

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING – MINUTES
SEPTEMBER 10, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI**

1. **Call to Order** – President Miresse called the meeting to order at 6:30 p.m.
2. **Roll Call** – Present: President Mirresse, Trustees Schroeder, Harmann, Hall and Samuels. Absent: None
3. **Pledge of Allegiance** – was recited
4. **Confirmation of Proper Notice of Meeting** – Administrator/Clerk/Treasurer Etten confirmed proper notice of the meeting.
5. **Public Comment:** Trustee Dave Schroeder motioned to open the board meeting for public comment, second by Trustee Harmann, **motioned carried unanimously**.
Resident Cheri Lampe stated the Eagles are not moving ahead without the Village of North Prairie
Trustee Samules motioned to close the meeting to public comments, Second by Trustee Hall, **motion carried unanimously**.
6. **Annual Report: Friends of North Prairie Native Gardens, Inc.** – Debbie Carrasco-Zanini president of North Prairie Native Gardens highlights for the year.
7. **Department and Committee Reports**
 - a. Administrator/Clerk/Treasurer - Presented
 - b. Building Inspector - Presented
 - c. DPW Supervisor - Presented
 - d. Kettle Moraine Fire District – Acting Chief Wilton of KMFD reported there is an anticipated 6.6% budget increase in 2027, with the majority of that going to wages.
 - e. Police Dept/Sheriff – Not Submitted
 - f. President – President Miresse reported that KMFD Audits through 2025 should be completed by mid-November.
 - g. Public Works – Trustee Samuels provided an update on the asphalt project, DPW budget, and discussed the need to purchase a new tractor in 2026.
 - h. Public Safety – Trustee Samuels reported the status of KMFD with no recommendation to the board. Village of North Prairie has a tentative agreement (Plan B) with Lake Country, nothing is signed. Regarding the recommendation to dissolve the PD, no action was taken. Discussions held regarding the 2027 Jt. Municipal Court Budget.
 - i. Communication and Personnel – Trustee Schroeder mentioned that the village now has control of the Village of North Prairie Facebook page and the committee is in the process of annual evaluations of employees.
 - j. Finance - Trustee Schroeder they are working on the fee schedules, revenues and expenditures. He anticipates three – four budget meetings.
8. **Consent Agenda**
 - a. Approval of August 12, 2026, Village Board meeting minutes
 - b. Approve payment of the payroll and bills for the period August 1, 2026, through August 31, 2026, per the report submitted by the Village Administrator/Clerk/Treasurer
 - c. Operator/Bartenders License for the Broadlands: Chloe R. Warner

Trustee Hall motioned to approve all above items (a, b, and c), second by Trustee Samuels,
motion carried unanimously
9. **Unfinished Business**
 - a. Discussion and/or Action: Bill of Sale and Resolution #2026-04 - Dedication of Public Improvements – The Glen at the Broadlands

Trustee Hall mentioned she met with PVWT regarding the easements. All is set to move on to bill of sale and the resolution. Trustee Hall motioned to approve the bill of sale and to accept the dedication via Resolution 2026-04, second by Trustee Samuels – **motion carried unanimously**

10. New Business

- a. Discussion and/or Action: Reimbursement and payment dates for QSEHRA health care benefits payments for full-time employees – Trustee Hall motioned to approve the Village of North Prairie payment date will be the 15th each month, and reimbursement to the employees will be available as of the 1st of each month, second by Trustee Harmann – **motioned carried unanimously.**
- b. Discussion and/or Action: Repeal GEN Policy #2025-01 related to Village of North Prairie's Trick-or-Treat hours and replace with GEN Policy #2026-01 – Trustee Hall motioned to approve the repeal of GEN Police #2025-01 with the replacement of #2026-01, second by Trustee Samuels - **motion carried unanimously**
- c. Discussion and/or Action: Engagement letter from Ehler's Public Financial Advisors – Trustee Schroeder set a Finance Committee meeting for September 23, 2026, at 4:30 p.m. with Ehlers and will report back at the next board meeting. Trustee Hall motioned to postpone engagement letter with Ehlers, second by Trustee Schroeder – **motion carried unanimously**
- d. Discussion and/or Action: Purchase of new tractor for DPW – Trustee Schroeder provided three quotes for a purchase of a new tractor with cost of \$50,000 - \$55,000. The Finance Committee recommended 3/0 vote to bring board for approval. Trustee Schroeder motioned to approve the purchase of a new tractor, not to exceed \$56,000. Trustee Samuels asked what will be done with the old tractor, and Trustee Schroeder suggested to place it on WI Surplus Auction, motion seconded by Trustee Harmann – **motion carried unanimously**
- e. Discussion and/or Action: Request for meeting of the Intermunicipal parties (Village & Town of Eagle and the Village of North Prairie) regarding KMFD - President Miresse mentioned there is a tentative meeting for KMFD on 09/21 or 09/23 for which the Village President and two trustees are being asked to attend regarding the KMFD. Trustees Samuels and Trustee Schroeder did not recall any mention of only two trustees attending. They understood there was no limit to the number of board members that could attend. Discussion was held and the trustees decided that they could all meet on 9/23/26 at 6:30 p.m. **No action taken.**
- f. Discussion and/or Action: Review proposed 2027 Jt. Municipal Court Budget – Trustee Samuels mentioned all other municipalities agreed 3/1 vote to approve. Trustee Samuels did not approve the budget as presented. Trustee Hall motioned not to approve the 2027 JMC budget as presented, second by Trustee Samuels. Trustee Samuels asked if the motion should include the dollar amount? Trustee Hall motioned to amend her motion, not approve the 2027 JMC budget for \$43,798 as presented. Trustee Samuels stated there was an amendment to the total dollars of the 2027 JMC Budget. It should reflect \$44,488. Trustee Hall motioned to amend her amended motion, not to approve the JMC 2027 budget of \$44,488 as presented, amended second by Trustee Samuels, **motion carried unanimously.**
- g. Discussion and/or Action: Proposal to reopen the Village of North Prairie Police Dept. – President Miresse presented to the board that we've been offered a great opportunity for advisory services for free of charge, Trustee Hall motioned to open the meeting to Jamie Soneberg, second by Trustee Samuels – **motion carried unanimously**

Mr. Soneberg provided some background information on his experience and presented options on how to bring back the Village of North Prairie Police Department with similar coverage as the Village Big Bend: 7 days a week on second shift and 4-5 hours a day, with approximately 76 hours a week. Several residents in the room stood up to speak on behalf of Soneberg's credentials. Trustee Hall motioned to close public comment. Administrator/Clerk/Treasurer Etten mentioned there was no motion to open the meeting to "public comment", just to Jamie Soneberg. In listening to the recording, Administrator/Clerk/Treasurer Etten noted there was no record of a second motion to close the meeting to public comments. Trustee Samuels motioned to engage Jamie Soneberg's services to assist with the Police Department audit pending a background

check on Soneberg with a return date no later than October 31, 2026, second by Trustee Hall -
motion carried unanimously

11. **Announcements**

The following individuals will be given the opportunity to make announcements at the meeting about (i) actions taken since the previous Village Board meeting, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President – Thank you to all Trustees and committee members for the work they've done.
- b. Trustee Samuels – Harvest Fest Pythons held a free camp last weekend.
- c. Trustee Schroeder – Nothing to report.
- d. Trustee Harmann – Nothing to report.
- e. Trustee Hall – Thank you Chief Wilton, best report ever.
- f. Administrator/Clerk/Treasurer Etten – Nothing to report.

Adjournment Trustee Hall motioned to adjourn at 8:25 p.m., second by Trustee Samuels,
motion carried unanimously.