

VILLAGE OF NORTH PRAIRIE
SPECIAL VILLAGE BOARD MEETING – NOTICE & AGENDA
October 29, 2026 – 5:30 p.m.
130 N Harrison St., North Prairie, WI

Announcement of possible closed session pursuant to Wisconsin State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, the positions of Administrator/Clerk/Treasurer and Deputy Clerk.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Confirmation of Proper Notice of Meeting**
5. **Public Comment:** *(No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking).*
6. **Consent Agenda** - *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business Agenda items in the same order in which they were originally listed in the Consent Agenda.*
 - a. Approval of October 8, 2026, Regular Village Board meeting minutes
 - b. Approval of October 21, 2026, Special Village Board meeting minutes
7. **Unfinished Business**
8. **New Business**
 - a. Discussion and/or Action: Authorize Public Hearing for 2027 Budget
 - b. Discussion and/or Action: Hiring temporary help for Clerk/Treasurer's office and clerk coverage for the November 3rd and December 15th elections.
 - c. Discussion and/or Action: Police survey
 - d. Discussion and/or Action: Police interactive tool
 - e. Discussion and/or Action: Approval of Poll Workers
 - f. Discussion and/or Action: Appointment of trustee to the Plan Commission
 - g. Discussion and/or Action: Quote from Midwest Tree regarding tree cleaning and removal at Veteran's Park.
 - h. Discussion and/or Action: Harvest Fest invoice from Sheriff's Department and payment
 - i. Discussion and/or Action: 2027 Fee Schedule, resolution 2026-05 to approve 2027 Fee Schedule
 - j. Discussion and/or Action: Intermunicipal Agreement for Fire District
 - k. Discussion and/or Action: Motion to go into Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically the Clerk/Treasurer position.
Roll Call Vote:
 - l. Discussion and/or Action: Motion to reconvene into open session.
 - m. Discussion and/or Action: As necessary for any items brought forward from the closed session.

9. Adjournment

Published and Posted: October 22, 2026 - EAE

It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING – MINUTES
October 8, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI**

1. **Call to Order** – President Miresse called the meeting to order at 6:31 pm
2. **Roll Call** – Present: President Miresse, Trustees Samuels, Schroeder, Harmann, and Hall. Absent: None
3. **Pledge of Allegiance** was recited
4. **Confirmation of Proper Notice of Meeting** was confirmed
5. **Public Comment:** *(No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking)* - Trustee Schroeder motioned to open the meeting to public comment, seconded by Trustee Samuels, **motion carried unanimously.**
John Heintz-Taylor addressed the board regarding Stewards of Taxpayer's Dollars. There were no other comments. Trustee Samuels motioned to close the meeting to public comment, seconded by Trustee Harmann, **motion carried unanimously.**
6. **Department and Committee Reports**
 - a. Administrator/Clerk/Treasurer was presented, with reminders about election dates
 - b. Building Inspector provided
 - c. DPW Supervisor provided
 - d. Kettle Moraine Fire District provided
 - e. Police Dept/Sheriff provided
 - f. President was presented
 - g. Public Works was provided
 - h. Public Safety was provided
 - i. Communication and Personnel was provided
 - j. Finance was provided
7. **Consent Agenda** - *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business Agenda items in the same order in which they were originally listed in the Consent Agenda.*
 - a. Approval of August 25, 2026, Special Village Board meeting minutes
 - b. Approval of September 10, 2026, Regular Village Board meeting minutes
 - c. Approval of September 21, 2026, Special Village Board meeting minutes
 - d. Approval of September 30, 2026, Special Village Board meeting minutes
 - e. Approve payment of the payroll and bills for the period September 1, 2026, through September 30, 2026, per the report submitted by the Village Administrator/Clerk/Treasurer
 - f. Operator/Bartenders License for the Sports Page: Lauren M. Maciosek

Trustee Hall motioned to approve consent items A-F, second by Trustee Samuels, **motion carried unanimously.**
8. **Unfinished Business** - None
9. **New Business**
 - a. Discussion and/or Action: 2027 JMC Municipal Court Budget – Trustee Samuels motioned to approve the 2027 Jt. Municipal Court Budget in the amount of \$43,188, as presented, second by Trustee Hall, **motion carried unanimously.**
 - b. Discussion and/or Action: Waukesha County Salt Contract – Trustee Samuels motioned to authorize the Village President to sign the 2026/2027 Waukesha County Salt Contract as presented 9/11/26, second by Trustee Hall, **motion carried unanimously.**
 - c. Discussion and/or Action: Proclamation – November is Deer Donation Month – Trustee Hall motioned to approve the Proclamation for November is Deer Donation Month, second by Trustee Samuels, **motion carried unanimously.**

- d. Discussion and/or Action: Community Survey regarding Police/Fire/EMS – Discussion was held regarding clarification of the survey questions. Trustee Schroeder motioned to approve the survey with changes noted to question 2, second by Trustee Harmann, **motion carried unanimously.**
- e. Discussion and/or Action: Feasibility Tool for Police Department – Trustee Hall motioned to post the feasibility study to the website once the clerk receives the updated numbers, second by Trustee Hall, **motion carried unanimously.**
- f. Discussion and/or Action: Motion to go into Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically the positions of Administrator/Clerk/Treasurer and Deputy Clerk. Roll Call Vote: Trustee Samuels – Aye, Trustee Schroeder – Aye, President Miresse – Aye, Trustee Harmann – Aye, Trustee Hall – Aye, **motion carried unanimously.**
- g. Discussion and/or Action: Motion to reconvene into open session – Trustee Samuels motioned to reconvene into open session, second by Trustee Harmann, **motion carried unanimously.**
- h. Discussion and/or Action: As necessary for any items brought forward from the closed session - None
- i. Discussion and/or Action: Notice of Retirement of Administrator/Clerk/Treasurer Trustee Hall motioned to accept the retirement of Administrator/Clerk/Treasurer Etten, effective October 30, 2026, seconded by Trustee Harmann, **motion carried unanimously.**
- j. Discussion and/or Action: Notice of Retirement of Deputy Clerk – Trustee Samuels motioned to accept the retirement of the Deputy Clerk Tipton, effective October 15, 2026, **motion carried unanimously.**
- k. Discussion and/or action as necessary: Job posting for Clerk/Treasurer position – Trustee Hall motioned to post the job listing as presented, second by Trustee Samuels, **motion carried unanimously.**
- l. Discussion and/or action as necessary: Temporary staffing needs for the Clerk's Office – President Miresse had a lead on a retired deputy clerk that would be willing to assist with elections. Trustee Samuels is reaching out to other communities to assist. Trustee Hall motioned to authorize President Miresse and Trustee Samuels to continue contacting respective contacts, second by Trustee Samuels, **motion carried unanimously.**

10. Announcements

The following individuals will be given the opportunity to make announcements at the meeting about (i) actions taken since the previous Village Board meeting, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Miresse – thanked Administrator/Clerk/Treasurer Etten for her two years of service to the Village of North Prairie, citing she was a great help to him.
- b. Trustee Samuels – agree with President Miresse
- c. Trustee Schroeder – No response
- d. Trustee Harmann – thanked Administrator/Clerk/Treasurer Etten for her two years of service to the Village of North Prairie and wished her well in her retirement.
- e. Trustee Hall – agreed with the comments stated
- f. Administrator/Clerk/Treasurer Etten – thanked the board & the community for the opportunity

- 11. **Adjournment** – Trustee Harmann motioned to adjourn the meeting at 8:56 pm, second by Trustee Samuels, **motion carried unanimously.**

Respectfully submitted:

Evelyn Etten

Administrator/Clerk/Treasurer

**VILLAGE OF NORTH PRAIRIE
SPECIAL VILLAGE BOARD - MINUTES
October 21, 2026 – 5:15 p.m.
130 N Harrison St., North Prairie, WI**

1. Call to Order – Administrator/Clerk/Treasurer Effen called the meeting to order at 5:15 pm
2. Roll Call – Present: Trustees Samuels, Schroeder, Harmann, & Hall. Absent: President Miresse
3. Pledge of Allegiance was recited.
4. Confirmation of Proper Notice of Meeting was confirmed.
5. Public Comment: (No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking.
Trustee Samuels motioned to open the meeting to public comment, second by Trustee Schroeder, **motion carried unanimously.**
Joe Whitmore cited documentation related to property boundaries and the ability to annex properties as long as we are civil with adjoining municipalities.
Kathy Arquette raised concern over employees retiring and now the Village President resigning. The residents deserve answers.
Lynn Ebler expressed her shared concerns regarding employees leaving, the Village President resigning, and regarding the board being reduced from seven to five board members.
Trustee Samuels motioned to close the meeting to public comment, second by Trustee Schroeder, **motion carried unanimously.**
6. Discussion and/or Action: In the absence of the Village President, motion to appoint a Village Trustee to preside over this meeting - Trustee Schroeder motioned to appoint Trustee Deborah Hall as Chair of this meeting, second by Trustee Harmann, **motion carried unanimously.**
7. Discussion and/or Action: Vacancy of Village President position pursuant to Section 17.24 Wis. Stats. – Trustee Hall mentioned there are two options – 1) Hold a special election or 2) Appoint another trustee to fulfil the existing term of the Village President. Trustee Schroeder motioned to appoint Trustee Hall as the Village President until the term ends in April of 2027, second by Trustee Harmann, **motion carried unanimously.** Trustee Hall accepted the appointment and reminded the board that they will need to fill the trustee position on the Plan Commission next.
8. Set next meeting dates – Village President Hall listed all the future meetings coming up within the next few weeks, reminder that the board needs to hold a Public Hearing up to 15 days prior to budget approval and stated that she is unable to attend the next regular monthly Village Board meeting on November 12, 2026, and asked board members if the meeting could be held on November 10th instead. All the board members have agreed to Nov. 10th as the date for the next monthly Village Board meeting.
9. Adjournment – Village President Hall motioned to adjourn at 5:32 pm, second by Trustee Harmann, **motion carried unanimously.**

Submitted by:
Evelyn Effen, Administrator/Clerk/Treasurer

2026 - Poll Workers

Carraso-Zanini, Debbie
Antal, Kathy
Blair, Debra
Brown, Rita
Dressler, Barb
Edson, Sherry
George, Pamela
McCaffery, Yvonne
Paquette, Gary
Paquette, Susan
Poje, Sandy
Pugal, Patricia (Trish)
Roemer, Carol
Roemer, Jim
Schroetter, Rochelle (Rosie)
Schultz, Colleen
Tieman, Nicole

Village of North Prairie
130 N Harrison St., North Prairie, WI 53153
www.northprairie.net

