

**VILLAGE OF NORTH PRAIRIE
PUBLIC HEARING AND VILLAGE BOARD MEETING MINUTES
MARCH 12, 2020**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Board Room. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, A. Pellegrino, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez

The Pledge of Allegiance was recited.

Motion by D. Hall, seconded by F. Rewasiewicz, to approve the February 13, 2020 Village Board meeting minutes as submitted. Motion carried unanimously.

Public Hearing to consider an Ordinance to Amend Chapter 70 "Zoning" of the Municipal Code of the Village of North Prairie, in Section 7.4 Accessory Use Regulations G. Residential Fences (2) to provide an exception for Corner Lots.

President G. Nickerson explained that the proposed Ordinance allows homes on corner lots to construct fences along street side-yards which is currently not permitted in our current zoning, as recommended by the Plan Commission.

Motion by D. Hall, seconded by D. Stellpflug, to open the Public Hearing to residents present at 7:05 p.m. Motion carried.

No comments or questions.

Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public Hearing from comments from the Public. Motion carried.

President G. Nickerson opened the Public Hearing to Board members at 7:06 p.m.

Trustee D. Hall questioned the normal height of fences and why limit the height of fences to 4 ft. along a street yard? G. Nickerson stated fences are typically 4 ft. or 6 ft. high.

Motion by D. Hall, seconded by J. H. Taylor, to allow Police Chief S. Tamez to speak. Motion carried.

Chief S. Tamez mentioned that 4 ft. fences are recommended in order to see oncoming traffic as well as corner vision issues, especially with residences on hills.

Motion by D. Hall, seconded by A. Pellegrino, to close the Public Hearing at 7:18 p.m.

Motion by J. H. Taylor, seconded by D. Stellpflug, to adopt Ordinance No. 01-2020 to amend Chapter 70 "Zoning" of the Municipal Code, Section 7.4 Accessory use Regulations G. Residential Fences to provide an exception for Corner Lots. This Ordinance has not been reviewed by legal counsel. Motion carried unanimously. Ordinance No. 01-2020 was not reviewed by the Village Attorney, thus no legal opinion on this Ordinance has been provided.

Motion by J. H. Taylor, seconded by D. Hall, to open the meeting to Public Comments. Motion carried.

Mike Zaddack, 103 N Oakridge Drive, mentioned that he is leasing the property in the Industrial Park to run a landscaping business and he received a complaint that he was putting in a new driveway. He is actually repairing an existing driveway and installing a new gravel pad. He started business there in March, 2018. It was recommended that he submit a Plan of Operations and Site Plan to the Building Inspector to determine if he requires Plan Commission approval.

Motion by D. Stellpflug, seconded by A. Pellegrino to close the Public Comment section. Motion carried.

VILLAGE PRESIDENT REPORT: President G. Nickerson mentioned that the next meeting for the Fire Study merger discussions with the Eagle Fire Dept. is set for March 30th at 5:00 p.m. if all of the information requested is provided.

From Plan Commission:

Certified Survey Map for Schroedl Development, LLC, dated Jan. 27, 2020, to adjust a lot line between Lot 3 and Lot 4 of previously adopted CSM No. 11864 located along Dable Road-

Motion by D. Hall, seconded by D. Stellpflug, to approve the CSM for Schroedl Development, LLC, dated Jan. 27, 2020, to adjust a lot line between Lot 3 and Lot 4 of previously adopted CSM No. 11864 located along Dable Road, as recommended by the Plan Commission. The Village Engineer had not comments on the proposed CSM. Motion carried. Opposed: J. H. Taylor.

From Plan Commission:

Certified Survey Map for Schroedl Development, LLC, dated Feb. 13, 2020, to create one lot (1.11 acres) along Dable Road from the 9.43 acre lot created by CSM 11863.

Motion by D. Hall, seconded by D. Stellpflug to approve the Certified Survey Map for Schroedl Development, LLC, dated Feb. 13, 2020, to create one lot (1.11 acres) along Dable Road from the 9.43 acre lot created by CSM 11863, as recommended by the Plan Commission. No comments from the Village Engineer. Motion carried. Opposed: J. H. Taylor and A. Pellegrino

From Plan Commission:

Draft Ordinance to amend Village's Zoning regulations and standards for the A-T District, and set to Public Hearing-

The Village Planner reviewed the proposal to modify the lot area and width in the A-T District to better accommodate the Village parcels and drafted an ordinance to amend the Zoning Ordinance.

Motion by D. Hall, seconded by J. H. Taylor, to set the proposed Ordinance to Public Hearing on April 9, 2020, beginning at 7:00 p.m. Motion carried unanimously.

Conceptual approval of a pre-draft Inter-municipal Agreement based on the existing Eagle Fire Dept. agreement, proposed logo and/or merged department financial requirements- Tabled.

Village President is requesting any comments or ideas from the Board members by Thursday, March 19th, in order to include in the draft agreement. **D. Hall is requesting a loose timeline to continue to move the discussions forward by the next Board meeting of the progress for Fire Dept. merger.** She would like to begin Town hall meetings to bring the information to the residents. A. Pellegrino would like to see any minutes from the previous meetings.

VILLAGE CLERK: Clerk R. Bagley mentioned that we will have the ballots by Monday to begin absentee voting for the April 7, 2020 election.

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE: President G. Nickerson mentioned that the Committee completed the Fire Chief's review. Trustee A. Pellegrino is recommending that the Police and Fire Dept. members always wear masks when attending any call during this COVID-19 crisis.

Fire Dept. Mergers/Consolidations/Options: G. Nickerson mentioned that another meeting will be scheduled to continue discussions with the Town and Village of Eagle regarding a possible consolidation.

PUBLIC WORKS, BUILDINGS AND GROUNDS, CIVIC PRIDE COMMITTEE: D. Stellpflug mentioned that WE Energies is planning to switch out our street lights to LED as they are being replaced. Eventually, all lights will be upgraded to LED due to cost savings and reduction in energy use.

New Flooring for Community Room- Trustee D. Stellpflug stated the Village received two bids to replace the floor in the Community Room after the Class 1 notice was published. It was recommended to install the same VCT flooring which was installed in the Village office area.

Adair Commercial Flooring, Inc. - \$8,490.00

Krause Flooring Service- \$13,759.80

Motion by D. Stellpflug, seconded by D. Hall, to approve the Adair Commercial Flooring, Inc. bid for a total cost of \$8,490.00 for installation, flooring material and transition strip to the tile, with the Village providing the base shoe molding around the walls, as recommended by Committee. Motion carried unanimously.

Seal and stripe Village Hall parking lot- The Village received only one bid from PLM, Inc. after advertising and seeking quotes.

Motion by D. Stellpflug, seconded by J. H. Taylor, to accept the bid from Parking Lot Maintenance, Inc. for \$2,950.00 as it meets all of the specs, and the project is to be completed by July 31, 2020, as recommended by Committee. Motion carried unanimously.

Prairie Village Pond Maintenance- Trustee D. Stellpflug stated the Village received two bids, but has not been satisfied with the service from one of the companies. The Committee is recommending Aquatic Biologists.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the quote from Aquatic Biologists, Inc. for a total of \$2,395.00 as recommended by Committee. Motion carried unanimously.

PVWT Pump House mowing contract- Tabled

HVAC maintenance contract for Village hall and Fire Dept./DPW building- Trustee D. Stellpflug mentioned the Village received three bids.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the contract from On Time Heating and Cooling for a 3-year maintenance contract at \$888.00 per year totaling \$2,664.00 for three years for Spring and Fall tune-ups at the Village Hall, Fire Department and DPW buildings. The President is authorized to sign the contract including 10% off all repairs and 5% any new installation. Motion carried unanimously.

Girl Scout Silver/Gold awards- Work-in-progress.

PERSONNEL & POLICY COMMITTEE: A. Pellegrino mentioned that the Committee is very close to completing the employee review form and will be scheduling another meeting.

FINANCE AND FEE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by D. Hall, to approve end of the month checks 14959-14966 for tax payouts, BCPL Loan, TIAA Commercial, US Cellular, WE Energies, and Sun Life paid at the end of February for \$566,991.23, March payroll checks from 14967-14994 and 15054 for a total of \$23,974.35, Accounts Payables for February and March checks 14996-15058 for a total of \$66,336.88, as recommended by the Committee. Motion carried unanimously.

Replacement of Village copier- The Village Clerk obtained three proposals from Xerox, Office Copying Equipment and Central Office Systems for a 60-month lease. All three copy machines met all specs and were all comparable as to copy quality.

Motion by F. Rewasiewicz, seconded by D. Hall, to approve the proposal from Xerox for a new VersaLink B7025H monochrome copier for a 60-month lease with a cost of \$76.10 per month and cost per copy at \$0.0076. The cost includes all training, parts and supplies except paper and staples and free shipping on supplies, as recommended by Committee. Motion carried unanimously.

REPORTS: Building Inspector, Fire, Police and Department of Public Works reports were filed for the record.

Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:43 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer