

**VILLAGE OF NORTH PRAIRIE
FINANCE COMMITTEE
MEETING NOTICE & AGENDA
October 19, 2026, 5:00 pm
MUNICIPAL CENTER – 130 N. HARRISON STREET**

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Finance Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibility. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

1. Call to Order
2. Roll Call
3. Approval of Minutes: October 8, 2026, meeting
4. Chairperson Report
5. Discussion and/or Action: Facebook Page
6. Discussion and/or Action: 2027 Fee Schedule, Resolution 2026-05 to set the 2027 Fee Schedule, recommendation to the Village Board.
7. Discussion and/or Action: Garbage/Recycling Fee
8. Discussion and/or Action: Budget Workshop
9. Set next Finance meeting date/time
10. Motion to Adjourn

Dave Schroeder, Chair
Deborah Hall
Andy Harmann

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by: Dave Schroeder, Chair

October 14, 2026

VILLAGE OF NORTH PRAIRIE
FINANCE COMMITTEE - MINUTES
OCTOBER 8, 2026, 5:00 P.M.
MUNICIPAL CENTER – 130 N. HARRISON STREET

- 1) Call to Order at 5:04 p.m.
- 2) Roll Call: Present: Trustee Dave Schroeder, Trustee Andy Harmann, Trustee Debbie Hall. Let the minutes reflect a quorum of the Board was present.
- 3) Approval of Minutes: For September 30, 2026. Motion by Schroeder to accept minutes as presented, second by Harmann. Motion carried.
- 4) Chairperson Report to Committee. No discussion or action.
- 5) Discussion and/or Action: Review of monthly bills with recommendation to the Village Board. Schroeder made a motion to recommend to the Board approval of October 8, 2026, payables for payment of invoices and payroll in the amount of \$271,991.25, checks 21075 - 21112, no voided checks. Motion seconded by Harmann. Motion carried.
- 6) Discussion and/or Action: Review monthly journal entries and Citizens Bank statements. Discussion only. No action taken.
- 7) Discussion and/or Action: Review billable reimbursements for legal, engineering and planning fees. Discussion only. No action taken.
- 8) Discussion and/or Action: Budget workshop dates/times. Set for October 14 and October 19 at 5 p.m. with two-hour limit.
- 9) Discussion and/or Action: Review JMC Accounts. Discussion only. No action taken.
- 10) Discussion and/or Action: Update on information requested by Ehlers Public Financial Advisors. Discussion only. No action taken.
- 11) Discussion and/or Action: Set next Finance meeting date/time. October 14 at 5:00 p.m.
- 12) Motion to Adjourn: Motion to adjourn at 6:21 p.m. by Schroeder, second by Harmann, motion carried.

Minutes by Chairman Dave Schroeder submitted on 10/11/26

Village of North Prairie
130 N Harrison St., North Prairie, WI 53153
www.northprairie.net