2027 Schedule of Fees

Exhibit A

Resolution 2012-02R - Revised 04/12/2012

Resolution 2013-04R - Revised 12/12/2013

Resolution 2014-01R - Revised 05/08/2014

Resolution 2016-05R - Revised 10/13/2016

Resolution 2017-01R - Revised 12/14/2017

Resolution 2019-01R- Revised 01/10/2019

Resolution 2021-04R- Revised 12/09/2021

Resolution 2024-04R- Revised 10/11/2024

Resolution 2025-05R - Revised 11/13/2025

Resolution 2025-05 - Revised 11/12/2026

Administrative Fees

SectionLicenses/PermitsType of FeeFee/ChargeUnits/DurationComments

Dog-Neutered/Spayed	\$ 20.00	each	yearly	
Dog-Unneutered/Unspayed	\$ 25.00	each	yearly	
Cat- Neutered/Spayed	\$ 20.00	each	yearly	
Cat- Unneutered/Unspayed	\$ 25.00	each	yearly	
Late Fee	\$ 5.00	each	After March 31	
Duplicate Dog/Cat License	\$ 5.00	each		
Class A Beer	\$ 300.00	yearly		
Class A Liquor	\$ 450.00	yearly		
Class B Beer	\$ 100.00	yearly		
Class B Liquor - Regular/Reserve	\$ 450.00	yearly		
Initial Issuance Fee - Reserve Class B Liquor	\$ 10,000.00	one time	per new applicant	
Class C Wine	\$ 100.00	yearly		
6-month Class B Beer	\$ 50.00	each		
Temporary/Picnic Beer	\$ 10.00			or \$35/2 day-\$45/3 day
Temporary/Picnic Wine	\$ 10.00			or \$35/2 day-\$45/3 day
Operator's License - Regular	\$ 35.00	exp June 30		
Operator's Provisional	\$ 15.00	each		
Tobacco / Cigarette	\$ 100.00	yearly		
Burning Brush Permit	\$ 30.00	exp Dec. 31st	Village Residents	
Burning Brush- Temp	\$ 20.00	2 weeks	Village Residents	
Direct Sellers License	\$ 100.00	yearly	Includ. Background Check	
Special Permit-Fireworks	\$ 150.00	Daily	/event to end by 11pm	
Varmint Permit	\$ -	yearly		
Other Administrative Fees				
Background Investigation Fee	\$ 20.00	each		
Fingerprinting	\$ 25.00	each		Police Dept
Master Plan	\$ 40.00	each		
Zoning Code Book	\$ 45.00	each		
Copies/Faxes	\$ 0.25	page		
Records Request-Electronic	\$ 20.00	each		
Records Request-Audio	\$ 30.00	page		
Special Assessment Letter (5 day response)	\$ 80.00	each		
Special Assessment Letter (rush)	\$ 110.00	each		
Publication fee	Actual Cost	each		
Bulk Water Load	\$ 125.00	load		6,200 gallons

Administrative Fees - Continued

Bulk Water Permit	\$	45.00	annual	annual fee
Noxious Weed Cutting		Actual Cost	each parcel	
Noxious Weed Cutting Notice Clerical Fee	\$	20.00	each parcel	
Tax Bill Information	\$	5.00	each parcel	
Golf Cart Sticker	\$	50.00	annual	
Chicken Keeping Permit	\$	25.00	annual	

Park & Community Room Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
Parks				
	Village Resident Rental	\$ 150.00	day	
	Village Resident Deposit	\$ 250.00	each	
	Non-Village Resident Rental	\$ 250.00	day	
	Non-Village Resident Deposit	\$ 250.00	each	
	Beer License-Resident	\$ ~~10.00~~	event	Issued by Clerk
	Beer License-Non-Village-Resident	\$ ~~20.00~~	event	Issued by Clerk
Fields				
	Field Preparation Fee	\$ 85.00	each set-up	Excludes Yearly Contract
	Practice Time- Village Resident	\$ 15.00	2 hours	Excludes Yearly Contract
	Practice Time- Non-Village Resident	\$ 25.00	2 hours	
	Games-Village Resident	\$ 15.00	game	Plus Field Prep Fee
	Games- Non-Village Resident	\$ 25.00	game	Plus Field Prep Fee
	Tournaments	\$ 150.00	per day	Inc. one Field Prep
	Event Fee	\$ 275.00	per event	non-profits exempt TBD
Community Room Rental Fees				
	Recurring Weekday Events	Determined/negotiated by Clerk's Office		
	Village Resident Rental	\$ 150.00	day	Issued by Clerk
	Village Resident Deposit	\$ 250.00	day	
	Non-Village Resident Rental	\$ 250.00	day	Issued by Clerk
	Non-Village Resident Deposit	\$ 250.00	day	
	Beer License-Resident	\$ ~~25.00~~	day	Issued by Clerk
	Beer License-Non-Village-Resident	\$ ~~35.00~~	day	Issued by Clerk

