

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING MINUTES
JULY 9, 2020**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Community Room to comply with the physical distancing policy. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, C. Wood, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez, Fire Chief P. Buchholtz, T. Paulson and R. Hansen.

The Pledge of Allegiance was recited.

Motion by C. Wood, seconded by D. Stellpflug, to approve the June 11, 2020 Village Board Public Hearing and meeting minutes as submitted. Motion carried unanimously.

Motion by G. Nickerson, seconded by J.H. Taylor, to open the meeting to Public comments. Motion carried. No comments.

Motion by G. Nickerson, seconded by D. Hall, to close the Public comment section. Motion carried.

VILLAGE PRESIDENT REPORT: Village President G. Nickerson mentioned that the Building Inspector submitted the building permit report for June.

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to file for the record. Motion carried.

Request for annual Harrison Street Block Party on August 8th from 3:00 pm – 11:00 pm.-

Harrison Street will be blocked off during that time but can be opened if necessary for emergency vehicles and will satisfy any concerns by the Fire Dept. or the Police Dept. The block party has been going on for 5 years now. Robin Hansen mentioned that Jen Elsner and Jeremy Hansen have taken on the responsibility to organize this year's event.

Motion by G. Nickerson, seconded by J. H. Taylor, to approve the annual Harrison Street Block Party on Saturday, August 8th, from 3:00 pm – 11:00 pm to temporarily close a portion of Harrison Street, as presented. Motion carried unanimously.

Draft Ordinance regarding Driveway Construction- Village President G. Nickerson mentioned that the Plan Commission is working on a draft ordinance to allow concrete driveways to extend over the culvert. The draft version should be ready for the August Village Board meeting.

Draft Ordinance allowing chickens in the Village- The Plan Commission is also working on a draft ordinance to allow chickens in the Village. The Village President is recommending this item go through a public hearing due to the controversial nature of the ordinance.

Proposed Golf Cart Ordinance for Broadlands Subdivision- Village President G. Nickerson mentioned that each member has received the latest version of the proposed ordinance which includes all revisions from the recent Public Safety & Protective Services Committee meeting on June 30th. An invitation was sent out to all Board members to provide any comments regarding the proposed ordinance to the Village President prior to the Committee meeting.

Motion by J. H. Taylor, seconded by K. Singh, to move the draft ordinance regarding allowing private golf carts to be driven on the streets in the Broadlands Subdivision to a Public Hearing at the next Village Board meeting on Thursday, August 13th, beginning at 7:00 p.m.

Discussion: Trustee D. Hall is wondering if there is a dollar amount for the insurance which a golf cart driver is required to hold.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the discussion to Tim Paulson. Motion carried. Mr. Paulson stated that the Village is going on the second year with a proposed golf cart ordinance and that he has golf cart insurance and it is very similar to a car insurance policy. The umbrella policy will provide coverage if the cart policy is not sufficient. He also mentioned that it has been verified with the Village insurance company that there is no additional liability to the Village to allow private golf carts to drive on Village streets.

Trustee D. Hall is asking if the Village requires a certain dollar amount of insurance to be listed on the golf cart policy, or if a rider provision on an insurance policy for additional coverage is sufficient. She does not want to expose the Village to any liability.

Motion by G. Nickerson, seconded by J. H. Taylor, to open the discussion to Police Chief S. Tamez. Motion carried. Chief S. Tamez stated that insurance specifically for golf carts is available which is very similar to car insurance with dollar amounts.

Trustee J. H. Taylor mentioned that if a Proof of Insurance is required, he would recommend the owner provide his/her golf cart policy.

Trustee D. Hall is asking who will be looking for the Proof of Insurance and amounts on the Golf Cart policy? Village Clerk? Police Chief S. Tamez stated that a signature on the registration form which states that Insurance is required is sufficient without providing the actual policy. In the event that a golf cart driver is stopped by a Police Officer, the owner will need to provide Proof of Insurance at that time.

Trustee J.H. Taylor stated if the Village requires Proof of Insurance, the owner needs to show the golf cart insurance which includes the VIN and model number for a specific golf cart.

Motion by J. H. Taylor, seconded by D. Hall, to send the proposed Golf Cart Ordinance authorizing the use of private Golf Carts on certain streets in the Broadlands Subdivision to a Public Hearing on Thursday, August 13th, allowing time to clarify some questions and add the Police Chief's comments to the ordinance prior to the Public Hearing.

