

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
MAY 9, 2019**

The meeting was called to order by President G. Nickerson at 7:03 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by J. H. Taylor, seconded by K. Singh, to approve the April 11, 2019 Village Board minutes as written. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public comments. Motion carried.

S. Bohman, 120 N Harrison St., would like to see the Village allow chickens. President Nickerson mentioned that the Public Safety Committee will review the issue, as well as the Plan Commission.

J. Smart, North Prairie Auxiliary, reminded everyone of the spaghetti dinner fundraiser to be held at the Village Hall on Saturday, May 11th from 5:30 pm to 8:30 pm to raise funds to purchase a newer vehicle.

Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Comment section of the meeting. Motion carried.

2018 Audited Financial Statements- Village Accountant H. Jeanson provided a brief overview of the financial status after the 2018 audit. The Village completed a new pavilion in Veteran's Park and purchased a new chassis for the ambulance remount (budgeted in 2019) and passed a budget amendment for 2018 to allow those expenses. At the end of 2018, the General Fund had a net reduction of only \$12,000 due to \$60,000 in revenues collected over the budgeted amount. At this time, the General Fund stands at 39%. Any concerns from the last audit have been resolved, such as refunding old bonds and applying for an EMS grant. Trustee A. Pellegrino asked how other municipalities open new revenue sources. Mr. Jeanson stated most increase user fees.

Motion by G. Nickerson, seconded by J. H. Taylor, to accept the 2018 audited Financial Statements as presented. Motion carried unanimously.

VILLAGE PRESIDENT REPORT: President G. Nickerson welcomed Trustee Debbie Hall back to the Village Board and also thanked R. Bagley, Village Clerk Treasurer, for her services as this is Municipal Clerk's Week! President Nickerson briefly explained the ISO (Insurance Services Office) analysis of the building code enforcement for the Village. He also presented some drug force community grants which are available.

Committee Assignments- President G. Nickerson provided a listing of new committee assignments for this year with very few changes. New Trustee D. Hall was placed on the Finance & Fee and Public Works Bldg. and Grounds Committees. Trustee D. Stellpflug was re-appointed for another year term on the Plan Commission. The Residence Board members are as follows: R. Hansen -5 yrs, F. Taylor -4 yrs, and J. Whitmore - 2 yrs. Board of Review member Trustee A. Pellegrino was re-appointed for one year.

Motion by G. Nickerson, seconded by J. H. Taylor, to approve the Committee assignments, as presented. Motion carried unanimously.

Request to allow Golf Carts in Broadlands Subdivision- Resident T. Paulson has provided a draft ordinance to allow golf carts to travel on the streets in the Broadlands Subdivision. G. Nickerson distributed the draft ordinance to all Board members and will be referring the issue to Public Safety and Protective Services Committee. Trustee D. Stellpflug was also advised to provide a cost for a delineated multi-use lane in the Broadlands Subdivision, as an alternative. This issue was brought to the Village Board in 2012 and A. Pellegrino requested a copy of the decision/minutes made at that time. Trustee D. Hall recommended that the Committee research possible insurance requirements to cover any liability issues.

Motion by G. Nickerson, seconded by A. Pellegrino, to open the meeting to Tim Paulson. Motion carried. Resident Tim Paulson introduced himself and mentioned that he is the president of the Homeowner's Association and a 25 year resident of the Village. He is willing to answer any questions or concerns by Committee members.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to close the comment section for Mr. Paulson. Motion carried.

From Plan Commission:

Greg Todd 2-Lot Certified Survey Map dated April 25, 2019, for property located at W315 S6045 Dable Road. President G. Nickerson mentioned that the Plan Commission reviewed the CSM and is recommending approval by the Village Board. Village Clerk R. Bagley mentioned that the CSM has been reviewed by the Village Planner and the Village Engineer and all issues/concerns have been corrected and completed and meet all land division requirements. The larger lot with the buildings is 2.611 acres and the vacant smaller lot is 1.001 acres. Both are zoned R-1 Residential. Trustee J. H. Taylor is concerned about traffic safety should the driveway of the smaller parcel be installed off of Heather Drive.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to the Fire Chief. Motion carried. Fire Chief P. Buchholtz does not see any issues regarding fire and EMS vehicles getting to that location.

G. Todd mentioned that he is preparing both lots for sale. Trustee J. H. Taylor does not want to see Lot 2 (2.611 acres) divided further. Trustee D. Hall complemented Mr. Todd on a significant property clean-up.