Protective Services

<u>Ord. #</u>	<u>Description</u>	<u>Deposit</u>	<u>Fine</u>	<u>Deposit</u>	<u>2nd Offense</u>	<u>Deposit</u>	<u>3rd Offense</u>
Police Bond Schedule							
6.98	Regulating Dogs/ Animals	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Dog at Large / Animal at Large	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Barking Dog / Noisy Animal	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Harbor Vicious Dog / Animal	\$ 200.00	\$313.00	\$300.00	\$439.00	Removal	after 2nd off.
6.98	Dog Attack / with Injury	\$ 350.00	\$502.00	\$500.00	\$691.00	Removal	after 2nd off.
6.98	Park Regulations / Same as Curfew	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Park Hours	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Junk / Junked Vehicles	\$ 175.00	\$282.00	\$225.00	\$345.00	\$300.00	\$439.00
6.98	Abandoned Vehicle	\$ 300.00	\$439.00				
6.98	Snow Removal	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Sidewalk Obstruction	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Refuse Burning Hours / Permit	\$ 100.00	\$187.00	\$150.00	\$250.00	\$200.00	\$313.00
6.98	Refuse Burning Materials	\$ 150.00	\$250.00	\$200.00	\$313.00	\$300.00	\$439.00
6.98	Solicitation	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
6.98	Regulating Bicycles	\$ 70.00	\$130.00				
6.98	Snowmobile Violation	\$ 200.00	\$313.00				
6.98	ATV Violation	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
6.98	Golf Cart Violation	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
6.98	Prohibited Over Night Parking	\$ 75.00	\$99.00				
6.98	Wrong Side of Street	\$ 100.00	\$187.00				
6.98	Too Far From Curb / In Road	\$ 75.00	\$155.00				
6.98	In Handicapped Area	\$ 250.00	\$376.00				
6.98	Double Parked	\$ 75.00	\$155.00				
6.98	Close to corner / Obstructing View	\$ 75.00	\$155.00				
6.98	No Parking / Restricted	\$ 100.00	\$187.00				
6.98	Too Close to Fire Hydrant (within 10 Feet)	\$ 150.00	\$250.00				
6.98	Parked Blocking Driveway	\$ 150.00	\$250.00				
6.98	Parked on Private Property	\$ 150.00	\$250.00				
6.98	All Other Parking	\$ 75.00	\$155.00				
6.98	Disorderly Conduct / Motor Vehicle	\$ 90.00	\$155.00				
6.98	Keeping of domestic chickens	\$ 70.00	\$150.00	\$80.00	\$162.00	\$100.00	\$187.00
Municipal Criminal							
7.98	Smoking in Enclosed Space	\$ 200.00	\$313.00	\$250.00	\$376.00	\$350.00	\$502.00
7.98	Person in Charge Allow Smoking	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00

Protective Services - Continued

Ord. #	Description	Deposit	Fine	Deposit	2nd Offense	Deposit	3rd Offense
Municipal Criminal - Continued							
7.98	Minor Possession of Tobacco Products	\$ 150.00	\$250.00	\$200.00	\$313.00	\$250.00	\$376.00
7.98	Sale of Tobacco Products to Minor	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Nuisance / Noise Violation	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00
7.98	Graffiti (Over 14 YOA)	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	Disorderly Conduct	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Lewd & Lascivious Behavior	\$ 350.00	\$502.00	\$450.00	\$628.00 3rd offense	State Charge	
7.98	Underage Drinking Violation	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Delinquency Prevention Minors	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00