2027 Schedule of Fees

Exhibit A

Resolution 2012-02R - Revised 04/12/2012

Resolution 2013-04R - Revised 12/12/2013

Resolution 2014-01R - Revised 05/08/2014

Resolution 2016-05R - Revised 10/13/2016

Resolution 2017-01R - Revised 12/14/2017

Resolution 2019-01R- Revised 01/10/2019

Resolution 2021-04R- Revised 12/09/2021

Resolution 2024-04R- Revised 10/11/2024

Resolution 2025-05R - Revised 11/13/2025

Resolution 2025-05 - Revised 11/12/2026

Administrative Fees

Section

Licenses/Permits

Type of FeeFee/ChargeUnits/DurationComments

Dog-Neutered/Spayed	\$ 20.00	each	yearly	
Dog-Unneutered/Unspayed	\$ 25.00	each	yearly	
Cat- Neutered/Spayed	\$ 20.00	each	yearly	
Cat- Unneutered/Unspayed	\$ 25.00	each	yearly	
Late Fee	\$ 5.00	each	After March 31	
Duplicate Dog/Cat License	\$ 5.00	each		
Class A Beer	\$ 300.00	yearly		
Class A Liquor	\$ 450.00	yearly		
Class B Beer	\$ 100.00	yearly		
Class B Liquor - Regular/Reserve	\$ 450.00	yearly		
Initial Issuance Fee - Reserve Class B Liquor	\$ 10,000.00	one time	per new applicant	
Class C Wine	\$ 100.00	yearly		
6-month Class B Beer	\$ 50.00	each		
Temporary/Picnic Beer	\$ 10.00			or \$35/2 day-\$45/3 day
Temporary/Picnic Wine	\$ 10.00			or \$35/2 day-\$45/3 day
Operator's License - Regular	\$ 35.00	exp June 30		
Operator's Provisional	\$ 15.00	each		
Tobacco / Cigarette	\$ 100.00	yearly		
Burning Brush Permit	\$ 30.00	exp Dec. 31st	Village Residents	
Burning Brush- Temp	\$ 20.00	2 weeks	Village Residents	
Direct Sellers License	\$ 100.00	yearly	Includ. Background Check	
Special Permit-Fireworks	\$ 150.00	Daily	/event to end by 11pm	
Varmint Permit	\$ -	yearly		
Other Administrative Fees				
Background Investigation Fee	\$ 20.00	each		
Fingerprinting	\$ 25.00	each		Police Dept
Master Plan	\$ 40.00	each		
Zoning Code Book	\$ 45.00	each		
Copies/Faxes	\$ 0.25	page		
Records Request-Electronic	\$ 20.00	each		
Records Request-Audio	\$ 30.00	page		
Special Assessment Letter (5 day response)	\$ 80.00	each		
Special Assessment Letter (rush)	\$ 110.00	each		
Publication fee	Actual Cost	each		
Bulk Water Load	\$ 125.00	load		6,200 gallons

Administrative Fees - Continued

Bulk Water Permit	\$ 45.00	annual fee
Noxious Weed Cutting	Actual Cost	annual each parcel
Noxious Weed Cutting Notice Clerical Fee	\$ 20.00	each parcel
Tax Bill Information	\$ 5.00	each parcel
Golf Cart Sticker	\$ 50.00	annual
Chicken Keeping Permit	\$ 25.00	annual

Park & Community Room Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
Parks	Village Resident Rental	\$ 150.00	day	
	Village Resident Deposit	\$ 250.00	each	
	Non-Village Resident Rental	\$ 250.00	day	
	Non-Village Resident Deposit	\$ 250.00	each	
	Beer License Resident	\$ ~~10.00~~	event	Issued by Clerk
	Beer License Non-Village Resident	\$ ~~20.00~~	event	Issued by Clerk
Fields	Field Preparation Fee	\$ 85.00	each set-up	Excludes Yearly Contract
	Practice Time- Village Resident	\$ 15.00	2 hours	Excludes Yearly Contract
	Practice Time- Non-Village Resident	\$ 25.00	2 hours	
	Games-Village Resident	\$ 15.00	game	Plus Field Prep Fee
	Games- Non-Village Resident	\$ 25.00	game	Plus Field Prep Fee
	Tournaments	\$ 150.00	per day	Inc. one Field Prep
	Event Fee	\$ 275.00	per event	non-profits exempt TBD
Community Room Rental Fees	Recurring Weekday Events	Determined/negotiated by Clerk's Office		
	Village Resident Rental	\$ 150.00	day	Issued by Clerk
	Village Resident Deposit	\$ 250.00	day	
	Non-Village Resident Rental	\$ 250.00	day	Issued by Clerk
	Non-Village Resident Deposit	\$ 250.00	day	
	Beer License Resident	\$ ~~25.00~~	day	Issued by Clerk
	Beer License Non-Village Resident	\$ ~~35.00~~	day	Issued by Clerk

Protective Services

Ord. #DescriptionDepositFine2nd OffenseDeposit3rd Offense**Police Bond Schedule**

