio Grant with possible recommendation to the Board.
5. Discuss / Action as necessary: JMC update and budget discussion.
6. Adjourn

August 14, 2026

Donna Samuels, Chair
Dave Schroeder, Member
Andy Harmann, Member

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Protective Services Committee
Minutes from July 15, 2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

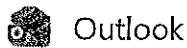
Call to Order: 6:50pm

Roll Call: Trustees Donna Samuels, Andy Harmann, Dave Schroeder and Carol Schroeder

Announcement; let it be known there is a quorum of the Village Board in attendance.

1. Committee reviewed Radio Services Maintenance Contract with Waukesha County. Was recommended by the County not to be renewed, at this time, as new radios would provide a warranty that would cover maintenance. After two years the Village can reach out to the County to request a partial contract for renewal. Donna made motion not to accept the contract and recommended it to the Village Board. Andy seconded. Motion carried.
2. Dave S. gave update on any additional conversation with LCFD. Donna provided update on communication with MFD. No action taken.
3. Donna has had contact with Judge and Jt. Muni. Court Clerk regarding the 2027 budget and the agreement requirement that it is to be to all municipalities no later than August 1 annually. No budget at this time to discuss. No action taken.
4. Brief update on Police Department and offers extended regarding the Chief position. No action taken.
5. Review of Sex Offender and Ordinance. Issues and notifications would go to the County regarding locating offenders in the Village at this time by DOJ when necessary. No action taken.
6. Donna made motion to adjourn the meeting at 5:25. Andy seconded. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair



Outlook

Re: FY26 Interoperable Radio Grant Program - 1st Quarterly Report due September 4th

From Grywalsky, Grant - DMA <Grant.Grywalsky@widma.gov>

Date Tue 8/11/2026 9:49 AM

To Donna Samuels <donna.samuels@northprairiewi.gov>

Hi Donna,

A summary of everything we spoke about on the phone -

- The only thing I need from you anytime soon is the quarterly report that is due Sept 4th. You can just send me an email explaining your situation and that no progress has been made and that will suffice for my records.
- Looking to the future, you will have two options you can go with:
 - Hold off on purchasing the radios until you know whether or not you will actually be using them with the police department. So long as you do not sign any contracts or order the radios, your agency will be free to cancel your grant at any time. There are no repercussions from us if you decide you no longer wish to pursue the grant project and purchase radios. Keep in mind the grant period ends May 7th, 2027 so if you do decide to purchase radios, they must be delivered/installed/programmed by May 7th and that will require some time to work with a vendor to order them and get them delivered.
 - Your other option would be to switch to a different agency that will use the radios such as a fire department. If you decide to go this route, we will need to validate the agency that will be using the radios and have them sign a WISCOM user agreement (just like how we had the police department sign one). It would be best to reach out to me once you decide this route or are curious if the agency in mind will work.

Please let me know if you have any other questions or if there is further info I can provide that I may have left out.

Grant

Grant Grywalsky | Grant Specialist | Office of Emergency Communications

Wisconsin Department of Military Affairs | Madison, WI 53704

Cell: 608-471-2155

[oec.wi.gov](mailto:Grant.Grywalsky@widma.gov) | Grant.Grywalsky@widma.gov

Sign up for OEC Updates [here](#)

From: Donna Samuels <donna.samuels@northprairiewi.gov>

Sent: Wednesday, July 29, 2026 8:39 AM

PROPOSED 2027 JMC BUDGET

	Citations		All %
Town of Eagle	4	0.20%	\$ 89.43
Village of Eagle	506	25.83%	\$ 11,312.81
Town of Mukwonago	1070	54.62%	\$ 23,922.34
Village of North Prairie	78	3.98%	\$ 1,743.87
Village of Vernon	301	15.36%	\$ 6,729.55
	1959	100.00%	\$ 43,798.00

Apportioned Costs

Judge Salary	\$ 6,000.00	THIS IS PER ORDINANCE
Clerk of Courts Salary	\$ 13,230.00	5% raise
Assistant Clerk Salary	\$ 4,368.00	5% raise
Social Security	\$ 2,500.00	variable
Supplies and Expenses	\$ 2,000.00	
VILLAGE CLERK BILLING	\$ 3,000.00	This is reduced due to the new phone system
		\$ 31,098.00

Apportioned Fixed Costs

Utilities and Maintenance	\$ 5,750.00	
Education and Training	\$ 1,500.00	
Dues and Subscriptions	\$ 100.00	
Computer Expenses	\$ 1,250.00	Software yearly expense
Bonds and Visiting Judges	\$ 100.00	
New Equipment	\$ 4,000.00	for new laptop/computer with set up
		\$ 12,700.00

Total Cost	\$43,798
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