Discussion: D. Hall asked if the proposed ordinance was reviewed by legal counsel. It has not. She believes that it would be in the best interest of the Village. G. Nickerson mentioned that the proposed ordinance can still be modified at the Public Hearing. **Motion carried unanimously.**

Motion by D. Hall, seconded by J. H. Taylor, to authorize Attorney J. Macy to review the proposed ordinance authorizing the use of private Golf Carts on certain streets in the Broadlands Subdivision prior to the Public Hearing on August 13th, at a cost not-to-exceed \$2,100.00.

Discussion: D. Hall stated that the Board is unable to answer some of the questions related to this ordinance. F. Rewasiewicz would like to wait until after the public hearing to address any concerns.

C. Wood is confident that the Committee has reviewed all aspects in the ordinance and the golf cart owners sign that they have Proof of Insurance. He does not have any concerns regarding the ordinance as presented.

D. Stellpflug mentioned if the draft ordinance fails after the Public Hearing, it would be a waste of time and funds to have the ordinance reviewed prior to the public hearing without moving forward.

Aye votes: D. Hall and J. H. Taylor. No votes: F. Rewasiewicz, C. Wood, D. Stellpflug and K. Singh. Motion failed.

After a lengthy discussion:

Motion by J. H. Taylor, seconded by D. Hall, to have Attorney J. Macy review the proposed ordinance authorizing the use of private Golf Carts on certain streets in the Broadlands Subdivision after the Public Hearing on August 13th, at a cost not-to-exceed \$2,100.00. Motion carried. Opposed: C. Wood.

VILLAGE CLERK REPORT: The Clerk distributed the current financial statements to the Board members.

Clerk R. Bagley presented three Operator License requests and all meet the requirements for the granting of a license.

**Operator's License request for Chirag K Patel at Bill's Self Service & Mini Mart-
Motion by D. Hall, seconded by C. Wood, to approve the request for Operator's License for Chirag K Patel at Bill's Self Service & Mini Mart through June 30, 2021, upon meeting all requirements. Motion carried.**

**Operator's License request for Sanket K Patel at Bill's Self Service & Mini Mart-
Motion by D. Hall, seconded by C. Wood, to approve the request for Operator's License for Sanket K Patel at Bill's Self Service & Mini Mart through June 30, 2021, upon meeting all requirements. Motion carried.**

**Operator's License request for Alyssa Gibbons at Bill's Self Service & Mini Mart-
Motion by D. Hall, seconded by C. Wood, to approve the request for Operator's License for Aylssa Gibbons at Bill's Self Service & Mini Mart through June 30, 2021, upon meeting all requirements. Motion carried. Opposed: J. H. Taylor.**

PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS: The Committee met on June 30th. D. Stellpflug mentioned the Police Dept. discussed the proposed golf cart ordinance. The Police Dept. is looking into alternatives to hosting the National Night Out. The Police Dept. monthly report will be filed. F. Rewasiewicz attended the monthly meeting on July 2nd and the department did not have a quorum. The Fire Dept. report will be filed.

J. H. Taylor mentioned that there is no start date yet for the Internal Policy and Procedure review of the Joint Municipal Court.

Fire Dept. Mergers/Consolidations/Options: At this point in time, the Village of Eagle and Village of North Prairie are interested in moving forward with discussions. The Town of Eagle will be updating the two new Board members at an upcoming meeting in order for everyone to continue with discussions.

PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS: Trustee D. Stellpflug mentioned that the Committee is working on proposals regarding garbage/recycling for the Village. DPW Director has been busy with Village projects. There has been no answer from the DNR regarding the Prairie Village Pond.

PERSONNEL AND POLICY COMMITTEE: Trustee C. Wood mentioned that the Committee will be meeting on July 16th to discuss the Employment Performance Evaluation Form already in progress to send to the full Board in August and create a list for future projects.

FINANCE, FEE AND INSURANCE COMMITTEE: F. Rewasiewicz mentioned the Committee met prior to this meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve end of the month checks 15358-15364 to TIAA Commercial, WE Energies, Sun Life and Joint Municipal Court participants paid at the end of June for \$11,485.14, July payroll checks from 15365-15408 for a total of \$35,081.00, Accounts Payables for June and July: checks 15409-15455 for a total of \$44,126.78, as recommended by the Committee. Motion carried unanimously.

Motion by J. H. Taylor, seconded by D. Hall, to adjourn at 8:29 p.m. Motion carried.

Respectfully submitted,
Rhoda Bagley, Village Clerk/Treasurer