Police Bond Schedule

7.98	Unlawful Use of Phone	\$ 200.00	\$313.00	\$250.00	\$376.00 3rd Offense	State Charge	
7.98	False Alarm	\$ 70.00	\$149.00	\$80.00	\$162.00	\$100.00	\$187.00
7.98	Possession Controlled Substance	\$ 300.00	\$439.00	\$400.00	\$565.00 3rd Offense	State Charge	
7.98	Possession Drug Paraphernalia	\$ 200.00	\$313.00	\$250,376.00	\$313.00 3rd Offense	State Charge	
7.98	Hunting within Village Limits	\$ 250.00	\$376.00	\$300.00	\$439.00	\$400.00	\$565.00
7.98	Shooting within Village Limits	\$ 250.00	\$376.00	\$300.00	\$439.00	\$400.00	\$565.00
7.98	Theft / Shoplifting Prohibited	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	CDTP	\$ 250.00	\$376.00	\$350.00	\$502.00	\$450.00	\$628.00
7.98	Trespass Land	\$ 200.00	\$313.00	\$300.00	\$439.00	\$400.00	\$565.00
7.98	Trespass Building	\$ 300.00	\$439.00	\$400.00	\$565.00 3rd Offense	State Charge	
7.98	Sale / Use of Fireworks	\$ 200.00	\$313.00	\$250.00	\$376.00	\$350.00	\$502.00
7.98	Sellers Permit Violation / Alcohol- Other	\$ 300.00	\$439.00	\$400.00	\$565.00 3rd Offense	State Charge	
7.98	Littering	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00
7.98	Resisting / Obstructing	\$ 300.00	\$439.00	\$400.00	\$565.00	\$500.00	\$691.00
7.98	Battery	\$ 400.00	\$565.00	\$500.00	\$691.00 3rd Offense	State Charge	
7.98	Fraud Hotel / Restaurant / Innkeeper	\$ 400.00	\$565.00	\$500.00	\$691.00 3rd Offense	State Charge	
7.98	Vagrancy	\$ 200.00	\$313.00	\$250.00	\$376.00	\$300.00	\$439.00

Police Administration

Court-Ordered PBT Testing \$ 20.00 per week unless the Fee is Set by the Court

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>
Public Site Acquisition and Improvement Fee			
10.7	Single-Family	\$ 650.00	unit
10.7	Multi-Family Dwelling	\$ 450.00	unit
Plan Commission Review Fees			
Form 2	Preliminary Plat Review	\$500.00 + \$15.00 per lot	submittal
Form 3	Final Plat Review	\$375.00 + \$10.00 per lot	submittal
Form 4	Certified Survey Map	\$175.00 + \$15.00 per lot	submittal
Form 5	Rezoning Map Change	\$ 350.00	submittal
Form 5	Zoning Text Amendment	\$ 350.00	submittal
Form 6	Conditional Use	\$375 with site plan/ \$350 with no site plan	submittal
Form 7	Planned Unit Development	\$ 425.00	
Form 8	Site Plan and Architectural Review	\$250.00 + \$15/1,000 sq ft or res unit	
Form 9	Sign and Outdoor Lighting Permit	\$ 50.00	submittal
Form 10	Annexation/Attachment	\$200.00/\$50.00	submittal
	Pre-Application Review	\$ 250.00	submittal
	Re-Submittal of Plans	\$ 175.00	submittal
Form 11	Plan of Operations	No Fee	submittal
Form 12	Variance	\$ 400.00	appeal