6.98	Regulating Dogs/ Animals	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Dog at Large / Animal at Large	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Barking Dog / Noisy Animal	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Harbor Viscious Dog / Animal	\$ 200.00	\$313.00	\$300.00	\$439.00	Removal after 2nd off.	
6.98	Dog Attack / with Injury	\$ 350.00	\$502.00	\$500.00	\$691.00	Removal after 2nd off.	
6.98	Park Regulations / Same as Curfew	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Park Hours	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Junk / Junked Vehicles	\$ 175.00	\$282.00	\$225.00	\$345.00	\$300.00	\$439.00
6.98	Abandoned Vehicle	\$ 300.00	\$439.00				
6.98	Snow Removal	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Sidewalk Obstruction	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Refuse Burning Hours / Permit	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Refuse Burning Materials	\$ 150.00	\$250.00	\$200.00	\$313.00	\$300.00	\$439.00
6.98	Solicitation	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Regulating Bicycles	\$ 70.00	\$130.00				
6.98	Snowmobile Violation	\$ 200.00	\$313.00				
6.98	ATV Violation	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
6.98	Golf Cart Violation	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
6.98	Prohibited Over Night Parking	\$ 75.00	\$99.00				
6.98	Wrong Side of Street	\$ 100.00	\$187.00				
6.98	Too Far From Curb / In Road	\$ 75.00	\$155.00				
6.98	In Handicapped Area	\$ 250.00	\$376.00				
6.98	Double Parked	\$ 75.00	\$155.00				
6.98	Close to corner / Obstructing View	\$ 75.00	\$155.00				
6.98	No Parking / Restricted	\$ 100.00	\$187.00				
6.98	Too Close to Fire Hydrant (within 10 Feet)	\$ 150.00	\$250.00				
6.98	Parked Blocking Driveway	\$ 150.00	\$250.00				
6.98	Parked on Private Property	\$ 150.00	\$250.00				
6.98	All Other Parking	\$ 75.00	\$155.00				
6.98	Disorderly Conduct / Motor Vehicle	\$ 90.00	\$155.00				
6.98	Keeping of domestic chickens	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
Municipal Criminal							
7.98	Smoking in Enclosed Space	\$ 200.00	\$313.00	\$250.00	\$376.00	\$350.00	\$502.00
7.98	Person in Charge Allow Smoking	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00

Protective Services - Continued

<u>Ord. #</u>	<u>Description</u>	<u>Deposit</u>	<u>Fine</u>	<u>Deposit</u>	<u>2nd Offense</u>	<u>Deposit</u>	<u>3rd Offense</u>
Municipal Criminal - Continued							
7.98	Minor Possession of Tobacco Products	\$ 150.00	\$250.00	\$200.00	\$313.00	\$250.00	\$376.00
7.98	Sale of Tobacco Products to Minor	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Nuisance / Noise Violation	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00
7.98	Graffiti (Over 14 YOA)	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	Disorderly Conduct	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Lewd & Lascivious Behavior	\$ 350.00	\$502.00	\$450.00	\$628.00	3rd offense	State Charge
7.98	Underage Drinking Violation	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Delinquency Prevention Minors	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
Police Bond Schedule							
7.98	Unlawful Use of Phone	\$ 200.00	\$313.00	\$250.00	\$376.00	3rd Offense	State Charge
7.98	False Alarm	\$ 70.00	\$149.00	\$80.00	\$162.00	\$100.00	\$187.00
7.98	Possession Controlled Substance	\$ 300.00	\$439.00	\$400.00	\$565.00	3rd Offense	State Charge
7.98	Possession Drug Paraphernalia	\$ 200.00	\$313.00	\$250,376.00	\$313.00	3rd Offense	State Charge
7.98	Hunting within Village Limits	\$ 250.00	\$376.00	\$300.00	\$439.00	\$400.00	\$565.00
7.98	Shooting within Village Limits	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	Theft / Shoplifting Prohibited	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	CDTP	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
7.98	Trespass Land	\$ 300.00	\$439.00	\$400.00	\$565.00	3rd Offense	State Charge
7.98	Trespass Building	\$ 200.00	\$313.00	\$250.00	\$376.00	\$350.00	\$502.00
7.98	Sale / Use of Fireworks	\$ 300.00	\$439.00	\$400.00	\$565.00	3rd Offense	State Charge
7.98	Sellers Permit Violation / Alcohol- Other	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00
7.98	Littering	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Resisting / Obstructing	\$ 400.00	\$565.00	\$500.00	\$691.00	3rd Offense	State Charge
7.98	Battery	\$ 400.00	\$565.00	\$500.00	\$691.00	3rd Offense	State Charge
7.98	Fraud Hotel / Restaurant / Innkeeper	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00
7.98	Vagrancy	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00

Police Administration

\$ 20.00 per week unless the Fee is Set by the Court
 Court-Ordered PBT Testing

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>
Public Site Acquisition and Improvement Fee			
10.7	Single-Family	\$ 650.00	unit
10.7	Multi-Family Dwelling	\$ 450.00	unit
Plan Commission Review Fees			
Form 2	Preliminary Plat Review	\$500.00 + \$15.00 per lot	submittal
Form 3	Final Plat Review	\$375.00 + \$10.00 per lot	submittal
Form 4	Certified Survey Map	\$175.00 + \$15.00 per lot	submittal
Form 5	Rezoning Map Change	\$ 350.00	submittal
Form 5	Zoning Text Amendment	\$ 350.00	submittal
Form 6	Conditional Use	\$375 with site plan/ \$350 with no site plan	submittal
Form 7	Planned Unit Development	\$ 425.00	
Form 8	Site Plan and Architectural Review	\$250.00 + \$15/1,000 sq ft or res unit	
Form 9	Sign and Outdoor Lighting Permit	\$ 50.00	submittal
Form 10	Annexation/Attachment	\$200.00/\$50.00	submittal
	Pre-Application Review	\$ 250.00	submittal
	Re-Submittal of Plans	\$ 175.00	submittal
Form 11	Plan of Operations	No Fee	submittal
Form 12	Variance	\$ 400.00	appeal

