

**VILLAGE OF NORTH PRAIRIE
REGULAR VILLAGE BOARD MEETING MINUTES
DECEMBER 12, 2019**

The meeting was called to order by President G. Nickerson at 7:04 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Absent: Trustees J. H. Taylor and A. Pellegrino

Others Present: Police Chief S. Tamez and Fire Chief P. Buchholtz

The Pledge of Allegiance was recited.

Motion by D. Hall, seconded by F. Rewasiewicz, to approve the November 14, 2019 Public Hearing and Village Board minutes as submitted. Motion carried unanimously.

Motion by G. Nickerson, seconded by D. Hall, to open the meeting to Public Comments. Motion carried.

J. Smart, North Prairie Auxiliary, wished the Village Board members Happy Holidays!

Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the Public Comment section of the meeting. Motion carried.

VILLAGE PRESIDENT REPORT: President G. Nickerson mentioned that he and Trustee F. Rewasiewicz attended the Dec. 4th meeting at the Town of Genesee with State Legislators regarding funding for emergency services on a County-wide basis. A steering committee will be established to continue discussions on this important matter.

Once again, the Municipality magazine has some good articles.

From Plan Commission: Town of Genesee Extra-territorial Certified Survey Map for Brent & Jillette Zylka, S62 W30755 Road X, Mukwonago- President G. Nickerson explained that the Plan Commission reviewed the CSM and is recommending approval. The Town of Genesee resident is proposing to add Outlot 1 located in the Town of Mukwonago consisting of 17.56 acres which is adjacent to his parcel.

Motion by D. Hall, seconded by F. Rewasiewicz, to approve the request from Brent and Jillette Zylka to add Outlot 1 located in the Town of Mukwonago consisting of 17.56 acres to their parcel subject to complying with all recommendations from Waukesha County and Town of Genesee Planner, as recommended by the Plan Commission. Motion carried unanimously.

From Plan Commission: Village of North Prairie Certified Survey Map for Franklin Babeck to add 0.604 acres from a vacant adjacent parcel to his 0.241 acre parcel located at 209 W State Road in North Prairie to create Lot 1 with a total of 0.845 acres- President G. Nickerson explained that the Plan Commission reviewed the CSM and is recommending approval subject to complying with all comments and concerns of the Village Engineer.

Motion by D. Hall, seconded by D. Stellpflug, to approve the Certified Survey Map for Franklin Babeck to add 0.604 acres from a vacant adjacent parcel to his 0.241 acre parcel located at 209 W State Road in North Prairie to create Lot 1 with a total of 0.845 acres, as recommended by the Plan Commission and subject to complying with all comments and concerns of the Engineer and payment of all fees. Motion carried unanimously.

VILLAGE CLERK: Clerk R. Bagley provided the monthly financials to the Board. Property tax collection is well under way as bills were received by residents on December 9th.

Appointment of Election Inspectors for the 2020-2021 year term- A list of eleven election inspectors was presented, with two election inspectors named as First Choice Nominees by the Republican Party.

Motion by D. Hall, seconded by K. Singh, to approve the list of Election Inspectors as presented for the 2020-2021 two-year term. Motion carried unanimously.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: The Committee met on December 5th.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson mentioned that Eagle Fire Dept. Captain S. Kugel has spent numerous hours of his time compiling various forecasts/budgets regarding a merged fire department and the Eagle Fire District is requesting to be reimbursed one/half of his time spent on the project. An invoice has been provided and will be discussed next month. The Board members believe that the expense should be shared among the three communities and not just the two fire departments. The trustees would also like an estimate on continuing costs for his services to the end of discussions. G. Nickerson briefly updated the Board members on the direction which the discussions are leading after many recalculations of formulas. Trustee D. Hall would like more details regarding the calculations for the projections. The consensus of the Board members was that more information (details) needs to be provided and to continue discussions with the Town and Village of Eagle.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug mentioned that the Committee met on December 4th. The MSILT-MLS State grant program (90% State/10% Local) was discussed and three different versions of sidewalk and street improvements were filed in a timely manner. The Committee should receive notice of acceptance during the first quarter of 2020 if the Village was selected for any of the projects. Trustee D. Hall explained that the completion of the projects extends through 6 years so there is no need to budget or plan or approve anything at this time. The Village is not obligated to fulfill any or all of the proposals. The Committee is hoping to trade-in some of the unused DPW equipment that is not selling.

Flooring replacement for Village Hall office areas- The Committee has been reviewing and comparing three bids to replace the flooring in the Village office areas for months now and has decided on Adair Commercial Flooring, Inc. to install Luxury Vinyl Tile (LVT) and carpeting in the office areas for a total of \$6,618.00.

Motion by D. Hall, seconded by D. Stellpflug, to approve the quote from Adair Commercial Flooring, Inc. proposal dated December 10, 2019 to install LVT and commercial carpeting in the office areas at a cost not-to-exceed \$6,618.00 . The proposal may be signed after publication of a Class 1 notice. Motion carried unanimously.

PERSONNEL & POLICY COMMITTEE: No report.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by D. Hall, to approve end of the month checks 14638-14642 to TIAA Commercial, On Time Heating, WE Energies, and Sun Life paid at the end of November for \$3,686.08, December payroll checks from 14643-14671 and 14710-14712 for a total of \$24,318.11, and Accounts Payables for November and December checks 14672-14709 and 14713-14725 except for the invoice and check #14719 to Eagle Fire Dept. as more information is needed, for a grand total of \$68,642.47, as recommended by the Committee. Motion carried unanimously.

R&R Insurance Services, Inc. proposal for Cyber Liability Insurance Policy- Trustee F. Rewasiewicz mentioned the Committee reviewed the Cyber Liability Policy for a total premium of \$1,869.00.

Motion by F. Rewasiewicz, seconded by D. Stellpflug, to not approve the Cyber Liability Policy for 2020. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by D. Hall, seconded by F. Rewasiewicz, to adjourn at 7:59 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer