

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD AND PUBLIC HEARINGS MEETING MINUTES  
OCTOBER 8, 2020**

The meeting was called to order by President G. Nickerson at 7:04 p.m. in the Village Community Room to comply with the physical distancing policy. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, C. Wood, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez, S. Styza and T. Paulson. No residents were present for the Public Hearings.

The Pledge of Allegiance was recited.

**Motion by J. H. Taylor, seconded by K. Singh, to approve the September 10, 2020 Village Board meeting minutes as submitted. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to citizens present. Motion carried. No comments.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to close the Public comment section. Motion carried.**

**Public Hearing to consider the rezoning application submitted by Schroedl Development, LLC to conditionally rezone Lot 2 of CSM No. 11995 located along Dable Road from A-T Agricultural Transitional to R-1 Residential Single-Family.**

Village President G. Nickerson opened the Public Hearing for public comments at 7:08 p.m. No comments.

The Hearing was then opened to Village Board members.

The creation of Lot 2 on CSM No. 11995 was approved on March 12, 2020 and it was determined by the Village Engineers that all of Lot 1 and Lot 2 is covered by Primary Environmental Corridor. Trustee J. H. Taylor asked how the proposed Environmental Corridor Overlay District will apply to Lot 2. The lot was created and approved prior to any discussion of adding the Overlay District to the Zoning Ordinance, so any proposed restrictions will not apply as the lot does not meet the minimum size restrictions. The Village still has guidelines regarding the development of lots in such areas. The proposed Ordinance was not reviewed by legal counsel.

**Motion by D. Hall, seconded by J. H. Taylor, to Close this Public Hearing at 7:19 p.m. Motion carried unanimously.**

**Public Hearing to consider amending the Zoning Ordinance to create an Environmental Corridor Overlay District in the Village.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the Public Hearing to consider amending the Zoning Ordinance to create an Environmental Corridor Overlay District in the Village. Motion carried.**

No comments.

The Hearing was then opened to Village Board members.

Trustee J. H. Taylor asked if the District contains certain areas. Trustees D. Hall and J. H. Taylor examined the Official Zoning Map to determine the areas where the Environmental Corridor Overlay District lies over existing zoning districts. The Overlay District has always been present but not described with related standards and requirements for development in the Zoning Ordinance. The proposed Ordinance was created by our Village Planner and reviewed by legal counsel.

**Motion by G. Nickerson, seconded by C. Wood, to close the Public Hearing at 7:26 p.m. Motion carried.**

**Ordinance No. 06-2020 to conditionally rezone Lot 2 of CSM No. 11995 located along Dable Road- Motion by C. Wood, seconded by F. Rewasiewicz, to approve Ordinance No. 06-2020 to conditionally amend the Village Zoning Map by rezoning certain lands owned by Schroedl Development, LLC from A-T Agricultural Transitional to R-1 Residential, more specifically, Lot 2 of CSM No. 11995. This ordinance has not been reviewed by legal counsel. Motion carried unanimously.**

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve Ordinance No. 07-2020 to amend the Zoning Ordinance to establish an Environmental Corridor Overlay District together with related standards and requirements for the Village. This Ordinance was reviewed by the Village Attorney and he is recommending that the super majority requirement of State law apply to the adoption of the ordinance given the limitation that will be imposed by the EC District. Motion carried. Opposed: D. Hall.**

**VILLAGE PRESIDENT REPORT:** Village President G. Nickerson mentioned the Building Inspector report has been submitted for September and filed for the record.

**Presentation by Police Captain T. Tesch regarding email/telephone scams-** Captain T. Tesch handed out two pages of examples of phishing emails and provided great tips on how to recognize bogus emails. Any attachments may contain viruses. Smishing is a phishing scam done with text messaging on your smart phone. Captain Tesch suggested going directly to business websites rather than clicking on links in any text or email. Be vigilant regarding responding any emails or texts.