Motion by D. Hall, seconded by A. Pellegrino, to approve the 2-Lot Certified Survey Map, dated April 25, 2019, as submitted by owner Greg Todd for the property located at W315 S6045 Dable Road, as recommended by the Plan Commission. Motion carried with 6 Ayes and 1 No vote by J.H. Taylor.

Schroedl Development, LLC (Wm. Schultz property along Dable Road) CSM #1 Certified Survey Map dated April 5, 2019 Revised May 1, 2019 being a part of Lot 2 of CSM 9873 divided into two lots.

Mr. Schroedl has created two CSM's regarding the 20.43 acre parcel along Dable Road, just south of Hwy 59, with the first CSM (CSM #1) dividing 20.43 acres into two lots consisting of Lot 1 with 11.0 acres and Lot 2 with 9.43 wooded acres. The entire parcel is zoned A-T Agricultural Transitional. The CSM has been reviewed by the Village Planner and the Village Engineer and meets all Village land division requirements, and all concerns have been satisfied.

Motion by D. Hall, seconded by J. H. Taylor, to approve the Certified Survey Map (CSM #1), dated April 5, 2019 Revised May 1, 2019, division of part of Lot 2 of CSM 9873 into two lots, as submitted by Schroedl Development, LLC upon meeting all land division requirements, and as recommended by the Plan Commission. This CSM must be registered prior to CSM #2. Motion carried unanimously.

Schroedl Development, LLC (Wm. Schultz property along Dable Road) CSM #2 Certified Survey Map dated April 5, 2019 Revised May 1, 2019 creating a division of proposed Lot 1 from CSM #1 into four lots.

Mr. Schroedl created a second Certified Survey Map to divide Lot 1 from CSM #1 into four lots to eventually rezone them from Agricultural-Transitional to Residential. The proposed CSM has been reviewed by the Village Planner and the Village Engineer and meets all Village land division requirements. All concerns have been satisfied. When the lots are eventually sold, the owners will complete a waiver indicating that they will hook up to Village water within three years after it becomes accessible through the building permit process.

Motion by D. Hall, seconded by D. Stellpflug, to approve the Schroedl Development, LLC Certified Survey Map (CSM #2) dated April 5, 2019 Revised May 1, 2019 to divide Lot 1 from the previous CSM listed above (CSM #1) into four lots (Lot 1= 1.54 ac., Lot 2= 2.06 ac., Lot 3= 3.04 ac. and Lot 4= 4.36 ac. upon meeting all land division requirements and as recommended by the Plan Commission. This CSM must be registered after CSM #1.

Trustee J. H. Taylor believes that the narrow access to Lot 4 may cause some neighborly issues when snow plowing. Trustee D. Hall mentioned that the Village land division ordinances would need to be amended as the proposed lots are in compliance at this time.

Motion carried with 6 Ayes and 1 No vote by J. H. Taylor.

VILLAGE CLERK: Clerk R. Bagley mentioned that the financial statements were distributed and gave a brief synopsis of the League Insurance Conference attended this week.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: President G. Nickerson mentioned the Committee will be setting a date tonight for the next meeting.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson indicated that the discussions regarding the possible merger/consolidation with the Eagle Fire Department will continue on May 23rd.

Fire Chief P. Buchholtz revised 2019 Fire Dept. budget- Fire Chief P. Buchholtz provided a listing of the department 2019 budget line items where the reductions will be made to compensate for the unbudgeted \$10,115.00 purchase of 17 SCBA cylinders. The dept. has 28 total cylinders. Trustee A. Pellegrino asked if some scholarship funds are available to the members to supplement the reductions in the budget. Chief Buchholtz mentioned that various grant applications have been applied for and expects to receive some funding. Trustee D. Hall asked Chief Buchholtz for transparency throughout 2019 regarding budgeted items which will not be purchased, items which will be put off until 2020 or turnout gear which will be expiring to prevent the department from creating any maintenance or safety issues.

The 2019 Fire Dept. budget reductions are acceptable to the Village Board members and will be filed as accepted.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug stated the Committee has not met. The Village will be receiving recycling grants funds of \$5,391.19. The Fire Dept. pedestrian doors bids will be on the June Village Board meeting agenda.

PERSONNEL & POLICY COMMITTEE: Trustee A. Pellegrino mentioned the Committee has not met.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting and is still reviewing the future capital expenditures and hoping to create an outline for the next meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve checks 14003-14009 to 5 Alarm Fire, US Cellular, TIAA Commercial, Sun Life and WE Energies paid at the end of April for \$13,635.33, May payroll checks from 14010-14038 and 14088 for a total of \$26,100.60, and Accounts Payables for April and May checks 14039-14087 and 14089-14100 for a total of \$79,766.55, as recommended by the Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:41 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer