# VILLAGE OF NORTH PRAIRIE
# VILLAGE BOARD MEETING – MINUTES
## October 8, 2026 – 6:30 p.m.
### 130 N Harrison St., North Prairie, WI

1. **Call to Order** – President Miresse called the meeting to order at 6:31 pm
2. **Roll Call –** Present: President Miresse, Trustees Samuels, Schroeder, Harmann, and Hall. Absent: None
3. **Pledge of Allegiance** was recited
4. **Confirmation of Proper Notice of Meeting** was confirmed
5. **Public Comment:** *(No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking)* - Trustee Schroeder motioned to open the meeting to public comment, seconded by Trustee Samuels, **motion carried unanimously.**
   John Heintz-Taylor addressed the board regarding Stewards of Taxpayer's Dollars. There were no other comments. Trustee Samuels motioned to close the meeting to public comment, seconded by Trustee Harmann, **motion carried unanimously.**
6. **Department and Committee Reports**
   a. Administrator/Clerk/Treasurer was presented, with reminders about election dates
   b. Building Inspector provided
   c. DPW Supervisor provided
   d. Kettle Moraine Fire District provided
   e. Police Dept/Sheriff provided
   f. President was presented
   g. Public Works was provided
   h. Public Safety was provided
   i. Communication and Personnel was provided
   j. Finance was provided
7. **Consent Agenda** - *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business Agenda items in the same order in which they were originally listed in the Consent Agenda*.
   a. Approval of August 25, 2026, Special Village Board meeting minutes
   b. Approval of September 10, 2026, Regular Village Board meeting minutes
   c. Approval of September 21, 2026, Special Village Board meeting minutes
   d. Approval of September 30, 2026, Special Village Board meeting minutes
   e. Approve payment of the payroll and bills for the period September 1, 2026, through September 30, 2026, per the report submitted by the Village Administrator/Clerk/Treasurer
   f. Operator/Bartenders License for the Sports Page: Lauren M. Maciosek

   Trustee Hall motioned to approve consent items A-F, second by Trustee Samuels, **motion carried unanimously.**

8. **Unfinished Business** - None
9. **New Business**
   a. Discussion and/or Action: 2027 JMC Municipal Court Budget – Trustee Samuels motioned to approve the 2027 Jt. Municipal Court Budget in the amount of $43,188, as presented, second by Trustee Hall, **motion carried unanimously.**
   b. Discussion and/or Action: Waukesha County Salt Contract – Trustee Samuels motioned to authorize the Village President to sign the 2026/2027 Waukesha County Salt Contract as presented 9/11/26, second by Trustee Hall, **motion carried unanimously.**
   c. Discussion and/or Action: Proclamation – November is Deer Donation Month – Trustee Hall motioned to approve the Proclamation for November is Deer Donation Month, second by Trustee Samuels, **motion carried unanimously.**

d. Discussion and/or Action: Community Survey regarding Police/Fire/EMS – Discussion was held regarding clarification of the survey questions. Trustee Schroeder motioned to approve the survey with changes noted to question 2, second by Trustee Harmann, **motion carried unanimously.**
e. Discussion and/or Action: Feasibility Tool for Police Department – Trustee Hall motioned to post the feasibility study to the website once the clerk receives the updated numbers, second by Trustee Hall, **motion carried unanimously.**
f. Discussion and/or Action: Motion to go into Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically the positions of Administrator/Clerk/Treasurer and Deputy Clerk.
Roll Call Vote: Trustee Samuels – Aye, Trustee Schroeder – Aye, President Miresse – Aye, Trustee Harmann – Aye, Trustee Hall – Aye, **motion carried unanimously.**
g. Discussion and/or Action: Motion to reconvene into open session – Trustee Samuels motioned to reconvene into open session, second by Trustee Harmann, **motion carried unanimously.**
h. Discussion and/or Action: As necessary for any items brought forward from the closed session - None
i. Discussion and/or Action: Notice of Retirement of Administrator/Clerk/Treasurer Trustee Hall motioned to accept the retirement of Administrator/Clerk/Treasurer Etten, effective October 30, 2026, seconded by Trustee Harmann, **motion carried unanimously.**
j. Discussion and/or Action: Notice of Retirement of Deputy Clerk – Trustee Samuels motioned to accept the retirement of the Deputy Clerk Tipton, effective October 15, 2026, **motion carried unanimously.**
k. Discussion and/or action as necessary: Job posting for Clerk/Treasurer position – Trustee Hall motioned to post the job listing as presented, second by Trustee Samuels, **motion carried unanimously.**
l. Discussion and/or action as necessary: Temporary staffing needs for the Clerk's Office – President Miresse had a lead on a retired deputy clerk that would be willing to assist with elections. Trustee Samuels is reaching out to other communities to assist. Trustee Hall motioned to authorize President Miresse and Trustee Samuels to continue contacting respective contacts, second by Trustee Samuels, **motion carried unanimously.**

10. **Announcements**
The following individuals will be given the opportunity to make announcements at the meeting about (i) actions taken since the previous Village Board meeting, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.
    a. Village President Miresse – thanked Administrator/Clerk/Treasurer Etten for her two years of service to the Village of North Prairie, citing she was a great help to him.
    b. Trustee Samuels – agree with President Miresse
    c. Trustee Schroeder – No response
    d. Trustee Harmann – thanked Administrator/Clerk/Treasurer Etten for her two years of service to the Village of North Prairie and wished her well in her retirement.
    e. Trustee Hall – agreed with the comments stated
    f. Administrator/Clerk/Treasurer Etten – thanked the board & the community for the opportunity
11. **Adjournment** – Trustee Harmann motioned to adjourn the meeting at 8:56 pm, second by Trustee Samuels, **motion carried unanimously.**

Respectfully submitted:
Evelyn Etten
Administrator/Clerk/Treasurer