**Request by Historical Society for display case in Village Hall-** The Village Attorney is recommending that the ownership of the case is determined, along with ownership of items, and authority of changing out any items.

Motion by J. H. Taylor, seconded by D. Hall, to approve the request by the Historical Society for a display case in the Village Hall under the direction of the Building & Grounds Committee for size, ownership of contents and location.

D. Hall asked if the Board is determining ownership of the case, contents or both? G. Nickerson suggested creating a document listing ownership of case and items. Insurance implications? J. H. Taylor is recommending that this issue goes to the Building & Grounds Committee and rescinds the motion along with the second.

**Motion by J. H. Taylor, seconded by D. Hall, to send the request to the Building & Grounds Committee for recommendation for location of case, and forms to satisfy the Village Attorney comments. Motion carried.**

**Ordinance No. 04-2020 Authorizing the use of Private Golf Cars on Certain Streets in the Broadlands Subdivision-** Final ordinance is provided for Trustee files

**Ordinance No. XX-2020 to allow the keeping of domesticated chickens in the Village after legal counsel review-** The Board members reviewed the suggested changes made after Village Attorney review. Trustee J. H. Taylor agrees with the Livestock Premises Registration with the State of WI as chickens are considered livestock. He is also recommending 3 photos of the property before the keeping of chickens and within 30 days must provide 3 photos of the property after the chickens are gone are added to Section Y. He does not see consent of neighbors within a certain distance

included in this ordinance. Village of Wales permit is a Temporary Use permit and not based off of an ordinance.

Trustee D. Hall asked about Section S. regarding a lighting attendant which is too specific and restrictive. Motion sensors are not restricted in the Village. She does not agree with Section Y regarding the condition of yard prior to chickens and after. This is not required for other items such as kennels. She is opposed to annual renewal of permits.

Trustee K. Singh stated that no one attended the Public Hearing. He does not know the level of interest. Funds are being wasted without knowing if there is enough interest. D. Hall stated that we are only one of a few communities that does not allow chickens.

After a lengthy discussion, C. Wood mentioned that chicken keeping is becoming more common rather than less common. The work is done and does not want to see the efforts wasted.

**Motion by D. Hall, seconded by C. Wood, to approve Ordinance No. 08-2020 to allow the keeping of domesticated chickens in the Village, as presented, after review by Legal Counsel with letter dated September 30, 2020.**

Discussion: F. Rewasiewicz does not agree with Section Y which requires evidence of property condition prior to the keeping of chickens as well as property restoration after chickens.

**Motion is rescinded.**

**Motion by D. Hall, seconded by C. Wood, approve Ordinance No. 08-2020 to allow the keeping of domesticated chickens in the Village, as presented, EXCEPT with the removal of Section Y (see above), after review by Legal Counsel with letter dated September 30, 2020. Motion carried.**

**Opposed: K. Singh and J. H. Taylor.**

**From Plan Commission: Ordinance No. 05-2020 regarding Driveway Construction-** The Village Planner assisted with a better understanding regarding driveway construction. This ordinance was not reviewed by legal counsel.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve Ordinance No. 05-2020, as written, to repeal and recreate Chapter 46, Section 46-3(B) of the Municipal Code regarding Driveway Construction. This Ordinance has not been reviewed by Legal Counsel. Motion carried. Opposed: D. Hall.**

**From Plan Commission: Discussion: Proposed Pebble Beach Conceptual Development Plan for vacant parcel located in the Broadlands Subdivision, zoned R-3 Multi-family residential-**

G. Nickerson explained that Steve Styza presented a proposed development of the 16 acre parcel located in the Broadlands Subdivision to the Plan Commission on Tuesday. Mr Styza is requesting changing the zoning to R-1 Residential Single-Family which has a 40,000 sq. ft. minimum for lot size. The average lot size of this proposal is 33,515 sq. ft. Mr. Styza indicated that currently the Subdivision contains 180 acres of open space on the west side of St. Andrews. The east side of St. Andrews has 53.5 acres of open space. The soils are good for septic systems. It would be a Planned Unit Development.