<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
Permit Fees			
A. RESIDENTIAL - 1 & 2 FAMILY			
1. New Dwelling	\$250 minimum	\$65.00 base fee	for all areas for plan review
A. Plumbing	\$ 0.23	sq. ft.	for all areas for inspection fees
B. Electric	\$ 0.07	sq. ft.	
C. Heating	\$ 0.07	sq. ft.	
D. Erosion Control NSF	\$ 0.07	sq. ft.	
	\$ 205.00		
2. Remodeling & Additions	\$ 9.00	per M of Valuation	or .44/ sq ft if it can't be cal. Min.\$75
3. Accessory Buildings			
A. Up to 225 Square Feet	\$ 65.00		minimum
B. 226 sq. ft. to 1,000 sq. ft.	\$65 min.	\$.22 sq ft	based on size
C. Erosion Control	\$ 150.00		5 Applicable per Building Department
4. Occupancy Bond	\$ 1,000.00		
5. Razing	\$ 100.00	plus \$.12 per sq ft	\$500 max fee per building
6. Park Dedication Fee	\$ 650.00	Single-Family	
7. Multi-Family Park Ded Fee	\$ 450.00	Per Unit	
8. Special In spection	\$ 75.00		
B. COMMERCIAL & INDUSTRIAL			
1. New Building and Additions	DSPS		for all areas for plan review
A. Plumbing	\$ 0.40	per sq. ft.	for all areas for inspection fees
B. Electric	\$ 0.07	per sq. ft.	
C. Heating	\$ 0.07	per sq. ft.	
D. Erosion Control	\$ 0.07	per sq. ft.	
	\$ 240.00	For 1st acre plus	\$175 for each additional acre
2. Remodeling	\$ 9.00	per M of Valuation	minimum \$200

<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
C. AGRICULTURAL BUILDINGS (unheated)			
1. New Buildings and Additions			
A. Erosion Control	\$ 0.30	per sq. ft.	
2. Remodeling	\$ 0.30	per sq. ft.	for all areas for inspection fees
3. Electrical	\$ 150.00		
	\$ 9.00		per M of Valuation see application form
4. Pools	\$5.00/1000	per M of Valuation	
	\$ 65.00	minimum	
5. Special Inspections	\$ 75.00		
6. Permit to start construction of footing and foundation			
A. Residential	\$ 250.00		
B. Commercial - Industrial	\$ 330.00		
C. Street Opening Permit	\$ 150.00	minimum charge	from Municipal Code Book
D. EXISTING CONSTRUCTION PER PERMIT FORMS			
E. DRIVEWAY/CULVERT PERMIT			
	\$ 100.00	permit	
	\$ 300.00	Bond	
F. DECKS			
	\$ 100.00	100 sq. ft. or less	
	\$ 190.00	over 100 sq. ft.	
G. INSPECTION CALL BACK			
	\$ 65.00		
H. CODE COMPLIANCE			
1. First Stop	no charge		
2. Second Stop	\$ 50.00		Reinspection Fee
3. Third Stop	\$ 75.00		Reinspection Fee
I. Occupancy & Change of Use Permit	\$ 75.00		
J. Multi-Family Park Fee	\$ 450.00		per dwelling unit

RESOLUTION NO. 2026-05**A RESOLUTION TO SET THE 2027 SCHEDULE OF FEES
FOR THE VILLAGE OF NORTH PRAIRIE**

The Village Board of the Village of North Prairie, Waukesha County, hereby resolves that the following **2027 FEE SCHEDULE** be approved as defined in the attached Exhibit A and become effective on January 1, 2027, and remain in effect until changed by resolution of the Village Board.

Adopted on this 12th day of November 2026.

VILLAGE OF NORTH PRAIRIE

Dan Miresse, Village President

ATTEST:

Clerk/Treasurer

RESOLUTION NO. 2026-05**A RESOLUTION TO SET THE 2027 SCHEDULE OF FEES
FOR THE VILLAGE OF NORTH PRAIRIE**

The Village Board of the Village of North Prairie, Waukesha County, hereby resolves that the following **2027 FEE SCHEDULE** be approved as defined in the attached Exhibit A and become effective on January 1, 2027, and remain in effect until changed by resolution of the Village Board.

Adopted on this 29th day of October 2026.

VILLAGE OF NORTH PRAIRIE

Deborah Hall, Village President

ATTEST:

Evelyn Etten, Administrator/Clerk/Treasurer