Building Permit Fees

<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
Permit Fees			
A. RESIDENTIAL - 1 & 2 FAMILY			
1. New Dwelling	\$250 minimum	\$65.00 base fee	for all areas for plan review
A. Plumbing	\$ 0.23	sq. ft.	for all areas for inspection fees
B. Electric	\$ 0.07	sq. ft.	
C. Heating	\$ 0.07	sq. ft.	
D. Erosion Control NSF	\$ 0.07	sq. ft.	
	\$ 205.00		
2. Remodeling & Additions	\$ 9.00	per M of Valuation	or .44/ sq ft if it can't be cal. Min.\$75
3. Accessory Buildings			
A. Up to 225 Square Feet	\$ 65.00		minimum
B. 226 sq. ft. to 1,000 sq. ft.	\$65 min.	\$.22 sq ft	based on size
C. Erosion Control	\$ 150.00		5 Applicable per Building Department
4. Occupancy Bond	\$ 1,000.00		
5. Razing	\$ 100.00	plus \$.12 per sq ft	\$500 max fee per building
6. Park Dedication Fee	\$ 650.00	Single-Family	
7. Multi-Family Park Ded Fee	\$ 450.00	Per Unit	
8. Special In spection	\$ 75.00		
B. COMMERCIAL & INDUSTRIAL			
1. New Building and Additions	DSPS		for all areas for plan review
A. Plumbing	\$ 0.40	per sq. ft.	for all areas for inspection fees
B. Electric	\$ 0.07	per sq. ft.	
C. Heating	\$ 0.07	per sq. ft.	
D. Erosion Control	\$ 0.07	per sq. ft.	
	\$ 240.00	For 1st acre plus	\$175 for each additional acre
2. Remodeling	\$ 9.00	per M of Valuation	minimum \$200

<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
C. AGRICULTURAL BUILDINGS (unheated)			
1. New Buildings and Additions			
A. Erosion Control	\$ 0.30	per sq. ft.	
2. Remodeling	\$ 0.30	per sq. ft.	for all areas for inspection fees
3. Electrical	\$ 150.00		
	\$ 9.00		per M of Valuation see application form
4. Pools	\$5.00/1000	per M of Valuation	
	\$ 65.00	minimum	
5. Special Inspections	\$ 75.00		
6. Permit to start construction of footing and foundation			
A. Residential	\$ 250.00		
B. Commercial - Industrial	\$ 330.00		
C. Street Opening Permit	\$ 150.00	minimum charge	from Municipal Code Book
D. EXISTING CONSTRUCTION PER PERMIT FORMS			
E. DRIVEWAY/CULVERT PERMIT			
	\$ 100.00	permit	
	\$ 300.00	Bond	
F. DECKS			
	\$ 100.00	100 sq. ft. or less	
	\$ 190.00	over 100 sq. ft.	
G. INSPECTION CALL BACK			
	\$ 65.00		
H. CODE COMPLIANCE			
1. First Stop	no charge		
2. Second Stop	\$ 50.00		Reinspection Fee
3. Third Stop	\$ 75.00		Reinspection Fee
I. Occupancy & Change of Use Permit	\$ 75.00		
J. Multi-Family Park Fee	\$ 450.00	per dwelling unit	

RESOLUTION NO. 2026-05**A RESOLUTION TO SET THE 2027 SCHEDULE OF FEES
FOR THE VILLAGE OF NORTH PRAIRIE**

The Village Board of the Village of North Prairie, Waukesha County, hereby resolves that the following **2027 FEE SCHEDULE** be approved as defined in the attached Exhibit A and become effective on January 1, 2027, and remain in effect until changed by resolution of the Village Board.

Adopted on this 12th day of November 2026.

VILLAGE OF NORTH PRAIRIE

Dan Miresse, Village President

ATTEST:

Clerk/Treasurer