R-3 zoning allows for 48 condos, but Plan Commission feels that single-family homes would be easier to protect. This is informational only.

D. Hall mentioned that lots close to the development are less that one acre in size. The plan is within the scope of the surrounding area. D. Hall in not in favor of the name Pebble Beach.

The consensus of the Village Board regarding the proposed development is favorable.

**VILLAGE CLERK REPORT:** The Clerk distributed the current financial statements to the Board members. Clerk R. Bagley mentioned that in-person absentee voting is only from October 20 through October 30<sup>th</sup>.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS:** The Committee met on October 1<sup>st</sup>.  
**Dept. Mergers/Consolidations/Options:** The Town of Eagle has not made a determination regarding the proposed merger/consolidation.

**Purchase of a wireless microphone system for use in Village Hall Community Room, Board Room and Court due to physical distancing-** A quote was received from Sweetwater Music Instruments and Pro Audio regarding a wireless microphone system due to the size of the Community Room.  
**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to accept quote #6443504 from Sweetwater for a total of \$2,042.00 to furnish a complete wireless microphone system for our Village Hall, as recommended by Committee. Motion carried unanimously.**

**PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS:** Trustee D. Stellpflug mentioned that the Committee met on September 23<sup>rd</sup>. Budgets were discussed. D. Carrasco-Zanini would like to start a butterfly garden outside of the NR216 areas. A meeting is scheduled for November 18, 2020. The Committee is looking to mudjack the cracking sidewalk in the Village Park.

**Replacement of roof for Pump House-** D. Stellpflug will get another opinion on the roof of the pump house.

**Waukesha County Agreement for Salt and Salt/Sand Mix for the Winter season-**  
Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the Waukesha County Agreement to supply materials for the 2020-2021 Winter season, as submitted, with salt at \$82.81 per ton and salt/sand mix at \$50.33 per ton. Motion carried unanimously.

**Personnel & Policy Committee-** The Committee met this evening. The new Employee Evaluation Form was discussed and the Committee will create instructions and answered questions on the form. A video surveillance system for the Village Hall is being researched.

**FINANCE, FEE AND INSURANCE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve end of the month checks 15623-15627 to TIAA Commercial, WE Energies, Spectrum Internet, Sun Life paid at the end of September for \$1,771.85, October payroll checks from 15629-15667 for a total of \$29,486.62, Accounts Payables for September and October: regular invoices checks 15628 and 15668-15712 for a total of \$39,143.32, as recommended by the Committee. Motion carried unanimously.**

**Increase in salaries for Village Board-** Committee tabled this issue to get comparables.

**Purchase of Golf Cart Registration stickers-** The actual cost for stickers is \$45.00 for an annual sticker.  
**Motion by D. Hall, seconded by J. H. Taylor, to charge \$45.00 per year, or any portion of the year thereof, for a Golf Cart sticker. Motion carried unanimously.**

**Golf Cart Violations-** Item was tabled.

**Permit fee for the keeping of chickens-** The Committee is recommending a \$20.00 annual fee to be in line with other animal licenses.

**Motion by D. Hall, seconded by F. Rewasiewicz, to approve a \$20.00 annual fee for the keeping of chickens from Jan. 1 – Dec. 31, or any portion of the year. Motion carried.**

**Fee Schedule amounts for chicken Ordinance violations-** The Committee reviewed the Ordinance violations from Village Ordinance 6-98 regarding barking dogs and noisy animals, with the warning, 1<sup>st</sup> offense and 2<sup>nd</sup> offense. This would fall under that same category.

**Motion by J. H. Taylor, seconded by D. Hall, to accept Ordinance 6-98 which adopts the WI State Codes for animal abuse as defined in the Village Ordinances. Motion carried.**

**Motion by J. H. Taylor, seconded by C. Wood, to adjourn at 9:11 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley,  
Village Clerk/Treasurer